



**MINUTES OF THE PERSONNEL COMMITTEE MEETING** held in the St Piran's Room, Penlee Centre, Penlee Park, Penzance on Monday 12 August 2024 at 4.00 pm.

**PRESENT**

Councillors P Young (Chair)

J McKenna  
SJ Reynolds

Also present: James Hardy (Town Clerk), Cal Bagshaw (Corporate Services Manager) and Elliot Ridington (Democratic Services Officer).

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Beveridge and Jackson.

Councillor Broadhurst was absent without having provided apologies.

**2. ELECTION OF VICE-CHAIR**

It was proposed that Councillor McKenna be appointed as Vice-Chair of the Personnel Committee.

In the absence of any other nominations, it was unanimously

**RESOLVED** that Councillor McKenna be appointed as Vice-Chair of the Personnel Committee.

(Proposed: Councillor Reynolds; seconded: Councillor Young)

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. PUBLIC PARTICIPATION TIME**

There were no members of the public present.

**5. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

In respect of Agenda Items 7(a), 8(a) and 8(b), 'Amendment to Employment to Contract', 'Sickness Figures to June 2024' and 'TOIL Figures to June 2024', it was unanimously

**RESOLVED** that the press and public be excluded from those sections of the meeting.

(Proposed: Councillor Reynolds; seconded: Councillor McKenna)

**6. MINUTES OF THE MEETING HELD ON 1 MAY 2024**



The Minutes of the meeting having been circulated, it was unanimously

**RESOLVED** that the Minutes of the meeting held on 1 May 2024 be approved as a true and accurate record and signed by the Chair, subject to the following amendment:-

The word '*for*' be replaced with '*four*' within the vote for Minute No. 22(a), 'Corporate Policy Updates'.

(Proposed: Councillor McKenna; seconded: Councillor Reynolds)

## **7. CONFIDENTIAL REPORTS FOR DECISION**

### (a) Amendment to Employment Contract

The background and issues associated with this item were set out in the report.

Following consideration, it was unanimously

**RESOLVED** that the recommendation, as set out in the report, be approved.

(Proposed: Councillor Young; seconded: Councillor McKenna)

## **8. CONFIDENTIAL REPORTS FOR INFORMATION**

The following reports were noted:-

### (a) Sickness Figures to June 2024

### (b) TOIL Figures to June 2024

The meeting closed at 4:13 pm

Chair  
23 January 2025