



**PENZANCE
COUNCIL**

**PENLEE CENTRE
PENLEE PARK
PENZANCE
CORNWALL
TR18 4HE
Telephone: (01736) 363405
Email: info@penzance-tc.gov.uk**

TOWN CLERK: James Hardy

Penzance Council Memorial Cleaning Contract 2026

Dear Sir,

Re: Invitation to quote, for the cleaning of Memorials in the Penzance Parish

Penzance Council are custodians of the 6 memorials within the parish of Penzance. These include: The Louisa AM Mc'Grigor Memorial, Humphry Davy Statue, Fishermen's Memorial, Battery Rock War Memorial, Newlyn War Memorial, Mousehole War Memorial.

The memorials and statues are of significant civic importance and as such the cleaning activity must be carried out with a high degree of care to ensure that the cleaning method does not damage or degrade the monuments in any way.

Cleaning activity:

- The statues and war memorials typically pick up green stains, black deposits, bird droppings and salt from the sea air. These damaging pollutants will need to be removed annually.
- Guidance on the cleaning technique is available online from the War Memorials Trust and English Heritage and I have provided the link. [War Memorials Trust](#)
- The Dorff's system of cleaning is the preferred method and accredited contracts using this method would be desirable.
- Humphrey Davey Statue is a significant height – equipment will be required to access all areas of this statue and would likely require a cherry picker. Access is limited to the statue, and the time of the cleaning will need to meet access time criteria.

Appendix one is the list of the memorials and locations. It is advised to visit all locations to provide an accurate logistics response and relevant risk assessments.

Services

Penzance Council are looking to tender a cleaning contract which will run over a 12-month period. The successful applicant will be required to complete one clean of each memorial.

The cleaning will need to be scheduled for **May 2026**. In relation to this memorial cleaning contract the tenderer will need to submit:

- Suitable explanation / details on cleaning techniques incl:
 - Methods to be used

- Chemicals to be used
- Risk assessments including relevant COSHH information.
- Method statements for all work carried out under the contract, but particularly referring to any working at height or difficult to access locations.
- Training records for the use of the cleaning equipment where required.
- Evidence of current Public Liability Insurance minimum £10 million
- References for similar work carried out if possible.

Criteria for Selection

Penzance Council operates on a “best value” procurement basis, as such each submission will be assessed on its merits and the ability to fulfill the brief in the best possible way within the approved budget. Penzance Council must demonstrate that they utilize public funds in the most prudent and cost-effective way possible and, as such, where two or more submissions are received which are perceived to have comparable terms and levels of quality, the contract *may* be awarded to least costly contractor.

Total Price £

Deadline and information required

The deadline for submission is Wednesday 28th February 2026 by midday. When returning your quotation please either send your hard copy to the Penlee Centre address or via email to info@penzance-tc.gov.uk

If you wish to speak to someone regarding this contract, please call 01736 363405 and ask to speak to Penzance Council's Facilities Officer or the Leisure and Amenities Manager.

Appendix 1

Humphrey Davy statue
Market Dew street
Penzance
TR18 2LB

Battery Rocks War Memorial
Western Promenade Road
TR18 4FF

Fisherman's Memorial
2 Art Gallery Terrace
Newlyn
TR18 5PP

Newlyn War Memorial
The Strand
Newlyn
Tr18 5JB

The Louisa AM Mc'Grigor Memorial
The Strand
Newlyn
TR18 5 JN

The Mousehole War memorial
Mousehole Harbour
TR19 6QX