



MINUTES OF THE LEISURE AND AMENITIES COMMITTEE MEETING held in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance on Monday 31 March 2025 at 7:00pm.

PRESENT

Councillors N Broadhurst (Chair) (from 7.03 pm)
 J Power (Vice-Chair) (in the Chair until 7.03 pm)

JM How	PI Osborne
B Jackson	SJ Reynolds
PA Law	P Young
Z Lawlor	

Also present: Councillor Beveridge, Ben Brosgall (Leisure and Amenities Manager) and Elliot Ridington (Democratic Services and Governance Officer).

47. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Reed.

Councillors S Elliott, W Elliott, Marrington and Sorrell were absent without having provided apologies.

48. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

49. PUBLIC PARTICIPATION

There was no public participation.

50. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

There were no confidential matters for consideration.

51. MINUTES OF THE MEETING HELD ON 3 FEBRUARY 2025

The Minutes having been circulated, it was unanimously

RESOLVED that the Minutes of the meeting held on 3 February 2025 be approved as a true and correct record and signed by the Chair.

(Proposed: Councillor Law; seconded: Councillor Reynolds)

52. REPORTS FOR DECISION

(a) Use of Spaces in Wellfields Car Park for the Coach House Project



In order to support the redevelopment of the Penlee Coach House building some space would be needed for site storage and welfare facilities, in addition to the need for storage for the Penlee House learning team. It was suggested that a small number of spaces in Wellfields Car Park be used for this purpose.

If six spaces were to be unavailable for the duration of the project, the budgetary impact to Penzance Council would likely be an income deficit of between £90 and £270 per week, based on one to three tickets being purchased for each of these spaces, each day. For the 2025/26 financial year as a whole, this could represent a loss of revenue of between £4,680 and £14,040, while also adding pressure to the availability of parking for users of Wellfields Car Park.

Following consideration, it was

RESOLVED that

1. If necessary, up to six parking spaces in Wellfields Car Park be used for any storage and welfare facilities associated with the Penlee Coach House redevelopment project.
2. Authority be delegated to the Town Clerk to approve the use of more parking spaces, if required, subject to the subsequent presentation of a report to this Committee in order to allow it to assess the impact upon its income.

(Proposed: Councillor How; seconded: Councillor Young)

Vote; Seven in favour. One abstention. (Councillor Broadhurst was not present for this item.)

(b) Virement of Funds from the General Fund to the Wellfields Car Park Budget

Within the 2024/25 budget an amount of £20,000 was allocated for Wellfields Car Park in order to allow for the preliminary works for changes to the parking layout and availability of spaces, safe pedestrian access throughout the car park and future upgrades to the car park drainage.

Attempts had been made appoint a single contractor to undertake the required surveys so as to progress the project but this had not been possible and, at financial year end, the unused budget of £20,000 would return to the General Fund. It was therefore requested that this amount was vired from the General Fund back to the Wellfields Car Park budget to allow the project to continue.

Following consideration, it was unanimously

RESOLVED TO RECOMMEND TO PENZANCE COUNCIL that a virement of £20,000 be made from the General Fund to the Wellfields Car Park budget (1060/7).

(Proposed: Councillor Power; seconded: Councillor Osborne)

(c) Use of Penlee Park for the 2025 Golowan Festival



A proposal had been received from the Golowan Festival CIC for the use of Penlee Park for the 2025 festival and this was set out at Appendix 1 to the report.

Following consideration, it was unanimously

RESOLVED that the use of Penlee Park for the 2025 Golowan Festival, as detailed in the request set out at Appendix 1 to the report, be approved, subject to the receipt of any documentation requested by the Town Clerk prior to the event(s).

(Proposed: Councillor Law; seconded: Councillor How)

(d) Three-Phase Electrical Supply for Penlee Park

Further to the resolution of the Committee of 2 December 2024, referenced within Minute No. 34(a), options had been explored to install a three-phase electrical supply in Penlee Park.

Unfortunately, the proposed supply for the Coach House redevelopment would not have the capacity to support wider events or festive lighting and the only power supply that could be installed to serve all areas of Penlee Park would cost over £52,000.

It is therefore recommended that the matter was reconsidered at a future meeting of the Committee to allow for the future provision of an adequate budget.

Following consideration, it was unanimously

RESOLVED that

1. It be noted that the quote received for the installation of a three-phase electrical supply for all areas in Penlee Park was in excess of £52,000.
2. In light of said quote exceeding approved budgets, no further action be taken on the installation of a three-phase electrical supply for Penlee Park until such time that this Committee is able to consider and recommend the provision of an adequate budget for the project.

(Proposed: Councillor Power; seconded: Councillor Young)

(e) Leisure and Amenities Asset Management Plan 2025/26

The proposed 2025/26 Asset Management Plan was set out at Appendix 1 to the report and identified a number of the recurring tasks undertaken by the Leisure and Amenities team throughout the year.

Following consideration, it was

RESOLVED that the asset management plan for the 2025/26 financial year, as set out at Appendix 1 to the report, be approved and adopted.

(Proposed: Councillor Reynolds; seconded: Councillor Osborne)



Vote;

(f) Use of Leisure and Amenities Earmarked Reserves

The report set out a number of recommended uses of earmarked reserves and detailed the reasons for them.

Following consideration, it was unanimously

RESOLVED that

1. Up to £10,000 of the Public Toilet earmarked reserve (1995/4) be utilised for the replacement of equipment and/or facilities at South Pier Public Toilets as detailed in the report.
2. Up to £3,000 of the Machinery Replacement earmarked reserve (1995/9) be utilised to purchase the equipment detailed in the report.
3. Up to £500 of the Open Spaces Boundary Repair earmarked reserve (1995/12) be utilised to provide a replacement bench for Penzance Jewish Cemetery as detailed in the report.

It was then further, unanimously

RESOLVED TO RECOMMEND TO THE FINANCE AND GENERAL PURPOSES COMMITTEE AND, SUBSEQUENTLY, PENZANCE COUNCIL that up to £11,000 of the Alexandra Play Park & Tennis Courts (1995/15) earmarked reserve be utilised for the resurfacing and repainting works to Alexandra Tennis Courts as detailed in the report.

(Proposed: Councillor Law; seconded: Councillor How)

53. REPORTS FOR INFORMATION

- (a) Operational Performance Report
- (b) Leisure and Amenities Budget Position Report

54. MATTERS ARISING FOR REPORT AT THE NEXT MEETING

While not a matter arising for report at the next meeting, the Chair wished to highlight that this was the last scheduled meeting of the Committee prior to the 2025 local government elections. She therefore wished to thank all of those Councillors who had sat upon the Committee during the preceding four years and to thank those officers who had supported its work and implemented its decisions throughout that time.

The meeting closed at 7:33 pm

Chair
23 June 2025