



Arts & Culture Committee - Approved Final Budget 2024/25

2023/24 Actual £	INCOME		2024/25 Agreed £
	400	Penlee House Gallery & Museum	
	400/1	Shop	
86,920.84	400/1/1	Admissions	110,000.00
99,232.82	400/1/2	Sale of Merchandise	110,000.00
871.11	400/1/3	Image Licensing Fees	1,000.00
1,072.00	400/1/4	Education Workshops	300.00
21.11	400/1/5	Till Discrepancies	0.00
188,117.88	400/1	Total	221,300.00
	400/2	Grants and Funding	
0.00	400/2/2	Capital Build Grants	0.00
50,475.75	400/2/3	Friends of Penlee Funding	23,381.00
80,104.94	400/2/4	Arts Council	80,000.00
21,085.00	400/2/5	Other Grant Funding	0.00
0.00	400/2/6	Building Projects Donations	0.00
151,665.69	400/2	Total	103,381.00
	400/3	The Orangery Café	
45,822.58	400/3/1	Franchise Payments	38,000.00
5,623.63	400/3/2	Utility Re-charges	7,800.00
51,446.21	400/3	Total	45,800.00
1,100.00	400/4	Community Toilet Scheme	1,200.00
187,370.34	400/5	Miscellaneous	0.00
579,700.12	400	Total	371,681.00
	495	Miscellaneous Arts & Culture Income	0.00
579,700.12	Arts & Culture Total Income		371,681.00

2023/24 Actual £	EXPENDITURE		2024/25 Agreed £
323,262.03	4000	Penlee House Salaries	399,307.00
	4100	Penlee House Gallery & Museum	
	4100/1	Administration	
385.51	4100/1/1	Staff Travel	400.00
80.00	4100/1/2	Recruitment	0.00
11,609.66	4100/1/3	IT Provision	12,685.00
380.70	4100/1/4	Office Postage	250.00
150.00	4100/1/5	Website	950.00
963.44	4100/1/6	Office Supplies & Equipment	1,000.00
1,500.00	4100/1/7	Subscription & Membership Fees	1,700.00
23,518.22	4100/1/8	Insurance	29,000.00
16,895.68	4100/1/9	Agency Support	0.00

55,483.21	4100/1	Total	45,985.00
0.00	4100/2	Penlee House Building	
14,467.15	4100/2/1	Non-Domestic Rates	0.00
40,267.47	4100/2/2	Gas	28,000.00
5,385.06	4100/2/3	Electric	65,000.00
10,648.71	4100/2/4	Water	5,700.00
8,969.04	4100/2/5	Cleaning Contract & Materials	11,693.00
2,424.39	4100/2/6	Maintenance & Repairs	8,500.00
19,717.08	4100/2/7	Fittings	3,000.00
7,125.00	4100/2/8	Contracts	25,000.00
	4100/2/9	Capital Refurbishment	0.00
109,003.90	4100/2	Total	146,893.00
	4100/4	Shop	
53,683.51	4100/4/1	Inventory Purchases	
125.73	4100/4/1/1	Merchandise for resale	60,750.00
53,809.24	4100/4/1/2	Carriage inwards	250.00
1,113.36	4100/4/1	Total	61,000.00
3,080.86	4100/4/2	Till & Consumables	1,500.00
1,449.08	4100/4/3	PDQ Charges	4,600.00
111.61	4100/4/4	Cash Collection	1,287.00
	4100/4/5	Carriage outwards for orders	800.00
59,564.15	4100/4	Total	69,187.00
	4100/5	Gallery Exhibitions & Museum	
50,425.01	4100/5/1	Exhibition Costs	43,000.00
8,711.86	4100/5/2	Marketing	11,000.00
0.00	4100/5/3	Art Conservation	0.00
0.00	4100/5/4	Consultancy Work	0.00
4,394.65	4100/5/5	Volunteer Refreshments	4,000.00
63,531.52	4100/5	Total	58,000.00
	4100/6	The Orangery Café	
916.82	4100/6/1	Equipment Maintenance & Replacement	1,500.00
1,696.16	4100/6/2	Capital Purchase	0.00
2,612.98	4100/6	Total	1,500.00
	4100/7	The Coach House	
898.53	4100/7/1	Electric	2,850.00
696.74	4100/7/2	Water	650.00
798.40	4100/7/3	Non-Domestic Rates	800.00
791.83	4100/7/4	Maintenance & Cleaning	1,200.00
6,600.50	4100/7/5	Capital Refurbishment	0.00
9,786.00	4100/7	Total	5,500.00
	4100/8	Education	
1,965.94	4100/8/1	Council Funded Educational Activities	2,000.00
22,378.95	4100/8/2	Art Council Educational Activities	22,750.00
6,035.73	4100/8/3	Other Funded Educational Activities	5,000.00
30,380.62	4100/8	Total	29,750.00
0.00	4100/9	Fundraising Activites	1,000.00
65,459.81	4100/10	Miscellaneous	0.00
719,084.22	4100	Penlee House Gallery & Museum Total	357,815.00
	4200	Town Flags and Banners	
25,214.82	4200/1	Projects	24,000.00
7,462.95	4200/2	Erection and hanging	8,160.00

32,677.77	4200	Total	32,160.00
1,201.94	4300	Penlee Open Air Theatre	2,000.00
	4400	Christmas Lights	
12,948.28	4400/1	Light Hire	12,949.00
8,856.56	4400/2	Light Rigging	10,797.00
470.00	4400/3	Christmas Tree installation & delivery	1,090.00
1,340.00	4400/4	Overhead wire testing	1,340.00
306.74	4400/5	Suspended wire repairs	2,000.00
23,921.58	4400	Total	28,176.00
	4500	Events	
19,000.00	4500/1	Golowan Festival	19,000.00
0.00	4500/2	Cultural and General Events	0.00
6,000.00	4500/3	Annual Firework Display	6,000.00
25,000.00	4500	Total	25,000.00
0.00	4600	Cultural Strategy	0.00
	4995	Earmarked Reserves	
0.00	4995/1	Penlee House EMRs	
	4995/1/1	Conservation Fund	0.00
20,000.00	4995/1/2	Building Fund	47,000.00
0.00	4995/1/3	Exhibiton Fund	0.00
20,000.00	4995/1/4	Coach House Fund	0.00
10,000.00	4995/1/5	Projects Fund	0.00
0.00	4995/1/6	Acquisition Fund	0.00
20,000.00	4995/1/7	Plant Fund	67,000.00
5,000.00	4995/1/8	Catering Equipment Fund	2,000.00
0.00	4995/2	Christmas Lighting Infrastructure	0.00
75,000.00	4995	Total	116,000.00
876,885.51	Arts & Culture Total Expenditure		960,458.00

Leisure & Amenities - Approved Final Budget 2024/25

2023/24 Actual £	<u>INCOME</u>		2024/25 Agreed Budget £
92,359.77	100	Wellfields Car Park	
15,942.59	100/1	Daily Tickets	85,000.00
	100/2	Quarterly Tickets	10,000.00
108,302.36	100	Total	95,000.00
4,701.36	115	Allotment Rents	4,880.00
6,000.00	130	The Lodge	1,500.00
5,921.12	131	Misc	2,500.00
	135	Penzance AFC	
5,022.53	135/1	Club house lease payment	4,300.00
477.43	135/2	Ground/Changing Room lease	1,200.00
5,499.96	135	Total	5,500.00
130,424.80	Leisure & Amenities Total Income		109,380.00

2023/24 Actual £	EXPENDITURE		2024/25 Agreed Budget £
321,787.95	1000	Salaries	348,039.00
0.00	1001	Travel Allowance	200.00
	1015	Penlee Park	
7,626.06	1015/1	Maintenance	10,000.00
1,037.29	1015/4	Water	980.00
3,458.93	1015/5	Plants, Materials & Tools	3,500.00
1,818.46	1015/6	Electricity	2,500.00
3,185.00	1015/7	Equipment Maintenance	3,500.00
6,542.13	1015/9	Waste & Recycling	8,030.00
13,670.00	1015/10	Capital Projects	23,000.00
5,296.10	1015/11	Security	18,000.00
42,633.97	1015	Total	69,510.00
	1030	Vehicles and Machinery	
2,306.17	1030/1	Fuel & Electric	3,000.00
2,971.80	1030/2	Insurance	2,750.00
22,102.70	1030/3	Lease	19,700.00
5,629.03	1030/4	Maintenance & Repair	5,000.00
1,797.50	1030/5	Capital Purchase	0.00
34,807.20	1030	Total	30,450.00
4,863.99	1040	Protective Clothing & Equipment	5,000.00
	1045	Allotments	
	1045/3	Alverton Playing Field	
9.00	1045/3/1	Rent	9.00
0.00	1045/3/2	Maintenance	250.00
	1045/4	Cranken	
130.00	1045/4/1	Rent	130.00
-216.25	1045/4/2	Water Rates	520.00
348.32	1045/4/3	Maintenance	1,500.00
	1045/5	Gulval	
1,946.35	1045/5/1	Maintenance	2,000.00
	1045/6	Lescudjack	
48.36	1045/6/1	Water Rates	400.00
1,125.00	1045/6/2	Maintenance	1,200.00
	1045/7	Leskinnick	
365.11	1045/7/1	Water Rates	480.00
36.65	1045/7/2	Maintenance	1,600.00
	1045/8	Love Lane	
500.00	1045/8/1	Maintenance	600.00
	1045/9	Mennaye	
10.00	1045/9/1	Rent	10.00
675.00	1045/9/3	Maintenance	1,200.00
	1045/11	Trannack	
13.00	1045/11/1	Rent	20.00
315.65	1045/11/2	Water Rates	820.00
608.34	1045/11/3	Maintenance	1,600.00
305.10	1045/12	Allotment IT Package	306.00
6,219.63	1045	Total	12,645.00
1,499.38	1055	Weed Control	2,500.00
	1060	Wellfields Car Park	

474.60	1060/1	Consumables	1,150.00
17,358.96	1060/2	Non-Domestic Rates	17,359.00
2,418.28	1060/3	Drainage Rates	2,500.00
14,066.56	1060/4	Maintenance	5,000.00
4,560.53	1060/5	Enforcement Charges	5,500.00
372.03	1060/6	Cycle Hub	500.00
89,050.99	1060/7	Extraordinary Maintenance	20,000.00
1,589.33	1060/8	Secure Cash Collection	1,287.00
129,891.28	1060	Total	53,296.00
212.99	1064	Outdoor Gym	500.00
	1071	Community Toilets	
15,600.00	1071/1	Operational Scheme Costs	17,415.00
4,666.43	1071/2	Communications	4,900.00
20,266.43	1071	Total	22,315.00
	1111	Wherrytown Skate Park	
90.00	1111/1	Rent	90.00
3,610.63	1111/3	Maintenance & Consumables	4,000.00
3,700.63	1111	Total	4,090.00
	1115	War Memorials	
697.00	1115/1	Cleaning Contract	1,500.00
1,269.16	1115/2	Maintenance & Upkeep	500.00
1,966.16	1115	Total	2,000.00
	1120	Penzance Football Club	
805.00	1120/1	Statutory Checks, Inspections & actions	2,500.00
69,765.03	1120/2	Capital Projects & Refurbishments	0.00
70,570.03	1120	Total	2,500.00
	1130	Open Spaces	
4,070.88	1130/1	Heamoor Field	3,000.00
74.96	1130/2	Jewish Cemetery	250.00
1,569.05	1130/4	Planters	2,000.00
5,714.89	1130	Total	5,250.00
	1140	Water Fountains	
0.00	1140/1	Wherrytown Skatepark	
1,475.00	1140/1/1	Water	50.00
	1140/1/2	Maintenance	4,970.00
1,475.00	1140	Total	5,020.00
	1165	Toilets	
102,649.92	1165/1	All Sites	
5,157.96	1165/1/1	Cleaning Contract	110,000.00
14,374.59	1165/1/2	Sanitary & Sharps	5,675.00
0.00	1165/1/3	General Supplies	2,000.00
0.00	1165/1/4	Additional Event Support	2,500.00
0.00	1165/1/5	Capital Refurbishment	0.00
	1165/3	Alexandra Road	
1,582.72	1165/3/1	Maintenance	2,000.00
494.39	1165/3/3	Electricity	500.00
911.42	1165/3/4	Water	1,300.00
	1165/4	Penalverne	
1,404.20	1165/4/1	Maintenance	1,500.00
272.01	1165/4/3	Electricity	450.00
1,176.66	1165/4/4	Water	1,450.00
	1165/5	Princess May	
1,952.86	1165/5/1	Maintenance	2,500.00

2,163.59	1165/5/3	Electricity	4,700.00
4,057.64	1165/5/4	Water	3,300.00
	1165/6	South Pier	
966.04	1165/6/1	Maintenance	2,500.00
246.30	1165/6/3	Electricity	300.00
2,017.42	1165/6/4	Water	2,300.00
	1165/7	Tourist Information Centre	
5,951.08	1165/7/1	Maintenance	5,000.00
0.00	1165/7/3	Electricity	800.00
6,958.39	1165/7/4	Water	8,000.00
	1165/8	Wherrytown	
1,375.85	1165/8/1	Maintenance	2,250.00
673.47	1165/8/3	Electricity	900.00
1,155.19	1165/8/4	Water	1,300.00
	1165/9	Newlyn	
2,318.74	1165/9/1	Maintenance	2,000.00
157,860.44	1165	Total	163,225.00
434.66	1211	The Lodge - Statutory Checks & Inspections	1,000.00
	1270	Devolutions - Surveys & Inspections	0.00
18,105.00	1280	Tree Surveys	15,000.00
	1310	Alexandra Play Park & Tennis Courts	
2,118.37	1310/1	Waste	2,500.00
13,373.21	1310/4	Security	14,202.00
	1310/5	Machinery	0.00
2,513.90	1310/6	Maintenance/planting	3,000.00
2,456.30	1310/7	Play Equipment repairs	5,000.00
20.83	1310/8	Tools & Equipment	500.00
20,482.61	1310	Total	25,202.00
	1320	Princess May Recreation Grounds	
	1320/2	Street Lighting	414.00
	1320/3	Waste	2,202.00
	1320/4	Ground Rent	0.00
	1320/5	Security	2,550.00
	1320/6	Machinery	1,100.00
	1320/7	Maintenance - contractor for cutting	2,500.00
	1320/8	Plants & Materials	1,090.00
168.91	1320/9	Play Equipment & Skatepark Repairs	2,725.00
168.91	1320	Total	12,581.00
	1330	Foxes Lane Play Park	
328.66	1330/1	Waste	362.00
691.58	1330/3	Maintenance - repairs	1,500.00
655.27	1330/4	Play Equipment Repairs	1,500.00
1,675.51	1330	Total	3,362.00
844,336.66		Subtotal on all expenditure	783,685.00
	1995	Earmarked Reserves Contributions	
15,000.00	1995/1	Wellfields Car Park Maintenance Fund	33,000.00
4,000.00	1995/2	Allotment Provision Fund	20,000.00
15,000.00	1995/3	Penlee Park Play Equipment Fund	15,000.00
15,000.00	1995/4	Toilet Refurbishment Fund	20,000.00
2,500.00	1995/6	Weed Treatment Equipment	2,500.00
10,000.00	1995/7	Penzance AFC	15,000.00
15,000.00	1995/8	Tree Maintenance	15,000.00
2,000.00	1995/9	Machinery Replacement	0.00

10,000.00	1995/11	Penlee Park - Infrastructure Improvements	10,000.00
5,000.00	1995/12	Open Spaces Boundary Repair/Replacement	15,000.00
12,500.00	1995/15	Alexandra Play Park & Tennis Courts	15,000.00
8,000.00	1995/16	Princess May Rec	0.00
2,500.00	1995/17	Foxes Lane Playpark	15,000.00
500.00	1995/24	Wherrytown Skate Park Maintenance	20,000.00
1,000.00	1995/25	War Memorials Maintenance	20,000.00
6,000.00	1995/26	Utility Billing	0.00
	1995/27	Outdoor Gym	2,500.00
124,000.00	1995	Total	218,000.00
933,529.46	Leisure & Amenities Total Expenditure		1,001,685.00

Finance & General Purposes - Approved Final Budget 2024/25

2023/24 Actual £	INCOME		2024/25 Agreed Budget £
2,150,252.00	300	Precept	2,306,332
	305	Council Tax Support Grant	
37,019.42	310	Interest	
	310/1	Interest in H.I.B.A. Accounts	26,000.00
5,648.00	315	Rents	
	315/1	Tennis Club	6,026.50
5,648.00	315	Total	6,026.50
	320	Neighbourhood Plan	0.00
16,099.06	325	Section 106 Monies/CIL Payments	0.00
	330	Grants	
	330/1	General Grants	0.00
69.23	380	Investments	100.00
8,078.02	399	Miscellaneous	0.00
2,217,165.73	Finance & General Purposes Total Income		2,338,458.50

2023/24 Actual £	EXPENDITURE		2024/25 Agreed Budget £
359,646.02	3000	Salaries	388,731.00
	3005	Council Office	
4,441.10	3005/2	Non-Domestic Rates	4,664.00
2,185.36	3005/3	Telephone	2,300.00
1,455.96	3005/4	Office Supplies	1,800.00
1,058.21	3005/5	Photocopier - Lease & Managed Print	1,000.00
632.05	3005/6	Postage	1,500.00
979.77	3005/7	Office Furniture	1,000.00
994.06	3005/8	IT Equipment - Purchase	1,000.00
2,381.32	3005/9	IT Equipment - Lease	2,500.00
4,062.35	3005/10	IT Software & Support	7,000.00
2,317.45	3005/11	Accounting Software & PDQ	2,250.00
5,849.90	3005/13	Electricity	8,500.00
693.80	3005/14	Water	800.00
660.00	3005/15	Broadband	720.00
6,716.09	3005/16	IT Provision for Councillors	7,200.00
1,807.30	3005/17	Payroll Processing	2,250.00
36,234.72	3005	Total	44,484.00
279.99	3010	Website	1,000.00
0.00	3012	External Communications	2,000.00
	3015	Training	
8,697.88	3015/1	Staff Training	10,000.00
137.68	3015/2	Councillor Training	2,500.00
8,835.56	3015	Total	12,500.00
287.00	3020	Staff Travelling Allowance	500.00
	3026	Health & Safety	

4,929.83	3026/1	Contracts	6,000.00
959.00	3026/5	Employee Support	4,000.00
36.64	3026/6	Response (Repairs, Supplies)	3,000.00
5,925.47	3026	Total	13,000.00
28,947.38	3030	Insurance	29,000.00
	3035	Penlee Centre Building	
2,247.54	3035/1	Maintenance	3,000.00
3,852.90	3035/2	Cleaning	4,400.00
800.00	3035/3	Refurbishment Project	0.00
409.00	3035/4	Confidential Waste Collection	480.00
459.19	3035/5	Security	660.00
226.47	3035/6	CCTV	385.00
556.19	3035/7	Fire Safety Contract	660.00
0.00	3035/9	Statutory electrical checks	630.00
8,551.29	3035	Total	10,215.00
9,336.50	3040	Legal Fees	15,000.00
943.02	3045	Penzance BID Levy	2,173.00
4,819.26	3050	Mayor's Allowance	4,800.00
0.00	3052	Councillors Travel expenses	500.00
838.00	3055	Venue Hire	800.00
	3061	Official Functions	
2,147.50	3061/1	Mayor Choosing	3,000.00
0.00	3061/2	Annual Town Meeting	500.00
800.00	3061/3	St John Feast	800.00
448.00	3061/4	Mazey Lunch	600.00
719.28	3061/5	Remembrance Sunday	1,000.00
484.50	3061/6	Miscellaneous	1,000.00
2,231.89	3061/7	Royal Events	0.00
850.00	3061/8	Honorarium Payments	700.00
7,681.17	3061	Total	7,600.00
4,165.05	3070	Association Fees	4,950.00
0.00	3075	Councillor's Child Care	300.00
432.91	3080	Recruitment	1,000.00
5,020.00	3085	Audit Fee	5,520.00
2,235.57	3095	Bank Commission	3,000.00
10,933.30	3115	Neighbourhood Plan	0.00
0.00	3120	Section 106 Monies	0.00
	3125	Grants	
46,189.00	3125/1	General Grants	30,000.00
502.86	3125/3	Climate Emergency Grants	8,000.00
10,000.00	3125/4	Social Action Grants	10,000.00
56,691.86	3125	Total	48,000.00
	3140	Service Level Agreements	
40,000.00	3140/2	Jubilee Pool	40,000.00
33,544.14	3140/3	ASB Officer Contribution	36,632.00
0.00	3140/4	Pengarth Day Centre	22,000.00
73,544.14	3140	Total	98,632.00
4,237.17	3150	HR Consultancy Services	5,000.00
0.00	3170	Election Costs	0.00
4,768.00	3180	Community Engagement	5,000.00
0.00	3200	Social Action Support	0.00
3,088.00	3220	Climate Emergency Support	7,000.00
18,500.00	3225	Youth Activities Support	0.00

80,000.00	3300	Community Purchase - Centenary Hall Chapel St	0.00
	3400	CCTV Surveillance	
20,406.48	3400/1	Annual Monitoring	24,171.00
0.00	3400/2	Additonal Monitoring	1,500.00
13,354.56	3400/3	Maintenance Contract	15,000.00
0.00	3400/4	Repairs	5,000.00
33,761.04	3400	Total	45,671.00
769,702.42		Subtotal on all expenditure	756,376.00
	3995	Earmarked Reserves Contributions	
0.00	3995/1	Penlee Centre Building Fund	60,000.00
2,500.00	3995/2	Election Costs Fund	10,000.00
0.00	3995/4	Devolution Fund	
	3995/5	Social Issues Support Fund	
1,000.00	3995/7	IT Replacement	1,000.00
10,000.00	3995/9	Youth Reserve	10,000.00
5,000.00	3995/13	HR Contingency	5,000.00
0.00	3995/14	Royal Events	0.00
0.00	3995/16	Neighbourhood Plan	0.00
0.00	3995/18	Legal Fees Reserve	0.00
0.00	3995/19	Members Project Fund	0.00
0.00	3995/20	CIL Funds	0.00
10,000.00	3995/21	Town Deal Projects	10,000.00
3,000.00	3995/22	CCTV repair/replacement	5,000.00
31,500.00	3995	Total	101,000.00
0.00	3999	Miscellaneous	0.00
801,202.42	Finance & General Purposes Total Expenditure		857,376.00