



**PENZANCE
COUNCIL**

**PENLEE CENTRE
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TOWN CLERK: JAMES HARDY

13 May 2025

Dear Sir / Madam,

FORTY-FIFTH ANNUAL MEETING OF PENZANCE COUNCIL

You are hereby summoned to attend the forty-fifth Annual Meeting of Penzance Council, to be held on Monday 19 May 2025 at 7.00 pm in the Main Hall, St John's Hall, Alverton Street, Penzance for the purpose of transacting the business set out in the attached Agenda.

Yours faithfully,

**JAMES HARDY
TOWN CLERK**

To: The Town Mayor
The Deputy Town Mayor
Members of the Penzance Council
The Press



PENZANCE COUNCIL

FORTY-FIFTH ANNUAL MEETING - 19 MAY 2025, 7:00PM

A G E N D A

The Retiring Town Mayor, Councillor Stephen Reynolds, will enter the Main Hall together with the Town Clerk. They will be preceded by the Mace Bearers, who will be robed. The Members of the Council will already be seated.

1. ELECTION OF TOWN MAYOR 2025/26

To elect a fit and proper person to fill the office of Town Mayor for the ensuing year, to be proposed by Councillor Reed and seconded by Councillor McKenna. The vote, by show of hands, will then be taken by the Town Clerk. The Town Clerk will then declare that Councillor Stephen Reynolds shall be the Town Mayor for the ensuing year.

The newly elected Town Mayor will then make and sign the statutory declaration of acceptance of office and announce that the Mayor's Consort will be Jane Lambert.

The Town Clerk will present to the newly elected Town Mayor the various insignia of office, it first being explained to the Members of Penzance Council that these various insignia of office are symbols of the civic traditions of the former Borough of Penzance and that they have been presented to successive Mayors upon acceptance of office for almost a century.

The newly elected Town Mayor, Councillor Stephen Reynolds, will then address the Council.

2. APOLOGIES FOR ABSENCE

3. ELECTION OF DEPUTY TOWN MAYOR 2025/26

To elect a Councillor for the office of Deputy Town Mayor for the ensuing year, to be proposed by Councillor Pugh and seconded by Councillor Young.

In the absence of any other nominations, the Town Mayor will call for a vote on the proposition by a show of hands and will declare the result of the voting.

Upon the Town Mayor declaring that Councillor Nicole Broadhurst shall be the Deputy Town Mayor for the ensuing year, the Town Mayor will invest Councillor Broadhurst with the chain of office and invite her to take her place by the Town Mayor.

4. ELECTION OF CIVIC DEPUTIES 2025/26

To elect two Councillors for the office of Civic Deputy. Councillor Marrington to propose Councillors Bonnie Jackson and Penny Osborne. The Town Mayor will then second the proposal. In the absence of any other nominations, the Town Mayor will declare that



Councillors Jackson and Osborne will be Civic Deputies for the ensuing year.

5. **APPOINTMENT OF MACE BEARERS**

The Town Mayor will name Andrew Chellew and Simon Reed as the persons to act as Sergeants at Mace and Talan Richards to act as deputy. The Town Clerk will administer the oath to them and the persons appointed will reply “I do so swear”.

6. **APPOINTMENT OF TOWN CRIER**

The Town Mayor will name Philip Northcott as the person to act as Town Crier.

7. **APPOINTMENT OF THE COUNCIL’S CHAPLAIN**

The Town Mayor will state that the Reverend Derath Durkin has been appointed as the Council’s Chaplain for the ensuing year.

8. **COMMITTEE MEMBERSHIP, REPRESENTATIVES ON OUTSIDE BODIES, TIMETABLE OF MEETINGS & ANNUAL MEETING ATTENDANCE**

To appoint Members to the Council’s Committees (Appendix A), to appoint representatives to serve on Outside Bodies (Appendix B), to agree the Timetable of Meetings of the Council and Committees for the ensuing year (Appendix C) and to note the Annual Attendance at Meetings for the 2024/25 municipal year (Appendix D). To be proposed by Councillor How and seconded by Councillor Osborne.

9. **APPOINTMENT OF COMMITTEE CHAIRS 2025/26**

To appoint the Chairs of the Council’s Committees for the ensuing year. To be proposed by Councillor Wilson, and seconded by Councillor Martin, that Councillor Young be appointed as Chair of the Arts and Culture Committee, Councillor Lapin be appointed as Chair of the Finance and General Purposes Committee, Councillor Broadhurst be appointed as Chair of the Leisure and Amenities Committee, Councillor McKenna be appointed as Chair of the Personnel Committee and Councillor Power be appointed as Chair of the Planning Committee.

10. **ELIGIBILITY TO EXERCISE THE GENERAL POWER OF COMPETENCE**

To confirm that the Council meets the criteria for eligibility to exercise the General Power of Competence as prescribed within the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. To be proposed by Councillor Broadhurst and seconded by Councillor Pugh.