



PENZANCE COUNCIL

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PENZANCE
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TOWN CLERK: JAMES HARDY

17 January 2025

To:

Councillors P Young (Chair)
J McKenna (Vice-Chair)

MJ Beveridge
NC Broadhurst
B Jackson
SJ Reynolds

All other Penzance Councillors for information (Agenda only)

PERSONNEL COMMITTEE – STRICTLY CONFIDENTIAL

YOU ARE HEREBY SUMMONED to a meeting of the Personnel Committee to be held in the St Piran's Room, Penlee Centre, Penlee Park, Penzance on Thursday 23 January 2025 at 4.00pm to discuss the business set out in the Agenda below.

James Hardy
Town Clerk

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25. (Cornwall Code of Conduct 2021 as amended by Penzance Council 24 May 2021)

3. Public Participation Time

Lasting up to 15 minutes in total.

4. Exclusion of the Press and Public

To resolve to exclude members of the press and public. To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies [Admission to Meetings] Act 1960.

5. Minutes of the Meeting held on 12 August 2024

6. Reports for Decision

a) Revised Recruitment and Selection Policy

7. Confidential Reports for Decision

a) Flexible Working Request

b) Redesignation of Post

c) Results of Job Descriptions Review *(to follow)*

8. Confidential Reports for Information

a) TOIL and Sickness Figures to December 2024

9. Matters Arising for Report at Next Meeting