



MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 23 July 2025 in the Alverne Room, St John's Hall, Alverton Street, Penzance.

PRESENT JS Power (Chair)
B Jackson (Vice-Chair)

KM Baker
P Lapin
SJ Reynolds
MA Wilson

Also present: Councillor Jim McKenna, James Hardy (Town Clerk) and Elliot Ridington (Democratic Services and Governance Officer).

31. APOLOGIES FOR ABSENCE

There were no apologies for absence.

Councillors Broadhurst and Martin were absent without having provided apologies.

32. DECLARATIONS OF INTEREST

In accordance with the Council's Code of Conduct:-

Councillors Baker, Jackson, Lapin, Power, Reynolds and Wilson declared non-registerable interests in Application No. 6 – PA25/04354 'Landscaping works. Penzance Town Council, Penlee Centre, Penlee Park, Penzance.' as Members of Penzance Council, the applicant, which stood to benefit financially from the proposal, should it be approved.

33. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

34. TO APPROVE THE MINUTES OF THE MEETING HELD ON 2 JULY 2025

Following consideration, it was

RESOLVED that the Minutes of the meeting held on 2 July 2025 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Lapin; seconded: Councillor Jackson)

Vote; Councillors Baker, Jackson, Lapin, Power and Wilson in favour. Councillor Reynolds abstained.

35. PUBLIC PARTICIPATION



Councillor McKenna and two members of the public were in attendance and spoke against Application No. 1 – PA25/03633 ‘Redevelopment for retirement living accommodation for older people (sixty years of age and/or partner over fifty-five years of age) comprising 56 retirement apartments and six retirement cottages including communal facilities, access, car parking and landscaping. Former Lidl Site, Promenade, Penzance.’

A member of the public was in attendance and spoke in favour of Application No. 1 – PA25/03633 ‘Redevelopment for retirement living accommodation for older people (sixty years of age and/or partner over fifty-five years of age) comprising 56 retirement apartments and six retirement cottages including communal facilities, access, car parking and landscaping. Former Lidl Site, Promenade, Penzance.’

36. NEW AND AMENDED PLANNING APPLICATIONS

Following consideration, it was unanimously

RESOLVED that the comment of ‘no objection’ to the planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Jackson; seconded: Councillor Lapin)

The Committee then considered, in total, ten new and amended planning applications and its comments and votes in relation to Appendix A are as detailed below:-

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
1.	PA25/03633	Churchill Living	Redevelopment for retirement living accommodation for older people (sixty years of age and/or partner over fifty-five years of age) comprising 56 retirement apartments and six retirement cottages including communal facilities, access, car parking and landscaping. Former Lidl Site, Promenade, Penzance	Objection on the following grounds:- 1. The proposal fails to accord with the aims and intentions of Paragraph 172 of the National Planning Policy Framework, particularly section b) <i>'safeguarding land from development that is required, or likely to be required, for current or future flood management'</i> . 2. The proposal fails to accord with the aims and intentions of Policy 26 of the Cornwall Local Plan – <i>'Flood Risk Management and Coastal Change'</i> .	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
				3. The proposal fails to accord with the aims and intentions of Policy CC1 of the Climate Emergency Development Plan Document, particularly 1.(b) <i>'new development will only be permitted within the coastal vulnerability zone where it can be demonstrated that it would not impair the ability of communities and the natural environment /biodiversity to adapt sustainably to the impacts of coastal change (including coastal squeeze)'</i> and 1(c) <i>'new</i>	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
				<i>development will only be permitted within the coastal vulnerability zone where it can be demonstrated that it will be safe through its planned lifetime, without increasing risk to life or property’.</i> 4. The proposal, due to its scale, massing, density and height, is of a poor-quality design and represents a contrived form of development, thereby failing to accord with the aims and intentions of Paragraph 131 of the National Planning Policy Framework	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
				and Policy 12 of the Cornwall Local Plan. 5. The proposal conflicts with the aims and intentions of Policy DDH1 of the Penzance Neighbourhood Plan, particularly <i>'Where a site is prominent in its surroundings, the use of white render or similar finishes should in general be avoided.'</i> 6. The proposal fails to accord with the aims and intentions of Paragraph DDH8 of the Penzance Neighbourhood Plan, particularly 1.iii) <i>'where it can be evidenced there is no</i>	

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
				<i>alternative but to connect to combined sewers, that this will have no adverse impact on capacity' and 1.vii 'that they will have no adverse impact on the Mounts Bay Marine Conservation Zone.'</i> Proposed - Cllr Reynolds Seconded - Cllr Wilson	
2.	PA25/03269	Mark & Emma Rowse	Deconversion of property from flats to one self and custom build family home with annexe. Proposed removal of current modern extensions to rear south west elevation with alterations and upgrade to rationalise. Removal of conservatory to south east elevation. Reinstatement of french doors. Removal of small extension	No objection. Proposed - Cllr Lapin Seconded - Cllr Wilson	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
			providing landing and steps to first floor access to north west. Internal alterations forming a large family home with annexe. Alterations of 2no. door openings to windows, 1no. window to a door. General upgrades and repairs to building fabric. Alverne Hay, Alexandra Road, Penzance		
3.	PA25/04649	Mr R Stevenson	Partial Retention of Ground Floor Commercial Unit and Conversion of Upper Floors and Rear Ground Floor to Residential Use (4 No. Flats). 40-41 Causewayhead, Penzance	No objection. Proposed - Cllr Wilson Seconded - Cllr Reynolds	Councillors Baker, Jackson, Power, Reynolds and Wilson in favour. Councillor Lapin against.
4.	PA25/04316	Mrs Elizabeth Gaillard	Change of use of annexe to separate residential flat. 4 Garth Road, Newlyn	No objection. Proposed - Cllr Reynolds Seconded - Cllr Wilson	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
5.	PA25/02807	Startzone Ltd	Conversion of first floor store to dwelling including retention of new roof. 38 The Strand, Newlyn, Penzance	No objection. Proposed - Cllr Reynolds Seconded - Cllr Lapin	Unanimous.
6.	PA25/04354	Mr J Hardy, Penzance Town Council	Landscaping works. Penzance Town Council, Penlee Centre, Penlee Park, Penzance	This application was not considered by the Planning Committee as all of those Members present had declared non-registerable interests in the matter as Members of Penzance Council, the applicant, which stood to benefit financially from the proposal, should it be approved.	
7.	PA25/04470 LISTED BLDG	Mr M Frey	Internal refurbishment and alterations. Flat 5, 38 Chapel Street, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Power	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
8.	PA25/03630 LISTED BLDG	Mr Paul Iseard	Replacement of a pair of sash windows in a single frame in the front elevation roof. Top Flat, Armada House, 32 Chapel Street, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.
9.	PA25/02743	Keith Carlisle	Replace roof, re-point front and rear granite elevation; repair to rear upper floor render, but replace if necessary; re-point/re-render chimney stack. 2 Dumbarton Terrace, Mousehole	No objection. Proposed – Cllr Wilson Seconded – Cllr Jackson	Unanimous.
10.	PA25/04553	Ms Abbie Bannerman, Co-Op	Advertisement Consent for 1no internally luminated digital display screen positioned inside the store advertising deals, Produce etc. Co-Operative Retails Services Limited, 115 - 117 Market Jew Street, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.

37. TO NOTE ANY RESPONSES PROVIDED UNDER THE ‘LOCAL COUNCIL PROTOCOL’

Since the last meeting of the Committee, the following responses had been provided in relation to applications considered under the Local Council Protocol:-

PA25/02351 - Proposed paved area for off street parking and the installation of a car charging point to include removal of section of boundary wall to front. - Maisonette, Incledon Villa, Trewithen Road, Penzance

‘Penzance Council ‘agrees to disagree’ with the Planning Officers recommendation for refusal.’

(Members were not consulted as, due to this being a ‘householder’ application, there was no opportunity to request that the matter was determined by the West Sub-Area Planning Committee, meaning that the only option available was to ‘agree to disagree’)

PA25/04362 - Replacement roof to existing rear extension. - 2 Kitts Court, Chapel Street, Penzance

‘Penzance Council ‘agrees to disagree’ with the Planning Officer.’

(Members were not consulted as, due to this being a ‘householder’ application, there was no opportunity to request that the matter was determined by the West Sub-Area Planning Committee, meaning that the only option available was to ‘agree to disagree’)

38. MOTIONS ON NOTICE**a) South West Rail Resilience Programme**

The South West Rail Resilience Programme was the package of works required to stabilise and protect the mainline into Devon and Cornwall along the coastal stretch through Dawlish and Teignmouth, which was at increasing risk from extreme weather events and rising sea levels.

A Member reported that the Government had announced that:-

“The delivery of the final phase of the South West Rail Resilience Programme is on hold but preliminary works to support cliff monitoring and drainage are progressing. We have already invested significantly in securing the cliffs and making the coastline more resilient in the South West and need to focus our investment on other projects around the country. We will keep this scheme under review as the preliminary works complete and for funding at future fiscal events.”

This decision, announced by the Government, effectively postponed completion of this vital work indefinitely.

During the debate, Members stated that the motion could be strengthened and suggested



a number of changes and additions to it.

Following consideration, it was unanimously

RESOLVED that

1. Dismay be expressed at the decision to place on hold the delivery of the final phase of the South West Rail Resilience Programme.
2. A statement to this effect be sent to the Minister for Rail, Lord Peter Hendy of Richmond Hill.
3. HM Government be urged to reconsider and reintroduce said programme at the earliest opportunity.

(Proposed: Councillor Reynolds; seconded: Councillor Lapin)

39. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

40. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

Meeting closed at 7:55 pm

Chair
13 August 2025



MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 13 August 2025 in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance.

PRESENT JS Power (Chair)
B Jackson (Vice-Chair)

KM Baker
NC Broadhurst
P Lapin
MA Wilson

Also present: Elliot Ridington (Democratic Services and Governance Officer).

41. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Martin and Reynolds.

42. DECLARATIONS OF INTEREST

There were no declaration of interest.

43. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

44. TO APPROVE THE MINUTES OF THE MEETING HELD ON 23 JULY 2025

Following consideration, it was

RESOLVED that the Minutes of the meeting held on 23 July 2025 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Lapin; seconded: Councillor Jackson)

Vote; Councillors Baker, Jackson, Lapin, Power and Wilson in favour. Councillor Broadhurst abstained.

45. PUBLIC PARTICIPATION

There were nine members of the public in attendance who spoke against Application No. 2 – PA25/04955 *'Proposed heliport comprising: a terminal building, hangar, emergency vehicle garage, helicopter landing pad and apron, operational equipment and apparatus, fuel storage facility, bunding and pipework, 269 staff and customer long-stay parking spaces, 5 drop off spaces, access from Jelbert Way, internal access roads and footways, hardstanding and servicing, emergency escape route, landscaping, surface water drainage, utility connections and pipe-laying, acoustic mitigation, associated works and infrastructure without compliance with conditions 26, 27, 28, 29, 30, 31 and 38 of decision*



notice PA16/09346 dated 03.08.2018. Penzance Heliport, Jelbert Way, Eastern Green'

46. NEW AND AMENDED PLANNING APPLICATIONS

Members were advised that Application No. 1 set out within Appendix B to the Agenda had already been determined by the Local Planning Authority.

Following consideration, it was unanimously

RESOLVED that the comment of 'no objection' to the remaining planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Lapin; seconded: Councillor Wilson)

The Committee then considered, in total, seventeen new and amended planning applications and its comments and votes in relation to Appendix A are as detailed below:-

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
1.	PA25/05237	Mr & Mrs John & Kim Coulson	Outline application for phased residential development of land for up to 6no dwellings including layout, landscape and access. Manufacturing Unit, Polgoon Farm, Rosehill, Penzance	No objection. Proposed - Cllr Wilson Seconded - Cllr Lapin	Unanimous.
2.	PA25/04955	c/o Agent – Tresco Island Ltd	Proposed heliport comprising: a terminal building, hangar, emergency vehicle garage, helicopter landing pad and apron, operational equipment and apparatus, fuel storage facility, bunding and pipework, 269 staff and customer long-stay parking spaces, 5 drop off spaces, access from Jelbert Way, internal access roads and footways, hardstanding and servicing, emergency escape route, landscaping, surface water drainage, utility connections and pipe-laying, acoustic mitigation, associated works and infrastructure without compliance with conditions	1. Objection to the variation and/or removal of the existing planning conditions on the following grounds:- (i) Any increase in the number of flights to and from the heliport, and the associated general intrusion, will result in a loss of residential	Councillors Baker, Broadhurst, Jackson, Power and Wilson in favour. Councillor Lapin against.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT:
					JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
			26, 27, 28, 29, 30, 31 and 38 of decision notice PA16/09346 dated 03.08.2018. Penzance Heliport, Jelbert Way, Eastern Green	amenity for the residents both in the vicinity of the heliport and beneath the flightpath(s). (ii) The inclusion of Sunday operations will result in adverse cultural and community impacts on residents both in the vicinity of the heliport and beneath the flightpath(s). (iii) Any increase in the number of flights and the	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				days and/or hours of operating will result in adverse impacts on the general health and wellbeing of the residents both in the vicinity of the heliport and beneath the flightpath(s). (iv) The requested increases in permitted noise, and the removal of any requirement for further monitoring, will result in a loss of residential	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				(v) amenity and adverse impacts on the general health and wellbeing of the residents both in the vicinity of the heliport and beneath the flightpath(s). The adverse environmental impacts of any increase in the flights of what is widely recognised as one of the most fuel-intensive, polluting forms of transport with its associated	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				(vi) carbon emissions and impact upon air quality. The concerning 'change of use' of the heliport from what was initially intended as a vital transport link to the Isles of Scilly to a development which now apparently seeks to widen its use in order to maximise profit at the detriment of the local community.	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				(vii) Any increase in flights and/or use by a wider variety of helicopters will result in a cumulative detrimental impact on local infrastructure due to the associated increases in road traffic. (viii) The detrimental impact on the adjacent Areas of Outstanding National Beauty. 2. In light of the points set out in (2.) above,	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				the proposal is contrary to the aims and intentions of Paragraph 198 of the National Planning Policy Framework, Policies 16, 23 and 27 of the Cornwall Local Plan and Policy C1 (1.), (3.) and (8.) of the Climate Emergency Development Plan Document. 3. In addition, it is requested that the following points be noted as a part of the wider context associated with this proposal:- (i) Although not a consideration	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				in relation to this development as it is located within the parish of Ludgvan, the Neighbourhood Plan for Penzance includes sustainability as the 'golden thread' throughout the document and this proposal would be contrary to its aims and intentions. (ii) In 2019 Penzance Council	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				declared a climate emergency and in 2022 it adopted the 'Future Generations Pledge' – <i>'We pledge to ensure that the decisions we take today will benefit future generations'</i> and this proposal is contrary to the aims and intentions of both. (iii) The proposal is contrary to the aims and intentions of	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				(iv) the Cornwall Plan 2020 – 2050 and, specifically, its strategic vision and the areas which relate to sustainable development and community engagement. The proposal is contrary to a number of areas set out within the 'Air Navigation Guidance 2017' document issued by the Department for Transport.	

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				4. Finally, Penzance Council requests that this application is not determined under delegated powers and is instead determined by the West Sub-Area Planning Committee. Proposed - Cllr Broadhurst Seconded - Cllr Wilson	
3.	PA25/05251	Mr Julian Gilbert	Application to determine if prior approval is required for a proposed additional storey. 37 Laregan Hill, Penzance	No comment. Proposed - Cllr Brodhurst Seconded - Cllr Wilson	Unanimous
4.	PA25/05378	Mr & Mrs Roberts	Proposed ground floor and first floor extensions. 3 Forbes Road, Newlyn	No objection. Proposed - Cllr Lapin Seconded - Cllr Jackson	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
5.	PA25/05248	Mr I Vigden	Alteration and Extension Works. 13 Higher Lariggan, Penzance	No objection. Proposed - Cllr Broadhurst Seconded - Cllr Baker	Unanimous.
6.	PA25/05334	Mr Ian Sinclair	Proposed roof extension & alterations. Britannia, Cliff Road, Mousehole	Objection on the following grounds:- 1. The size of the proposed dormers which are inappropriate in scale in comparison to the host property. 2. The detrimental impact of the proposed dormers on the adjacent West Penwith International Dark Sky Park and their non-compliance with Policy DDH3 of the Neighbourhood	Councillors Baker, Broadhurst, Lapin, Power and Wilson in favour. Councillor Jackson abstained.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				Plan for Penzance Parish 2020-2030. Proposed – Cllr Lapin Seconded – Cllr Wilson	
7.	PA25/05028	M R Blake & Miss Fletcher	Proposed Living Room Extension with internal alterations also a proposed study /Artist Studio in rear garden. 35 Tredarvah Road, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.
8.	PA25/04613	Robert Stephens	Construction of a single-storey front extension at first-floor level. 18 Lower Gurnick Road, Newlyn	Objection on the following grounds:- 1. The inaccurate description of the development which makes no reference to the loss of the garden in order to create additional off street parking.	Unanimous.



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				2. The poor quality design of the proposed extension which would result in an adverse impact upon the host building and its locality and street scene. Proposed - Cllr Broadhurst Seconded – Cllr Wilson	
9.	PA25/05162	J Bodinar	Single storey rear extension. 4A Adelaide Street, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.
10.	PA25/05188	Mr & Mrs Caterer, Cat Face Ltd	Change of use of land to uses incidental and ancillary to the adjoining residential property and the construction of an outbuilding and pergola, with other minor ancillary works. Fallen Angel, Millpool,	Objection due to the introduction of domestic features and paraphernalia which will detract from the currently undeveloped and visually open character of the site. This character	Councillors Baker, Broadhurst, Power and Wilson in favour. Councillors Jackson and Lapin against.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
			Mousehole	contributes positively to the rural setting and landscape context, particularly in relation to the western approach to Mousehole. Proposed – Cllr Power Seconded – Cllr Wilson	
11.	PA25/05554	T & J Myers and Renfree	Removal of existing garage structure and construction of side extension. 13 Laregan Hill Penzance	No objection subject to the development remaining as ancillary accommodation to the main dwelling and being used solely by the occupiers or non-paying guests of the occupiers of 13 Laregan Hill, Penzance, and at no time being used as a separate residential unit of accommodation. Proposed – Cllr Power Seconded – Cllr Wilson	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
				(A proposal of objection due to the retention of the flat roof, contrary to policy DDH1 of the Neighbourhood Plan for Penzance Parish – <i>'Development proposals should demonstrate high-quality design etc.'</i> was lost on a vote.) (Proposed – Cllr Lapin) (Seconded – Cllr Broadhurst)	(Councillors Lapin and Broadhurst in favour. Councillors Baker and Jackson against. Councillors Power and Wilson abstained. The Chair then exercised her casting vote to vote against the motion.)
12.	PA25/05372	Mr & Mrs S Hartley	Conversion of guest house and owners accommodation back to 1no. dwelling, including replacement windows, replacement rooflight, solar panels + tv aerial. Melmoth, Alexandra Road, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
13.	PA25/05166 AND PA25/05167 LISTED BLDG	Mr & Mrs A Gibson	Replacement windows and doors, installation of solar panels, conversion of store to office room and associated works. Caroline Cottage, 3 Chapel Street, Mousehole	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.
14.	PA25/05411	Mrs G Grant	Conversion of existing loft and associated works without compliance with condition 2 of decision notice PA25/01659 dated 24/04/2025. 12 Boswergy, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.
15.	PA25/04308	Barnaby LeBeau, WH Smith	Advertisement consent for non- illuminated fascia sign. WHSmith, 96 Market Jew Street, Penzance	No objection. Proposed – Cllr Wilson Seconded – Cllr Power	Unanimous.
16.	PA25/04816	Barclays Bank	Advertisement consent for Installation of 1no new external ATM to replace exiting one. New white vinyl applied internally around ATM and blue vinyl text	No objection. Proposed - Cllr Broadhurst Seconded – Cllr Wilson	Unanimous.



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker NC Broadhurst P Lapin MA Wilson
			applied externally on glass. Barclays, 9 Market Jew Street, Penzance		
17.	PA25/05055	Ms Abbie Bannerman, Co-Op	Advertisement Consent for 1no digital display screen positioned inside the store advertising deals, Produce etc. Co-Operative Retail Services Ltd, 6 Queens Square, Penzance	No objection. Proposed - Cllr Broadhurst Seconded – Cllr Wilson	Unanimous.

47. TO NOTE ANY RESPONSES PROVIDED UNDER THE ‘LOCAL COUNCIL PROTOCOL’

There had been no responses provided under the ‘local council protocol’ since the previous meeting of the Committee.

48. REPORTS FOR DECISION**a) Public Spaces Protection Order – Renewal of Dog Bans on Beaches**

The existing Public Spaces Protection Order (PSPO) which created seasonal restrictions for dogs on beaches in Cornwall was due expire in April 2026. Cornwall Council’s Public Protection Service had therefore contacted Penzance Council to seek its view regarding the existing restrictions as a part of the formal consultation process.

Standing Orders stated that the Planning Committee held responsibility ‘to consider and to make representations to other authorities in respect of any other public service matters and consultations that may impact upon Penzance’ and so the matter was presented for consideration.

Following consideration, it was unanimously

RESOLVED that the following response be provided to Cornwall Council’s Public Spaces Protection Order consultation:-

‘The existing restrictions in Penzance parish are supported and should be retained’.

(Proposed: Councillor Broadhurst; seconded: Councillor Baker)

49. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

50. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

Meeting closed at 8:24 pm

Chair
3 September 2025



MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 3 September 2025 in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance.

PRESENT JS Power (Chair)
B Jackson (Vice-Chair)

KM Baker
P Lapin
SJ Reynolds
MA Wilson

Also present: Elliot Ridington (Democratic Services and Governance Officer).

51. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Martin.

Councillor Broadhurst was absent without having provided apologies.

52. DECLARATIONS OF INTEREST

There were no declarations of interest.

53. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

54. TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 AUGUST 2025

Following consideration, it was

RESOLVED that the Minutes of the meeting held on 13 August 2025 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Lapin; seconded: Councillor Wilson)

Vote; Five in favour. One abstention.

55. PUBLIC PARTICIPATION

There was no public participation.

56. NEW AND AMENDED PLANNING APPLICATIONS

Members were advised that Application No.1 set out within Appendix B to the Agenda had already been determined by the Local Planning Authority.



Following consideration, it was

RESOLVED that the comment of 'no objection' to the remaining planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Wilson; seconded: Councillor Jackson)

The Committee then considered, in total, eleven new and amended planning applications and its comments and votes in relation to Appendix A are as detailed below:-

DRAFT

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
1.	PA25/05562	Mr & Mrs Johns	Extension and alteration works. 75 The Ropewalk, Penzance	No objection. Proposed - Cllr Jackson Seconded - Cllr Wilson	Unanimous.
2.	PA25/05605	LiveWest Homes Limited	Application to vary S106 Agreement dated 02/03/2018. Flats 9-17 (inclusive) At Crows Nest View, Penzance, Cornwall, TR18 2FT; 32-40 (even) At Centenary Way, Penzance, Cornwall, TR18 2FU And 6-20 (inclusive) Buccaneer Street	Objection on the grounds that insufficient information has been provided in order to allow for an informed decision to be reached. Proposed - Cllr Wilson Seconded - Cllr Reynolds	Unanimous.
3.	PA25/05606	LiveWest Homes Limited	Application to vary S106 Agreement dated 02/03/2018. 23-27 (odd), And 28-30 (inclusive) Centenary Way, Penzance, Cornwall, TR18 2FU And 1-9 (inclusive) Gibsons Place, Centenary Way, Penzance, Cornwall, TR18 2FW	Objection on the grounds that insufficient information has been provided in order to allow for an informed decision to be reached. Proposed - Cllr Wilson Seconded - Cllr Reynolds	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
4.	PA25/05718	Mrs Zoe Jelbert STARTMAKE ENTERPRISE S LIMITED	Certificate of lawfulness for existing use for continued use of site: i) in excess of 5 weeks (between 01 July and 07 Sept annually) ii) for tents, caravans and campervans; iii) utilising access from the A30; iv) including the "zone of inactivity" in Plan 1C. Ponsandane Camp Site, Chyandour, Penzance	No objection. Proposed - Cllr Reynolds Seconded - Cllr Wilson	Unanimous.
5.	PA25/05719	Mr & Mrs P Jenkin	Single storey side extension. 10 Pendrea Road, Gulval	No objection. Proposed - Cllr Lapin Seconded - Cllr Wilson	Unanimous.
6.	PA25/05708	Ms K Cowan	Proposed solar electric photovoltaic panel to rear roof slope, replacement rear rooflight, doors and windows. Kenilworth, Chywoone Hill, Newlyn	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
7.	PA25/05565	Mr D Woods	Formation of back gate and access steps and internal alterations. 80 Fore Street, Newlyn	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.
8.	PA25/05112 LISTED BLDG	Mr Graham Watts, The Landmark Trust	To replace the 4nr leaking Velux windows, replace the missing roofing slates and extend the roof to the rear external boiler house and wc. Holiday Flat 1, The Egyptian House, 6 Chapel Street, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.
9.	PA25/05909	Mr Geoffrey Knights Chypons Residential Home	Replacement of life expired flat roof to 1980's block with slate mansard incorporating care suite & enclosure of re-configured fire escape stair. Chypons Residential Home, Clifton Hill, Newlyn	No objection. Proposed – Cllr Lapin Seconded – Cllr Reynolds	Unanimous.



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin SJ Reynolds MA Wilson
10.	PA25/04768 LISTED BLDG	Williams	Replacement roof. Chapel House, Chapel Place, Mousehole	No objection subject to agreement with the Historic Environment Planning Service being reached. Proposed – Cllr Wilson Seconded – Cllr Jackson	Unanimous.
11.	PA25/05777 LISTED BLDG	Ms Lizzie Matthews West Cornwall Womens Aid	Ground floor re-fit and associated works. 11 Market Place, Penzance	No objection. Proposed – Cllr Power Seconded – Cllr Lapin	Unanimous.

57. TO NOTE ANY RESPONSES PROVIDED UNDER THE ‘LOCAL COUNCIL PROTOCOL’

There had been no responses provided under the ‘local council protocol’ since the previous meeting of the Committee.

58. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

59. MATTERS ARISING FOR REPORT ONLY

While not a matter arising for report, it was advised that the Head of Development Management at Cornwall Council had agreed to meet the Members of the Committee on an informal basis in order to answer their supplementary questions resulting from the communication recently submitted by the Chair on the Committee’s behalf.

In addition, the Rail Minister had agreed to meet with the Mayor to discuss the South West Rail Resilience Programme following the motion which was supported at a recent meeting of the Committee.

Finally, Cornwall Council was holding a Local Plan ‘drop in session’ in St John’s Hall on 9 September to allow members of the public to have some input into the development of the Cornwall Local Plan. However, it was suggested that this was insufficient and that Cornwall Council should engage directly with Penzance Council in its development of the Plan, particularly when the recently ‘made’ Neighbourhood Plan for Penzance had been lauded by a number of Cornwall Council officers.

Meeting closed at 7:28 pm

Chair
24 September 2025

MINUTES OF THE ARTS AND CULTURE COMMITTEE MEETING held in the St Piran's Room, Penlee Centre, Penlee Park, Penzance on Monday 4 August 2025 at 7:00pm.

PRESENT

Councillors: P Young (Chair)

JM How	PI Osborne
PM Hadley	SJ Reynolds
PL Jameson	PC Trevail
P Lapin (as substitute)	

Also present: James Hardy (Town Clerk), Verity Anthony (Director (Maternity Cover), Penlee House) and Elliot Ridington (Democratic Services and Governance Officer).

10. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Law, Pugh, Reed and Smart Knight and Councillor Lapin was acting as substitute for Councillor Smart Knight.

Councillors Broadhurst and Marrington were absent without having provided apologies.

11. DECLARATIONS OF INTEREST

There were no declarations of interest.

12. PUBLIC PARTICIPATION

Two members of the public were in attendance and spoke regarding 'An – Kylgh', the Arts and Community project at the Mên-an-Tol Brewhouse and Taproom on Market Jew Street, Penzance, which was due to open imminently.

Another member of the public was in attendance and spoke regarding the Hypatia Trust and its future direction as it entered its thirtieth year.

13. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters for consideration.

14. MINUTES OF THE MEETING HELD ON 16 JUNE 2025

Having previously been circulated, it was

RESOLVED that the Minutes of the meeting held on 16 June 2025 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Trevail; seconded: Councillor How)

Vote; Six in favour. Two abstentions.

15. REPORTS FOR DECISION

(a) Memorandum of Understanding with Carefree Cornwall

As a part of the Going Places programme being undertaken by Penlee House Gallery & Museum, officers were facilitating a series of workshops with Carefree Cornwall to work with young people to produce artworks inspired by female artists in advance of the touring exhibition to be undertaken in 2026. Going Places funding also accommodated visits by the young people to Fife and Worcester as part of the engagement programming.

While not legally binding, the proposed Memorandum of Understanding, set out at Appendix 1 to the report, provided a framework of expectations of and for Penzance Council and Carefree Cornwall.

Following consideration, it was unanimously

RESOLVED that the Memorandum of Understanding between Penzance Council and Carefree Cornwall for the delivery of the engagement work associated with the Going Places programme, as set out at Appendix 1 to the report, be approved and adopted.

(Proposed: Councillor Jameson; seconded: Councillor Hadley)

(b) Arrangement of Informal Arts and Culture Committee Meeting

One of the actions listed within the Arts and Culture Forward Plan was for the Committee to meet on an annual basis to undertake a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis.

The existing Forward Plan would expire in 2026 and an informal meeting would represent an opportunity to have initial conversations and reflect on its content, areas to continue, new areas of focus and areas for development.

It was therefore proposed that the Committee met for an informal workshop session to discuss these matters prior to the meeting due to take place on 29 September when any recommendations could be presented for decision.

Following consideration, it was unanimously

RESOLVED that

1. An informal meeting of this Committee be convened, on a date to be agreed in September 2025, to undertake a SWOT analysis, commence discussions on a Forward Plan for 2026-29 and consider any other matters required.
2. Any matters arising from said meeting, which require decision, be presented to the meeting of this Committee due to take place on 29 September 2025.

(Proposed: Councillor Reynolds; seconded: Councillor Osborne)

(c) Virement of Funds from Capital Refurbishment Budget to Coach House Refurbishment Fund

When the budget for the Coach House redevelopment was approved, £30,000 was allocated for commercial kitchen equipment. However, the commercial kitchen supply and installation tender was currently open and it was anticipated that any quotes received would actually be in the region of £50,000-£60,000.

With the redevelopment of the Coach House into a new café, it was intended that the existing retail/café space at Penlee House was also redeveloped to support increased retail opportunities while retaining provision for light refreshments. A budget of £25,000 was approved for this, against budget line 4100/2/9 - Capital Refurbishment.

When this budget was allocated, it was intended that this work would be undertaken in December 2025 / January 2026. However, subsequent changes to the delivery schedule for the Coach House meant that this work would now be undertaken in January 2027, meaning that the funds would not be required during the current financial year.

It was therefore proposed that a virement of £25,000 be made from budget line 4100/2/9 - Capital Refurbishment to 4995/1/4 the Coach House Refurbishment Fund reserve to meet the expected increase in costs associated with the installation of the Coach House commercial kitchen.

Following consideration, it was unanimously

RESOLVED that

1. A virement of £25,000 be made from the Capital Refurbishment budget (4100/2/9) to the Coach House Refurbishment Fund earmarked reserve (4995/1/4) to meet the expected increase in costs associated with the installation of the Coach House commercial kitchen.
2. In addition to the £30,000 spend from the Coach House Refurbishment earmarked reserve which has already been approved, the expenditure of said £25,000 from the reserve, when necessary within the project timeline, be approved.

(Proposed: Councillor Hadley; seconded: Councillor Jameson)

(d) Updated Collections Development Policy

Museum Accreditation was a nationally recognised standard, administered by Arts Council England, and it had been achieved by Penlee House Gallery and Museum in 2022. It existed to ensure museums properly managed their collections, that they engaged with visitors and that they were appropriately governed. Though Penlee House was not due to submit its next accreditation return until 2027, it was recognised as best practice to review all policies on a three yearly cycle.

The Collections Development Policy set out the scope of the collections of Penlee House, areas for development and any potential areas for review. The document guided the decision making process when deciding whether to acquire an artefact or artwork for the collection. As the policy formed a part of the accreditation process, it was updated against the current template available from Arts Council England.

Following consideration, it was

RESOLVED that the updated Collections Development Policy for Penlee House Gallery & Museum, as set out at Appendix 1 to the report, be approved.

(Proposed: Councillor Osborne; seconded: Councillor Hadley)

16. REPORTS FOR INFORMATION

The following reports for information were noted:-

- a) Penlee House Director's Report
- b) Penlee Coach House Redevelopment – Progress Report
- c) Cultural Strategy
- d) Budget Comparison Report – 1 April – 30 June 2025

17. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

The meeting closed at 7:53 pm

Chair
29 September 2025

MINUTES OF THE LEISURE AND AMENITIES COMMITTEE MEETING held in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance on Monday 11 August 2025 at 7:00pm.

PRESENT

Councillors NC Broadhurst (Chair)
 SJ Reed (Vice-Chair)

PM Hadley
PL Jameson
B Jackson
PA Law
AS Martin

PI Osborne
JS Power
SJ Reynolds
P Young

Also present: Councillor Jane Pugh, James Hardy (Town Clerk), Ben Brosgall (Leisure and Amenities Manager) and Elliot Ridington (Democratic Services and Governance Officer).

10. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor How.

11. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

12. PUBLIC PARTICIPATION

A member of the public was in attendance and spoke regarding footpath maintenance in the parish.

Another member of the public was in attendance and spoke in favour of Agenda Item 6(b), 'Penzance Jewish Cemetery Maintenance Agreement'.

13. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters for consideration.

14. MINUTES OF THE MEETING HELD ON 23 JUNE 2025

The Minutes having been circulated, it was unanimously

RESOLVED that the Minutes of the meeting held on 23 June 2025 be approved as a true and correct record and signed by the Chair.

(Proposed: Councillor Osborne; seconded: Councillor Reed)

15. REPORTS FOR DECISION

(a) Use of Inflatables on Penzance Council Property

Following a number of outdoor events which had been held at Penlee Park, Princess May Recreation Ground and Heamoor Old School Field, it had become apparent that Penzance Council required a policy to support the safe use of inflatables and/or bouncy castles on Council owned open spaces.

The proposed policy was set out at Appendix 1 to the report and was intended to ensure more consistent decision making on when and how inflatables could be operated, to ensure that any operators had carried out the necessary assessments of current and forecast weather conditions and to ensure that appropriate measures were in place to address all eventualities safely and effectively.

During the debate, Members made reference to a number of typographical errors and suggested that the requisite level of public liability insurance should also be specified.

Following consideration, it was unanimously

RESOLVED that the 'Use of Inflatables on Council Land Policy', as set out at Appendix 1 to the report, be approved and adopted, subject to the suggested revisions.

(Proposed: Councillor Law; seconded: Councillor Jameson)

(b) Penzance Jewish Cemetery Maintenance Agreement

Working closely with its Friends organisation, Penzance Council supported the maintenance and upkeep of the Jewish Cemetery in Penzance.

The current arrangements were set out in the Appendix to the report but were due to expire in December 2025. It was therefore recommended that they be continued for a further period of five years.

Following consideration, it was unanimously

RESOLVED that

1. Penzance Council continue to maintain the Jewish Cemetery in Penzance for a further period of five years, from January 2026, on the same terms as those detailed within the maintenance agreement set out at Appendix 1 to the report.
2. A new agreement to this effect be developed, signed and entered into by the Town Clerk on behalf of Penzance Council.

(Proposed: Councillor Power; seconded: Councillor Young)

(c) Statue and Memorial Cleaning

In line with guidance provided by Historic England for statue and memorial maintenance, indicative costs had been sought, and received, for the 'DOFF' super-heated steam cleaning method for the statues and memorials across the Penzance parish.

This cleaning system was recommended across a number of statue and memorial maintenance documents and provided a minimally invasive method of cleaning statues, memorials and other historically significant structures. It was further recommended that cleaning activity was kept to a minimum and so it was therefore proposed that, for budget setting purposes, the frequency of cleans be reduced from twice to once a year, while retaining the ability to implement further cleans utilising the earmarked reserve for statues and memorials if deemed necessary.

The costs associated with the current cleaning programme were approximately £440 per clean, while the estimate received for the new method was £3,650, excluding VAT, per clean.

Following consideration, it was

RESOLVED that the indicative costs of £3,650, exclusive of VAT, for a “DOFF” cleaning method for the statues and memorials in Penzance parish be noted and included within the draft budget for 2026/27.

(Proposed: Councillor Power; seconded: Councillor Martin)

(d) **Internal Refurbishment of South Pier Public Toilets**

The proposed internal refurbishment of the Penzance South Pier public toilets included the replacement of the urinal and toilet facilities with the appropriate commercial grade installations, replacement of the flooring to improve slip resistance and improved finishes to the walls. Estimates had been received in the region of £20,000 - £25,000 and it was proposed that the works were undertaken in two phases in order to ensure that half of the facility remained open while the other half was refurbished.

It was further proposed that the Public Toilet Earmarked reserve, which stood at £81,280, was utilised for the works.

Following consideration, it was unanimously

RESOLVED that

1. The use of up to £25,000 from the Public Toilet earmarked reserve be approved in order to undertake the internal refurbishment of the male and female toilet facilities at South Pier public toilets.
2. Authority be delegated to the Town Clerk, following consultation with the Chair of the Leisure and Amenities Committee, to appoint a contractor(s) to undertake said works.

(Proposed: Councillor Law; seconded: Councillor Young)

16. REPORTS FOR INFORMATION

- (a) **Public Toilet Cleaning Contract – Contract Award**
- (b) **Penzance Football Club Water Risk Assessment 2025**



- (c) Budget Comparison Report – 1 April – 4 August 2025
- (d) Operational Performance Report
- (e) Project Updates

17. MATTERS ARISING FOR REPORT AT THE NEXT MEETING

There were no matters arising for report at the next meeting.

The meeting closed at 7:43 pm

Chair
6 October 2025

DRAFT



MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING held in the St Piran's Room, Penlee Centre, Penlee Park, Penzance on Monday 1 September 2025 at 7:00 pm.

PRESENT

Councillors

P Lapin (Chair)
MA Wilson (Vice-Chair)

KM Baker
NC Broadhurst
JR Pugh

SJ Reynolds
PC Trevail
P Young

Also present: Councillor Phillip Jameson, James Hardy (Town Clerk), Cal Bagshaw (Corporate Services Manager), Cameron Sil (Finance Manager) and Elliot Ridington (Democratic Services and Governance Officer).

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors McKenna and Smart Knight.

12. TO RECEIVE DECLARATIONS OF INTEREST

In accordance with the Council's Code of Conduct:-

Councillor Broadhurst declared a non-registerable interest in Agenda Item 6(a), 'Application for Grant – Montol Festival CIC' as a director of the Montol Festival CIC and left the meeting for the duration for the item.

Councillor Wilson declared a non-registerable interest in Agenda Item 6(b), 'Application for Grant – Penzance Community Flora Group' as a member of the Flora Group by virtue of his appointment as the Council's 'outside body' representative. In accordance with Standing Order 15(i), Councillor Wilson spoke in favour of the application prior to leaving the meeting for the remainder of the item.

Councillor Young declared a non-registerable interest in Agenda Item 6(b), 'Application for Grant – Penzance Community Flora Group' as a member of the Flora Group by virtue of her appointment as the Council's 'outside body' representative. In accordance with Standing Order 15(i), Councillor Young spoke in favour of the application prior to leaving the meeting for the remainder of the item.

13. PUBLIC PARTICIPATION

Two members of the public were in attendance who spoke in favour of Agenda Item 6(a), 'Applications for Grants – Montol Festival CIC'.

A member of the public was in attendance who spoke in favour of Agenda Item 6(b), 'Applications for Grants – Penzance Community Flora Group'.

A member of the public was in attendance who spoke regarding the John Daniel Centre in Heamoor, making reference to its potential loss in the future in light of Cornwall Council's recent proposal to place extra care housing on the site.

14. EXCLUSION OF THE PRESS AND PUBLIC

There was no confidential business for consideration.

15. MINUTES OF THE MEETING HELD ON 7 JULY 2025

Having been previously circulated, it was

RESOLVED that the Minutes of the meeting held on 7 July 2025 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Reynolds; seconded: Councillor Pugh)

Vote; Seven in favour. One abstention.

16. APPLICATIONS FOR GRANTS

(a) Montol Festival CIC

Information about the organisation, its cause and the reason for the grant request was set out at Appendix 1 to the report, the grant application form.

Following consideration, it was

RESOLVED TO RECOMMEND TO PENZANCE COUNCIL that a grant of £7,500 be awarded from the General Grants Budget to Montol Festival CIC for the project: 'Montol 2025'

(Proposed: Councillor Young; seconded: Councillor Reynolds)

Vote; Six in favour. One against.

(Councillor Broadhurst was not present for this item.)

(b) Penzance Community Flora Group

Information about the organisation, its cause and the reason for the grant request was set out at Appendix 1 to the report, the grant application form.

Following consideration, it was

RESOLVED that a grant of £3,168 be awarded from the General Grants Budget to Penzance Community Flora Group for the project: 'Hanging Basket Provision'

(Proposed: Councillor Broadhurst; seconded: Councillor Trevail)

Vote; Five in favour. One against.

(Councillors Wilson and Young were not present for this item.)

17. REPORTS FOR DECISION

(a) Financial Papers to Receive and Accept

Following consideration, it was unanimously

RESOLVED that the following financial papers be received and accepted:-

(i) – Paid Expenditure from 1 June to 31 July 2025

(ii) – Bank Reconciliation from 1 June to 31 July 2025

(iii) - Financial Comparison for the Period Ending 31 July 2025

(Proposed: Councillor Broadhurst; seconded: Councillor Wilson)

18. MATTERS ARISING FOR REPORT AT NEXT MEETING

There were no matters arising for report at the next meeting.

The meeting closed at 7:55 pm

Chair
20 October 2025