



PENZANCE COUNCIL

PENLEE CENTRE
PENLEE PARK
PENZANCE
CORNWALL TR18 4HE
Telephone: (01736) 363405
Email: info@penzance-tc.gov.uk

TOWN CLERK: JAMES HARDY

27 July 2023

To:

Councillors P Young (Chair)

MJ Beveridge
NC Broadhurst
RW Crago
B Jackson
J McKenna
SJ Reynolds

All other Penzance Councillors for information (Agenda only)

PERSONNEL COMMITTEE – STRICTLY CONFIDENTIAL

NOTICE IS HEREBY GIVEN that a meeting of the Personnel Committee will be held in the St Piran's Room, Penlee Centre, Penlee Park, Penzance on Wednesday 2 August 2023 at 4.00pm to discuss the business set out in the Agenda below.

James Hardy
Town Clerk

AGENDA

1. Apologies for Absence

2. Election of Vice-Chair

3. Declarations of Interest

Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25. (Cornwall Code of Conduct 2021 as amended by Penzance Council 24 May 2021)

4. Public Participation Time

Lasting up to 15 minutes in total.

5. Exclusion of the Press and Public

To resolve to exclude members of the press and public. To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies [Admission to Meetings] Act 1960.

6. Minutes of the Meeting held on 20 February 2023

7. Reports for Decision

a) Corporate Policy Review

8. Confidential Reports for Decision

a) Performance Development Review of the Town Clerk

b) Staff Recruitment (*to follow*)

c) Potential Honorarium Payment (*to follow*)

9. Confidential Reports for Information

a) TOIL figures for January – July 2023

b) Sickness figures for January – July 2023