



**MINUTES OF THE ARTS AND CULTURE COMMITTEE MEETING** held in the St Piran's Room, Penlee Centre, Penlee Park, Penzance on Monday 5 June 2023 at 7:00pm.

**PRESENT**

Councillors: M J Beveridge (Chair)

J M How	NG Pengelly
S Elliott	SJ Reynolds
W Elliott	R Sorrell
TS Marrington (until 8.23 pm)	P Young

Co-opted Advisors: Arwen Fitch  
John Swarbrooke  
Trevor Thorne

Also present: James Hardy (Town Clerk), Ben Brosgall (Leisure and Amenities Manager), Sharron Goldingay (Corporate Services Manager), Anna Renton (Director, Penlee House) and Elliot Ridington (Democratic Services Officer).

1. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

Councillor Axford was absent without having provided apologies.

2. **ELECTION OF VICE-CHAIR**

It was proposed that Councillor Young be appointed as Vice-Chair of the Arts and Culture Committee.

In the absence of any other nominations, it was unanimously

**RESOLVED** that Councillor Young be appointed as Vice-Chair of the Arts and Culture Committee.

(Proposed: Councillor Beveridge; seconded: Councillor S Elliott)

3. **TO RECEIVE DECLARATIONS OF INTEREST**

There were no declarations of interest.

4. **PUBLIC PARTICIPATION**

There was no public participation.

5. **TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

There were no confidential items for consideration.



## 6. REPORTS FOR DECISION

### (a) Penlee House Building Condition Actions

A buildings condition survey was undertaken by GPJ Consulting Engineers and presented to the former Penlee House Committee at its meeting held on 20 March 2023. At that meeting a list of remedial works was presented, with some areas highlighted as a priority, and some of the works outlined had since taken place.

The report set out the remedial building works recommended for completion during the 2023/24 financial year, with recommended virements from reserves to cover the costs of these works.

During the debate, a Member highlighted an inaccuracy in the recommendation set out within the report, in that it referenced budget line 4100/3/6 which should, in fact, have read 4100/2/6.

Following consideration, it was

**RESOLVED** that the remedial building work projects proposed to be carried out in the financial year 2023/24, as set out in the table contained within the report, be approved.

It was then further

**RESOLVED TO RECOMMEND TO THE FINANCE AND GENERAL PURPOSES COMMITTEE AND, SUBSEQUENTLY, PENZANCE COUNCIL** that a virement of up to £14,900 be made from 4995/1/2 (Penlee House Buildings Reserve) to 4100/2/6 (Penlee House Maintenance and Repairs) to meet the costs associated with the proposed remedial building work projects, as set out in the table contained within the report, to be completed during the financial year 2023/24.

(Proposed: Councillor Marrington; seconded: Councillor How)

Vote; Eight in favour. One abstention.

### (b) Establishment of Penlee Masterplan Working Group and Progression of Associated Projects

The former Penlee House Masterplan Group met during 2022 to discuss potential developments of the Penlee House site. However, as the Penlee House Committee had now been dissolved this Working Group no longer existed and so it was necessary for a new Working Group to be established to continue this work.

Three phases were agreed by the former Working Group:

- Phase 1: Exploring the potential redevelopment of the Coach House as a café
- Phase 2: Learning space to be built at Penlee House
- Phase 3: Redevelopment of Penlee House to increase gallery space, visitor facilities, collections stores and staff accommodation



It was clear that further scoping work was required and so it was proposed to include other parts of the Penlee Park estate which fell within the Terms of Reference of this Committee.

It was therefore recommended that a Penlee Masterplan Working Group be established to focus on writing a brief so that suitable architectural expertise could be procured in order to create a vision for the redevelopment of the assets within Penlee Park for which this Committee held responsibility.

Following consideration, it was unanimously

**RESOLVED** that

1. A Penlee Masterplan Working Group be established.
2. The following Members be appointed to said Working Group:-  
  
Councillor Beveridge  
Councillor S Elliott  
Councillor How  
Councillor Reynolds  
Councillor Sorrell  
Councillor Young  
Arwen Fitch  
John Swarbrooke  
Trevor Thorne  
The Chair of the Leisure and Amenities Committee
3. Authority be delegated to the Working Group to develop a brief for an architect to create a vision for the redevelopment of the areas of the Penlee Park estate which fall within the Terms of Reference of this Committee.
4. On the condition that any costs will be met from within the budget approved by the Penlee House Committee at its meeting held on 20 March 2023, authority be delegated to the Town Clerk, following consultation with the Penlee Masterplan Working Group, to approve and advertise said brief and to subsequently commission an architect to provide an overall masterplan for the redevelopment of:-
  - i) Penlee House; and
  - ii) The associated assets of Penlee Park which fall within the Terms of Reference of this Committee.
5. Detailed plans and costings for the Penlee Coach House be developed for inclusion within the grant funding application to the Town Deal Enterprise Fund.

(Proposed: Councillor Young; seconded: Councillor Sorrell)

(c) Arts and Culture Forward Planning and Fundraising



The report set out a review of the historic Penlee House 'Implementation Plan' and identified the need for a new Arts and Culture Forward Plan. The report also provided an overview of current funding applications and fundraising for Arts and Culture projects.

Following consideration, it was unanimously

**RESOLVED** that

1. An Arts and Culture Forward Plan be created and presented to future meetings of this Committee to monitor the progress made in relation to approved projects.
2. The progress made to date in accessing external funding, which will support the proposed Arts and Culture Forward Plan, be noted.

(Proposed: Councillor S Elliott; seconded: Councillor Marrington)

(d) Memorandum of Understanding Between the Friends of Penlee House and Penzance Council

Representatives from Penzance Council, both officers and Councillors, and the Friends of Penlee House had met over the preceding six months as a Penlee Partnership. These meetings had explored the relationship between the Friends of Penlee House and Penzance Council with a view to formalising this relationship. One of the outcomes of the meetings was a Memorandum of Understanding, set out at Appendix 1 to the report, which was recommended for approval and adoption.

Following consideration, it was unanimously

**RESOLVED TO RECOMMEND TO PENZANCE COUNCIL** that

1. The Memorandum of Understanding between the Friends of Penlee House and Penzance Council, as set out at Appendix 1 to the report, be approved and adopted.
2. Subject to (1.) above, said Memorandum of Understanding be signed by the Town Clerk on behalf of Penzance Council.

(Proposed: Councillor Pengelly; seconded: Councillor Marrington)

## 7. REPORTS FOR INFORMATION

The following reports for information were noted:-

- a) Penlee House Director's Report
- b) Budget Comparison Report – 1 April 2023 – 31 May 2023
- c) Golowan Festival Overview
- d) Transition of Former Leisure and Amenities Responsibilities



8. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

The meeting closed at 8:34 pm

Chair  
31 July 2023