

MINUTES OF THE LEISURE AND AMENITIES COMMITTEE MEETING held in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance on Monday 23 June 2025 at 7:00pm.

PRESENT

Councillors N Broadhurst (Chair)

JM How	JS Power
PM Hadley	SJ Reed
PL Jameson (from 7.08 pm)	SJ Reynolds
PI Osborne	P Young

Also present: James Hardy (Town Clerk), Ben Bros gall (Leisure and Amenities Manager) and Elliot Ridington (Democratic Services and Governance Officer).

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Jackson and Law.

Councillor Martin was absent without having provided apologies.

2. ELECTION OF VICE-CHAIR

It was proposed that Councillor Reed be appointed as Vice-Chair of the Leisure and Amenities Committee.

In the absence of any other nominations, it was unanimously

RESOLVED that Councillor Reed be appointed as Vice-Chair of the Leisure and Amenities Committee.

(Proposed: Councillor Osborne; seconded: Councillor Young)

(Councillor Jameson was not present for this item.)

3. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

4. PUBLIC PARTICIPATION

There was no public participation.

5. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

There were no confidential matters for consideration.

6. MINUTES OF THE MEETING HELD ON 31 MARCH 2025

The Minutes having been circulated, it was

RESOLVED that the Minutes of the meeting held on 31 March 2025 be approved as a true and correct record and signed by the Chair.

(Proposed: Councillor Power; seconded: Councillor How)

Vote; Seven in favour. One abstention.

Councillor Jameson then joined the meeting.

7. REPORTS FOR DECISION

(a) Cleaning of Statues and War Memorials - Review

Following a review of the cleaning and maintenance recommendations set out within Historic England's 'memorial management' document, it had been identified that Penzance Council's present cleaning methods did not comply with all of its recommendations.

Low pressure steam cleaning was identified throughout the document as the most effective and least abrasive method for cleaning many types of memorials. However, this method was accompanied by a significantly increased cost. In addition, other methods were also identified throughout the document as particularly suited to memorials of certain types and materials and on some types of inscriptions.

It was therefore recommended that estimates were sought from a number of different contractors in order to inform discussions when the 2026/27 budget was considered.

Following consideration, it was unanimously

RESOLVED that

1. A review of the recommended cleaning requirements for the statues and memorials managed by Penzance Council be undertaken.
2. The results of said review, including options, recommendations and financial implications, be presented to a future meeting of this Committee in order to inform the setting of the 2026/27 budget.

(Proposed: Councillor Power; seconded: Councillor Reed)

(b) Continuation of Electronic Payments in Wellfields Car Park

The Committee entered into a trial of an electronic payment system for Wellfields Car Park in 2024 and its uptake and usage had been a success. The system, in its current form, provided everything requested by the Committee while also retaining the ability for users to pay using cash.

It was therefore recommended that a more formal agreement be entered into, while retaining the ability for a review to be undertaken in the future, to ensure that the system continued to meet the needs of the Council and the car park's users.

Following consideration, it was unanimously

RESOLVED that

1. A three-year fixed term contract be entered into with the existing provider of the electronic payment system in Wellfields Car Park, on the basis of the current arrangement, subject to the costs being met within approved budgets.
2. Said contract be developed, finalised and signed by the Town Clerk on behalf of Penzance Council.

(Proposed: Councillor Reynolds; seconded: Councillor How)

(c) **Quotes for Replacement Electric Vehicles**

In 2023 Penzance Council entered into three year lease agreements for two Citroen Berlingo electric vans. The switch to electric vehicles had been a long-standing ambition of the Council and demonstrated its commitment to reducing its carbon footprint.

When sourcing replacement vehicles, an analysis of current usage would be undertaken to identify any areas for improvement. An example might be the benefit of having two vans of different sizes which could then be swapped dependent on tasks and capacity.

Following consideration, it was unanimously

RESOLVED that

1. Quotes be sought for replacements for the two Citroen Berlingo electronic vehicles.
2. Said quotes be presented to a future meeting of this Committee in order to inform the setting of the 2026/27 budget.

(Proposed: Councillor Power; seconded: Councillor Young)

8. REPORTS FOR INFORMATION

- (a) External Play Area Inspection Reports
- (b) 2025 Tree Survey of Penzance Council Sites
- (c) Leisure and Amenities Asset Management Plan 2025/26
- (d) Budget Comparison Report – 1 April 2025 – 16 June 2025
- (e) Operational Performance Report
- (f) Project Updates

9. MATTERS ARISING FOR REPORT AT THE NEXT MEETING



Earlier during the meeting reference had been made to the Council's mechanical weed treatment programme and a request was made that a report be presented to the next scheduled meeting of the Committee.

The meeting closed at 7:48 pm

Chair
11 August 2025