



MINUTES OF THE LEISURE AND AMENITIES COMMITTEE MEETING held in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance on Monday 7 August 2023 at 7:00pm.

PRESENT

Councillors NC Broadhurst (Chair)

W Elliott
B Jackson
Z Lawlor

R Sorrell
SJ Reynolds
P Young

Also present: Ben Brosgall (Leisure & Amenities Manager) and Elliot Ridington (Democratic Services Officer).

10. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Beveridge, Durrant, How, Marrington and Power.

Councillors Axford and Crago were absent without having provided apologies.

11. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

12. PUBLIC PARTICIPATION

There was no public participation.

13. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

In respect of Agenda Item 8(a), 'Public Toilet Cleaning Contract', it was unanimously

RESOLVED that the press and public be excluded from that section of the meeting.

(Proposed: Councillor Reynolds; seconded: Councillor Jackson)

14. MINUTES OF THE MEETING HELD ON 12 JUNE 2023

The Minutes having previously been circulated, it was

RESOLVED that the Minutes of the meeting held on 12 June 2023 be approved as a true and correct record and signed by the Chair.

(Proposed: Councillor Young; seconded: Councillor Jackson)

Vote; Four in favour. Three abstentions.



15. REPORTS FOR DECISION

(a) Penlee Park – Equipment Sale Virement

A number of pieces of Penlee Park machinery had recently been sold as they were beyond economic repair. It was recommended that the income associated with these sales was transferred to the Machinery Replacement earmarked reserve to contribute towards future equipment replacement projects.

Following consideration, it was unanimously

RESOLVED that a virement of £2,300 be made from budget line 131 – Leisure & Amenities, Misc to the Machinery Replacement earmarked reserve.

(Proposed: Councillor Lawlor; seconded: Councillor Sorrell)

(b) Penlee Park – Gardeners' Accommodation Project

Quotes had been received for the Gardeners Accommodation refurbishment project in Penlee Park and all of the returned quotes had exceeded the total figure budgeted for the work.

Attempts had been made to split the specification into its constituent parts and, while it would be possible to undertake some of these individual elements, there could be limited value in Penzance Council taking this approach to the project.

In addition to this, the "Penlee Masterplan" Working Group, established by the Arts and Culture Committee, had held discussions regarding the possibility of taking a view of Penlee Park as a whole. Opportunities could therefore exist if a wider review of the park and all of the buildings within it was undertaken.

By pausing the refurbishment project, there would be an opportunity to examine all of the buildings within the park in light of the current needs of Penzance Council and any aspirations to improve the park for the betterment of the community using it.

Following consideration, it was unanimously

RESOLVED that the Gardeners Accommodation refurbishment project be paused until further notice.

(Proposed: Councillor W Elliott; seconded: Councillor Reynolds)

(c) South Pier Public Toilets Refurbishment

South Pier Public Toilets had been identified as requiring significant renovation and investment. It was also necessary to consider the required works alongside the long term view that the facility may not have been required in the future, depending on redevelopment works in the vicinity of the harbour.

The South Pier Public Toilet was a single skin block facility with dated installations. Areas that had been identified for improvement were:



1. Roof Replacement
2. Window Replacement
3. Improvements to the floor
4. Improvements to the installed facilities to include toilets and handwashing facilities.

Due to the position of the earmarked reserve, it was recommended that quotes were obtained for each individual element, with a further report presented to this Committee to identify which items to progress within the current financial year.

During the debate, it was highlighted that the chief beneficiary of the South Pier public toilets appeared to be the Isles of Scilly Steamship Company rather than the Penzance precept payers. It was therefore suggested that the Steamship Company be contacted to seek a contribution for any future works and queried as to whether the GeoSense data compiled by the Penzance Business Improvement District could be used to demonstrate the main parties using the facility.

Following consideration, it was unanimously

RESOLVED that quotes be obtained for the individual elements of the proposed refurbishment of South Pier Public Toilets, as set out in the report.

(Proposed: Councillor Sorrell; seconded Councillor Lawlor)

16. REPORTS FOR INFORMATION

The Committee received the following reports for information:-

- (a) Budget Comparison Report
- (b) Operational Performance Report

17. CONFIDENTIAL REPORTS FOR DECISION

- (a) Public Toilet Cleaning Contract

The background and issues associated with this item were set out within the report.

Following consideration, it was unanimously

RESOLVED that

1. The current Public Toilet Cleaning Contract be extended by the final additional year, to 1 July 2025, as permitted within the current contract.
2. Quotes for procurement support be sourced to assist with the retendering process for the next contract.
3. A review of the current specification of the public toilet cleaning contract be undertaken with any potential revisions presented to this Committee for consideration.



(Proposed: Councillor Reynolds; seconded: Councillor Young)

18. MATTERS ARISING FOR REPORT AT THE NEXT MEETING

There were no matters arising for report at the next meeting.

The meeting closed at 7:33 pm

Chair
2 October 2023

DRAFT