








LEISURE AND AMENITIES COMMITTEE – 9 FEBRUARY 2026

REPORT FOR DECISION

PRINCESS MAY RECREATION GROUND PUBLIC TOILET FLOORING

Our Culture 	Our Decision Making 	Our Environment 	Our Money 	Our People 	Our Places 	Our Resilience & Wellbeing 
			✓			✓

Recommendation:

Up to £5,000 from the Public Toilet earmarked reserve be utilised to replace the floor(s) at the Princess May Recreation Ground public toilets and office.

Background:

The Facilities team have been monitoring the degradation of the flooring at the Princess May Public Toilets. Following a number of localised repairs it has been identified that the Altro safety flooring has separated from the base in a number of areas. In addition, the side seams which join the flooring to the wall has failed in areas.

It is suggested at this point, that replacement of the flooring would be the most cost-effective course of action. Indicative costs have been received for the male and female toilet facilities in the region of £2.5k. The additional amount requested would allow for a full review of the CIC office flooring and the disabled facility, and should it be required, replacement of all required areas.

The estimated lifespan of the currently installed safety flooring is indicated to be 10+ years dependent on use and footfall. The flooring in the facility has been in place for as long as the Public Toilets have been operated by Penzance Council and as such it is suggested that it has reached the end of its expected life.

A suitable replacement flooring will be selected with the correct “R” rating for slip resistance as required by the use of the site.








The Public Toilet EMR currently stands at £81,280 as of 1 February 2026

Ben Brosgall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 9 FEBRUARY 2026

REPORT FOR DECISION

WELLFIELDS CAR PARK CYCLE HUB – REPLACEMENT PANELS

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
			✓			✓

Recommendation:

Up to £650 from the Wellfield’s Car Park earmarked reserve be utilised for the purchase of replacement panels for the Wellfields Car Park Cycle Hub, to be held in stock.

Background:

In the summer of 2025 – the Wellfield’s Car Park Cycle hub panels were damaged beyond repair, due to vandalism.

Two panels were held in stock and used to replace the existing ones. An additional £650 is needed from the Wellfield’s Car Park EMR to be utilised on top of the existing £209.20 in the current budget line in order to purchase two larger replacement panels to be held in stock.








The Wellfield’s Car Park EMR currently stands at £68,674

Ben Bros gall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 9 FEBRUARY 2026

REPORT FOR DECISION

EQUIPMENT PURCHASES AND REPLACEMENT

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
		✓	✓			✓

Recommendation:

Up to £7,500 from the Machinery Replacement Reserve be utilised for the purchase and/or replacement of various pieces of machinery, as detailed in this report.

Background:

A number of pieces of Leisure and Amenities Equipment require replacement. Most of the items requiring replacement were originally purchased 5 or more years ago and support many of the open spaces tasks and parish wide weed treatment programme.

An example of some items that require replacement are:

- The backpack batteries used by the team to power the commercial electric grounds maintenance tools - £1,250 x 2
- Replacement heads / tools and brushes for the weed treatment tools
- A replacement for one of the weed treatment machines. The newer model utilises the same battery technology used by the rest of the Leisure and Amenities Equipment and should mean that longer runtimes are achievable. £2,250
 - The replacement model also provides additional coverage which may mean that the machine can be used in more areas of the parish where flying debris from the previous model has meant that this was not possible.
- A safer, more robust battery charging system for overnight charging.
- Additional batteries








The Machinery Replacement reserve currently stands at £40,495

Ben Brosgall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 9 FEBRUARY 2026

REPORT FOR DECISION

PLANNED MAINTENANCE PROGRAMME 2026/27

Our Culture 	Our Decision Making 	Our Environment 	Our Money 	Our People 	Our Places 	Our Resilience & Wellbeing 
		✓				✓

Recommendation:

The Planned Maintenance Programme, as set out at Appendix 1 to this report, be approved.

Background:

The Leisure and Amenities team implement, monitor and report back on a planned maintenance programme alongside the reactive work completed across the parish by the Leisure and Amenities team.

Reports will be brought back to the Leisure and Amenities Committee to monitor the completion of the workload across the course of the operational year.








Appendix 1 – Planned Maintenance Programme 2026/27.

Ben Brosgall
Leisure and Amenities Manager

Leisure and Amenities Operational Plan

						2027			2026								
Location	Item No.	Action	Service Delivery Affected	No. of Days	Frequency	January	February	March	April	May	June	July	August	September	October	November	December
Penlee Car Park	1	Annual inspection and pressure clean of Penlee car Park drainage channels	Yes	2	1												
	2	Annual Service of Car Park Meters	No	1	1												
	3	Fixed electrical of Car Park Meters	Yes / Minimal	1	1												
	4	Litter Pick / Safety Check / Bin Emptying	No	0.3	3 x per week												
	5	Car Park Weeding / Drain Clearance	No	0.5	12												
	6	Car Park Boarder Planting	No	5	1												
	7	Car Park Boarder Maintenance	No	2	10												
	8	Maintenance of bike shelter area	No	2	12												
	9	Car Park Middle section - Litter pick, sweep and clean	No	0.3	12												
Penlee Park	10	Tree Surveys (all sites)	No	10	1												
	11	Pressure washing of Penlee Gallery patio area and sensory garden blockwork and memorial garden	Yes – Areas sectioned off to the public	3	1												
	12	Winter bulb planting	No	1 month	1												
	13	Shaping of planting outside Penlee Gallery	Yes	2 days	1												
	14	Penlee Park pathway edging	No	1 month	2												
	15	Palm Tree - winter maintenance programme	No	1	1												
	16	Rectification works following tree inspection where required. Committee / Tender Process	No	NA	1												
	17	Grass Cutting - Penlee Park (weather dependent)	No	2	20												
	18	Summer Seeding	No	5	1												
	19	Winter Seeding	No	5	1												
	20	Boarders and Formal Planting	No	NA	1												
	21	Digging and turning of planting beds	No	NA	1												
	22	Annual Fixed Electrical Inspection of external park lighting	No	2	1												
	23	Seasonal Pruning	No	N/A	2												
	24	Memorial Garden Maintenance	No	1	52												
	25	Annual Fixed Electrical inspection of Gardeners Hut	No	1	1												
	26	Annual Fixed Electrical inspection of Penlee Theatre	No	1	1												
	27	PAT Testing of Electrical Gardening Equipment	No	1	1												
	28	Weeding of tree guards	No	0.3	19												
	29	Legionella Temperature Checks	No	0.5	2												
	30	Strim and clearance of office lane	No	3	4												

LEISURE AND AMENITIES COMMITTEE – 9 FEBRUARY 2026**REPORT FOR INFORMATION****PENZANCE FOOTBALL CLUB REPAIRS**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
			✓			✓

Recommendation:

1. Up to £15,000 from the Penzance Football Club earmarked reserve be utilised to undertake repair works to the clubhouse building of the Penzance Football Club.
2. Authority be delegated to the Town Clerk, following consultation with the Chair of the Leisure and Amenities Committee, to appoint a contractor to undertake said works.

Background:

Penzance Council were notified of water ingress and a ceiling failure at the Penzance Football Club clubhouse.

An initial site visit has been conducted with a contractor to support and inspect the work that needs to be completed.

The painted front of the building appears to be holding water against the blockwork which overtime has become saturated and allowed water to enter the building causing the internal ceiling failure.

An initial cost estimate of just under £10,000 has been received for the work. In light of this estimate and the potential for further issues to be uncovered when the painted surface is removed, it is recommended that a further amount is approved, should it be necessary to progress and complete the work.

The Penzance AFC reserve currently stands at £40,482

Ben Brosgall
Leisure and Amenities Manager