



**PENZANCE
COUNCIL**

**PENLEE CENTRE
PENLEE PARK
PENZANCE
CORNWALL TR18 4HE
Telephone: (01736) 363405
Email: info@penzance-tc.gov.uk**

TOWN CLERK: JAMES HARDY

NOTICE OF MOTION TO PENZANCE COUNCIL

Please note that Standing Orders 2, 11 and 12 apply to motions. Written notice of a motion must be submitted to the Proper Officer at least seven clear days (*not including weekends, bank holidays or the day of the meeting*) prior to the meeting.

Section A – To be completed by Councillors

Title of Motion:	<i>Penzance Council be Rated as a Dementia Friendly Council</i>
Should this motion be referred from Penzance Council to a Committee and, if so, which?	<i>Finance and General Purposes (if deemed necessary by the Council)</i>
Proposed by:	<i>Cllr Penny Young</i>
Seconded by:	<i>Cllr Karen Baker</i>
Proposed motion which will form a resolution for consideration at the meeting:	<i>1. Members and officers of Penzance Council undertake dementia awareness training in order to understand and support the members of the Penzance community who are living with dementia and those who support people with dementia.</i> <i>2. Subject to (1.) above, suitable courses and, funding streams for such courses, be explored and provided, subject to there being adequate funds available within the Council's training budget(s).</i>
Background (to be provided by the proposer)	<i>Dementia is one of the greatest challenges facing the country today, making dementia training more important than ever.</i> <i>As a Council we aim to support all members of the community and greater understanding of the condition and the task of those caring for people living with dementia will provide us with vital interpersonal skills.</i>

	<i>It is hoped that this will lead to a town wide take up of training allowing us to become a dementia friendly parish.</i>
Implications (including financial and staffing / resources) anticipated by the proposer:	<i>The cost of one day's Alzheimer's Society training for 15 people face to face is £1255 plus expenses. Alzheimer's Society also offers a train the trainer course which may be more cost effective. However, there may be other training providers which can provide similar courses for less.</i>
Proposers signature	<i>(Confirmed by email)</i>
Seconders signature	<i>(Confirmed by email)</i>

Section B – To be completed by officers

Additional background information	N/A
Financial and budgetary implications	<i>This will depend on the method of training which is chosen. Further research of costs will be undertaken and it is hoped that indicative figures will be available for consideration by Members at the Council meeting. Quotes are awaited from 2 organisations for online Dementia Awareness training.</i> <i>The Councillor budget for 2025 – 26 is £5000 – this accounts for induction training and other training needed to support and upskill new Councillors. £1497.20 has been spent so far</i> <i>The Officer training budget is £15,000 – this was set to include anticipated Personal Development and Mandatory training needs. It is anticipated that this full budget will be used to meet the staff training which is already forecast or planned for 2025 – 26.</i> <i>The Councillor training budget could be reviewed at the end of quarter 3 to establish whether a course could be covered.</i> <i>The officer training budget could also be reviewed at the end of quarter 3 but it is anticipated that this would have to be included in budget plans for 2026/27.</i>
Legal and procedural implications	<i>There are no legal or procedural implications which arise from this motion. However, while officers can be mandated to undertake training courses, no such requirement can be imposed upon Members and attendance will effectively rely on their goodwill.</i>
Staffing and resource implications	<i>There will be staffing implications in terms of the exploration of appropriate courses and the administration of the course bookings for Members and officers. Officer time while</i>

	<i>completing the course is also a consideration. 30 Officers completing a half day course is 15 days of operational time.</i>
Motion accepted or rejected by the Proper Officer <i>(including reason for rejection if applicable)</i>	Accepted.
Meeting date	21 July 2025
Referred to Committee <i>(if applicable)</i>	
Motion carried, amended or failed at the meeting(s)	
Detail of amendments <i>(if any)</i>	
Minute reference(s)	



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Section A – To be completed by Councillors

Title of Motion:	Local Outpatient Appointments Campaign
Should this motion be referred from Penzance Council to a Committee and, if so, which?	No
Proposed by:	Cllr Stephen Reynolds
Seconded by:	Cllr Bonnie Jackson
Proposed motion which will form a resolution for consideration at the meeting:	1. The West Cornwall HealthWatch campaign to ensure that patients attending outpatient appointments are seen locally, wherever that is possible, and clinically appropriate, be supported. 2. The campaign be promoted through the Council's media and community engagement activities, and a person be designated to liaise with West Cornwall HealthWatch in furtherance of the campaign. 3. The Chief Executives and Chairs of the Royal Cornwall Hospitals Trust and the NHS Cornwall and Isles of Scilly Integrated Care Board be informed of the Council's support.
Background (to be provided by the proposer)	As Town Mayor, I was approached by West Cornwall HealthWatch with a request that the Council support this campaign, in the following terms:

	<i>“Patients from the West Cornwall area, are routinely allocated appointments not only at Treliske hospital but even further afield e.g. in Falmouth, St Austell, Bodmin and Newquay. It would appear that the recent government performance targets are making it more likely that patients will be expected to travel to venues all across Cornwall. Travelling further for appointments transfers the cost in time and money from the health service onto patients and can be particularly problematic for those who need to access public transport. It is especially difficult for vulnerable, frail or very elderly patients.</i> <i>We are also concerned about the environmental impact of hundreds of patients criss-crossing Cornwall to access clinic appointments.</i> <i>West Cornwall HealthWatch believes that all patients in Cornwall, should be offered the choice to be seen locally wherever possible and for us in Penwith, this means West Cornwall or St Michaels hospital.</i> <i>It has recently been verified that patients do have the right to ask to be seen locally, however the policy states that “the onus is on the patient to ask” and to our knowledge patients are not routinely given this information.</i> <i>We feel it more important than ever that patients are informed and encouraged to exercise their choice, so we hope that you regard this as an important local issue and would be willing to support this campaign by initially putting it forward for discussion/endorsement at the next town council meeting.”</i> In addition, the local public transport survey conducted recently by the Cornwall Rural Community Charity highlighted the difficulty of accessing healthcare appointments as a major issue for people in the Penwith area (the report can be downloaded for reference via this link: https://cornwallrcc.org.uk/rural-transport).
Implications (including financial and staffing / resources) anticipated by the proposer:	Financial and staffing / resources implications: Communications Officer input in terms of signposting the campaign, Town Clerk input in terms of writing to RCHT and ICB. Reputational implications: positive, shows engagement by Penzance Council with healthcare issues and support for a local-based campaign. Alignment with strategic priorities: particularly good fit with Resilience and Well-Being and Environment (given potential to reduce unnecessary journeys).
Proposers signature	(confirmed electronically)
Seconders signature	(confirmed electronically)

Section B – To be completed by officers

Additional background information	If Penzance Council promotes a campaign it should be prepared to answer media enquiries about it. The Council would need more information to confirm the statements highlighted above in order to be prepared for such enquiries. Currently, there is no further information about the campaign on the West Cornwall HealthWatch website or social media page. The information from West Cornwall HealthWatch states that <i>'It has recently been verified that patients do have the right to ask to be seen locally, however the policy states that "the onus is on the patient to ask" and to our knowledge patients are not routinely given this information.'</i> However, Penzance Council has had no sight of this policy and so this information cannot be verified. In addition, no contact has been made with the Royal Cornwall Hospitals Trust in order to allow it to comment. It may be the case that the Royal Cornwall Hospitals Trust disputes the assertions made by West Cornwall HealthWatch, but has had no opportunity to respond in this instance. Should the information prove to be inaccurate, a resolution to support and promote the campaign would place the Council in an extremely difficult position. It is therefore recommended that the campaign is not supported at this stage, but that the Royal Cornwall Hospitals Trust should be contacted in the first instance in order to allow it to respond. The motion may then be reconsidered at the meeting of Penzance Council scheduled to take place on 15 September where Members might be able to make a better informed decision.
Financial and budgetary implications	N/A
Legal and procedural implications	None.
Staffing and resource implications	<i>The staffing and resource impact are set out above.</i>
Motion accepted or rejected by the Proper Officer (including reason for rejection if applicable)	<i>Accepted</i>

Meeting date	21 July 2025
Referred to Committee (<i>if applicable</i>)	
Motion carried, amended or failed at the meeting(s)	
Detail of amendments (<i>if any</i>)	
Minute reference(s)	