



# PENZANCE COUNCIL

PENLEE CENTRE  
PENLEE PARK  
PENZANCE  
CORNWALL TR18 4HE  
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**TOWN CLERK: JAMES HARDY**

11 February 2025

Councillors            NG Pengelly (Chair)  
                              S Elliott (Vice-Chair)

                              MJ Beveridge            Z Lawlor  
                              SJ Bosworth            J McKenna  
                              NC Broadhurst        PI Osborne  
                              NA Davis                SJ Reynolds  
                              W Elliott                N Tonner

The Press and all other Town Councillors for information

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

**YOU ARE HEREBY SUMMONED** to a meeting of the Finance and General Purposes Committee which will be held in the St Piran's Room, Penlee Centre, Penlee Park, Penzance on Monday 17 February 2025 at 7.00pm to discuss the business set out in the Agenda below.

James Hardy  
**TOWN CLERK**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

## AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25. (Cornwall Code of Conduct 2021 as amended by Penzance Council 24 May 2021)

3. To Consider Written Requests for Dispensation

4. Public Participation

5. Exclusion of the Press and Public

To resolve to exclude members of the press and public. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. (*Public Bodies [Admission to Meetings] Act 1960*)

6. Minutes of the Meeting held on 16 December 2024

7. Reports from Other Committees for Decision

Personnel

- a) Revised Recruitment and Selection Policy
- b) Review of Employer Discretions Policy for Local Government Pension Scheme

8. Reports for Decision

- a) Revised Grants Policy
- b) Enhanced Employee Benefits Policy and Introduction of Salary Sacrifice Schemes
- c) Financial Papers to Receive and Accept:-

- (i) Paid Expenditure Transactions from 1 December 2024 to 31 January 2025
- (ii) Bank Reconciliation from 1 December 2024 to 31 January 2025
- (iii) Financial Comparison for the Period Ending 31 January 2025

9. Reports for Information

None.

10. Confidential Reports from Other Committees for Decision

Personnel

- a) Flexible Working Request
- b) Redesignation of Post
- c) Results of Job Descriptions Review

11. Matters Arising for Report at Next Meeting Only

Where a Member of a Committee is unable to attend a meeting they may arrange for a substitute to attend on their behalf, drawn from the list of substitutes approved by the Council. The Town Clerk or Democratic Services Officer must be notified, normally by the Member of the committee to be substituted, orally or in writing, of the substitution three days before the meeting. If this requirement is not met, the substitute shall not be permitted to participate in the meeting.

Substitute Members:	JM How	J Power
	B Jackson	SJ Reed
	PA Law	R Sorrell
	TS Marrington	P Young