

MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 14 January 2026 in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance.

PRESENT JS Power (Chair)
B Jackson (Vice-Chair)

KM Baker (from 7.04 pm)
P Lapin
DM Paul
SJ Reynolds
MA Wilson

Also present: Cal Bagshaw (Corporate Services Manager) and Elliot Ridington (Democratic Services and Governance Officer).

107. APOLOGIES FOR ABSENCE

There were no apologies for absence.

Councillor Broadhurst was absent without having provided apologies.

108. DECLARATIONS OF INTEREST

There were no declarations of interest.

109. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No written requests for dispensation had been received.

110. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

111. TO APPROVE THE MINUTES OF THE MEETING HELD ON 17 DECEMBER 2025

Following consideration, it was unanimously

RESOLVED that the Minutes of the meeting held on 17 December 2025 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Lapin; seconded: Councillor Paul)

(Councillor Baker was not present for this item.)

112. PUBLIC PARTICIPATION

There was no public participation.



113. NEW AND AMENDED PLANNING APPLICATIONS

Following consideration, it was unanimously

RESOLVED that the comment of 'no objection' to the planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Reynolds; seconded: Councillor Paul)

(Councillor Baker was not present for this item.)

The Committee then considered, in total, ten new and amended planning applications and its comments and votes are as detailed below:-



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
1.	PA25/06633	Mr Michael Hourican	Demolition of an existing 7 storey tower block containing 22 sheltered apartments and construction of new 6 storey apartment building containing 21 general needs apartments made up of 15 x 1 bedroom & 6 x 2 bedroom apartments. Application also includes details of proposed sub-station, refuse storage, cycle storage, car parking and landscaping. Fountain Court Tower Block, St Clare Street, Penzance	No objection. Proposed - Cllr Paul Seconded - Cllr Lapin	Unanimous.
2.	PA25/09081	Dr Eloise Pitts	Rebuild of existing outbuilding to provide annexe accommodation and link extension including alterations to existing dwelling. Trevithal An Mor, Trevithal, Paul	Objection on the following grounds:- 1. The excessive fenestration on the north elevation of the proposed 'link extension' which will	Unanimous.



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
				<p>be detrimental to the West Penwith Internation Dark Sky Park in contravention of Policy DDH3 of the Penzance Neighbourhood Plan.</p> <p>2. The overall size of the proposed link extension which fails to respect the character of the host property in contravention of Policy DDH1 of the Penzance Neighbourhood Plan.</p> <p>3. There being no apparent submission of a flood risk assessment for the development despite the proposal resulting</p>	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
				in a significant increase in the footprint of the property and the resulting surface water run-off. Proposed - Cllr Reynolds Seconded - Cllr Lapin	
3.	PA25/07752	Mr & Mrs Withey	Extensions and internal alterations to existing dwelling house and associated works. Brambles Cottage, 30A Raginnis Hill, Mousehole	1. Objection due to the proposed amount of glazing which will be detrimental to the Mousehole Conservation Area and the West Penwith Internation Dark Sky Park in contravention of policies DDH1 and DDH3 of the Penzance Neighbourhood Plan.	Unanimous.



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
				<p>2. The comments of Cornwall National Landscape (AONB) are both noted and supported.</p> <p>Proposed - Cllr Reynolds Seconded - Cllr Lapin</p>	
4.	PA25/08849	Mr Ian Sinclair	Proposed parking area and associated works. Britannia Cliff Road, Mousehole	No objection. Proposed - Cllr Reynolds Seconded - Cllr Wilson	Unanimous.
5.	PA25/09332	Cher Varya Cher Varya Commercial Limited	'Extension to rear of existing building to create six residential apartments' with variation of Condition 2 of decision notice PA21/10033, dated 27/06/2022. 10-13 Causewayhead, Penzance	No objection subject to there being no unacceptable increase in the overlooking of, nor loss of privacy for, the neighbouring properties. Proposed - Cllr Lapin Seconded - Cllr Wilson	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT:
					JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
6.	PA25/09151	Mr J Harvey W Harvey & Sons	Proposed installation of solar panels to the existing roof and 2 replacement windows. W Harvey & Sons Shellfish Merchants, 45 - 47 The Coombe, Newlyn	No objection. Proposed - Cllr Wilson Seconded - Cllr Jackson	Councillors Baker, Jackson, Paul, Power, Reynolds and Wilson in favour. Councillor Lapin against.
7.	PA25/09196	Natasha Kozaily Kalabash Arts	Proposed new roof structure to address defects in the existing roof fabric and introduce high-level clerestory glazing. Kalabash, 1 Albert Street, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Power	Unanimous.
8.	PA25/08569	Mrs Sian Tryner Ethicus Consultancy	Non material amendment in relation to decision notice PA19/06962 dated 21/08/2019 to allow blocking up of window on the ground floor of the south east elevation, ground floor window to the south west border of unit 2 be extended to a width of 1.8m and a height of 1.2m and skim the	This application had been determined by the Local Planning Authority and so was not considered by the Planning Committee.	N/A

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
			existing grit dash render with a smooth white render to improve the outside appearance. Hove Cottage, South Place Folly, Penzance		
9.	PA25/08748	Mr Denys Stephens	Removal of the existing pitched corrugated mineral fibre roof at the rear of the property and replacement with a new traditional construction timber flat roof with grp roof finish. 2 Clifton Terrace, Newlyn	No objection. Proposed – Cllr Lapin Seconded – Cllr Paul	Unanimous.
10.	PA25/07660 LISTED BLDG	Mr & Mrs Ian & Emily Barker	Listed building consent for emergency works to repair a defective parapet gutter which is causing external and internal damage The Vicarage, 24 Chapel Street, Penzance	No objection. Proposed – Cllr Reynolds Seconded – Cllr Wilson	Unanimous.

114. TO NOTE ANY RESPONSES PROVIDED UNDER THE 'LOCAL COUNCIL PROTOCOL'

Since the previous meeting of the Committee, the following response had been provided under the 'local council protocol:-

PA25/00085 - Outline planning application with some matters reserved (appearance, landscaping, layout and scale) for the development of up to 140 dwellings (including affordable housing); accessed off the A3071, alongside the provision of open space, ecological mitigation, and supporting infrastructure- Land North Of The A3071, Castle Horneck, Penzance

'Penzance Council requests that this application is determined by the appropriate Committee of Cornwall Council.'

(Councillors Baker, Lapin and Reynolds in favour.)

115. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

116. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

Meeting closed at 7:26 pm

Chair
4 February 2026

MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 4 February 2026 in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance.

PRESENT JS Power (Chair)
B Jackson (Vice-Chair)

KM Baker
P Lapin
DM Paul
SJ Reynolds
MA Wilson

Also present: Elliot Ridington (Democratic Services and Governance Officer).

117. APOLOGIES FOR ABSENCE

There were no apologies for absence.

Councillor Broadhurst was absent without having provided apologies.

118. DECLARATIONS OF INTEREST

In accordance with the Council's Code of Conduct:-

Councillors Baker, Jackson and Wilson declared non-registerable interests in Appendix B to the Agenda as trustees of the Pengarth Day Centre and left the meeting for the duration of the item's consideration.

119. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No written requests for dispensation had been received.

120. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

121. TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 JANUARY 2026

Following consideration, it was unanimously

RESOLVED that the Minutes of the meeting held on 14 January 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Lapin; seconded: Councillor Paul)

122. PUBLIC PARTICIPATION



A member of the public was in attendance and spoke in favour of Application No. 1 – PA26/00387 ‘Installation of a 50 tonne crane on steel rails within the dry dock; restoration of the dry dock gates and replacement of the entrance gates with a new gate on rollers; a new pumping system; redevelopment of staff & training facilities including a new office roof; an increase in height by 1.8m of the workshop troughs; replacement of the toilet block with a working area; and raising the ends of the roof and roller doors on the existing warehouse with variation of condition 2 of decision notice PA24/02682 dated 03.09.2024. Penzance Dry Dock Limited, Wharf Road, Penzance’.

123. NEW AND AMENDED PLANNING APPLICATIONS

Following consideration, it was unanimously

RESOLVED that the comment of ‘no objection’ to the planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Reynolds; seconded: Councillor Lapin)

(Councillors Baker, Jackson and Wilson were not present for this item.)

The Committee then considered, in total, thirteen new and amended planning applications and its comments and votes are as detailed below:-

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
1.	PA26/00387	Mr Jamie Murphy, Penzance Maritime Holdings Ltd	Installation of a 50 tonne crane on steel rails within the dry dock; restoration of the dry dock gates and replacement of the entrance gates with a new gate on rollers; a new pumping system; redevelopment of staff & training facilities including a new office roof; an increase in height by 1.8m of the workshop troughs; replacement of the toilet block with a working area; and raising the ends of the roof and roller doors on the existing warehouse with variation of condition 2 of decision notice PA24/02682 dated 03.09.2024. Penzance Dry Dock Limited, Wharf Road, Penzance	No objection. Proposed – Cllr Lapin Seconded - Cllr Paul	Councillors Baker, Jackson, Lapin, Paul, Power and Reynolds in favour. Councillor Wilson abstained.
2.	PA25/09482	Urban Innovation Company (UIC) Ltd	Installation of smart hub with integrated digital screens at 4 locations within Penzance. Sites at Market Jew Street, Wharf	Objection on the following grounds:-	Councillors Baker, Jackson, Paul, Power, Reynolds and Wilson in favour. Councillor



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
			Road, East Terrace and Western Promenade Road, Penzance	1. The proposed smart hubs would be incongruous in their settings, would not demonstrate high-quality design and would neither respect nor reflect the streetscape settings and/or local distinctiveness of the areas in which they would be located in conflict with Paragraphs 139 and 141 of the National Planning Policy Framework, Policy 12 of the Cornwall Local Plan and Policy DDH1 of the Penzance Neighbourhood Plan.	Lapin against.



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
				<p>2. In light of (1.) above, there would be an adverse impact on the Penzance Conservation Area and detriment to the settings of a variety of listed buildings in conflict with Paragraphs 203, 212 and 213 of the National Planning Policy Framework and Policy 24 of the Cornwall Local Plan.</p> <p>3. The submission of an inadequate heritage statement which references neither the characteristics nor circumstances of the specific areas where</p>	



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				<p>the developments are proposed.</p> <p>4. The introduction of additional clutter on pavements which would serve to restrict pedestrian movement and have a particularly detrimental impact upon those with physical disabilities when trying to navigate the streetscape in conflict with the Streets for People Design Code.</p> <p>5. While the application refers to a number of benefits associated with the Smart Hubs, Penzance already enjoys free town</p>	

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
				<p>centre WiFi, collects footfall data by means of Geosense technology and is in the process of developing a Wayfinding Strategy. With this in mind, any benefits associated with the proposal are outweighed by the detrimental impacts listed above.</p> <p>Proposed - Cllr Reynolds Seconded - Cllr Wilson</p>	
3.	PA25/09483	Urban Innovation Company (UIC) Ltd	Advertisement consent for 2-sided (back-to-back) digital LED displays at 4 locations within Penzance. Sites at Market Jew Street, Wharf Road, East Terrace and Western Promenade Road, Penzance	<p>Objection on the following grounds:-</p> <p>1. The proposed smart hubs would be incongruous in their</p>	Councillors Baker, Jackson, Paul, Power, Reynolds and Wilson in favour. Councillor Lapin against.



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
				<p>settings, would not demonstrate high-quality design and would neither respect nor reflect the streetscape settings and/or local distinctiveness of the areas in which they would be located in conflict with Paragraphs 139 and 141 of the National Planning Policy Framework, Policy 12 of the Cornwall Local Plan and Policy DDH1 of the Penzance Neighbourhood Plan.</p> <p>2. In light of (1.) above, there would be an adverse impact on the Penzance</p>	



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
				<p>Conservation Area and detriment to the settings of a variety of listed buildings in conflict with Paragraphs 203, 212 and 213 of the National Planning Policy Framework and Policy 24 of the Cornwall Local Plan.</p> <p>3. The submission of an inadequate heritage statement which references neither the characteristics nor circumstances of the specific areas where the developments are proposed.</p> <p>4. The introduction of additional clutter on pavements which</p>	



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				<p>would serve to restrict pedestrian movement and have a particularly detrimental impact upon those with physical disabilities when trying to navigate the streetscape in conflict with the Streets for People Design Code.</p> <p>5. While the application refers to a number of benefits associated with the Smart Hubs, Penzance already enjoys free town centre WiFi, collects footfall data by means of Geosense technology and is in_</p>	

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				<p>the process of developing a Wayfinding Strategy. With this in mind, any benefits associated with the proposal are outweighed by the detrimental impacts listed above.</p> <p>Proposed - Cllr Reynolds Seconded - Cllr Wilson</p>	
4.	PA26/00027	Mr and Mrs Ross and Georgie Williams	A first-floor bedroom extension over an existing garage. 35 Gurnick Road, Newlyn	<p>No objection.</p> <p>Proposed - Cllr Wilson Seconded - Cllr Reynolds</p>	Councillors Baker, Jackson, Paul, Power, Reynolds and Wilson in favour. Councillor Lapin against.
5.	PA25/09553	Miss Anna Bingham	Ground floor (single storey) kitchen extension incorporating existing outbuildings and galley kitchen within rear courtyard. Mounting of a heat pump.	<p>No objection.</p> <p>Proposed - Cllr Lapin Seconded - Cllr Wilson</p>	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
			3 Wellington Place, Penzance		
6.	PA26/00037	Mr C Bow C Bows Developments	Change of use of store to self contained dwelling Land Rear Of 10 Market Jew Street, Bread Street, Penzance	No objection. Proposed - Cllr Reynolds Seconded - Cllr Paul	Unanimous.
7.	PA25/07093	Mr and Mrs D Lawley	Conversion and change of use of domestic garage/store to holiday let. Garage Adj to Tyller Tythy, Boscathnoe Farm, Boscathnoe Lane, Heamoor	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.
8.	PA25/09306 AND PA25/09307 LISTED BLDG	Mr and Mrs Ian and Emily Barker	Essential repairs, alterations and improvements, primarily urgent and essential (yet sensitive) repairs to a failed parapet gutter and stone cornice, replacement rain-water goods, window repairs, internal repairs and minor alterations. This application also includes the	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
			proposed demolition of an architecturally non sensitive modern 1960???'s link extension with garage to replace with a replacement extension which is essentially a garden room of architectural and technical merit. The Vicarage, 24 Chapel Street, Penzance		
9.	PA25/09642	Ms Diana Heyer	Replacement roofs, chimney, windows, doors, porch & new shower room. 3 Bullock Market Terrace, Penzance	No objection. Proposed – Cllr Reynolds Seconded – Cllr Lapin	Unanimous.
10.	PA25/09650 AND PA25/09651 LISTED BLDG	Mr Steve Sarre	Relaying roof using existing slates and ridge tiles. Installation of Solar PV array to West slope of roof and incorporation of roof ventilators. Alphington House, Alverton Place, Penzance	No objection. Proposed – Cllr Power Seconded – Cllr Paul	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
11.	PA25/09417 LISTED BLDG	Mr Peter Annand and Mr John Molyneux	Replacement of French doors and conservatory. Flat 2 West Wing, Lower Larrigan House, 25 Lariggan Crescent, Penzance	No objection subject to the comments of the Historic Environment Planning Service being addressed. Proposed – Cllr Reynolds Seconded – Cllr Lapin	Unanimous.
12.	PA25/08076	Mr Toby Ash	Erection of hand-made wooden greenhouse in garden. 6 Victoria Place, Penzance	No objection. Proposed – Cllr Lapin Seconded – Cllr Wilson	Unanimous.
13.	PA26/00252	Kernow Haven Lettings Ltd	Certificate of lawfulness for Existing use for Sui Generis House in Multiple Occupation comprising 8 letting rooms with accommodation for up to 10 occupants. 7 Lescudjack Road, Penzance	No comment. Proposed – Cllr Reynolds Seconded – Cllr Paul	Unanimous.

124. TO NOTE ANY RESPONSES PROVIDED UNDER THE 'LOCAL COUNCIL PROTOCOL'

There had been no responses submitted under the 'Local Council Protocol' since the preceding meeting of the Committee.

125. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

126. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

Meeting closed at 7:43 pm

Chair
25 February 2026

MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 25 February 2026 in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance.

PRESENT B Jackson (Vice-Chair in the chair)

KM Baker
P Lapin
DM Paul
SJ Reynolds
MA Wilson

Also present: Elliot Ridington (Democratic Services and Governance Officer).

127. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Power.

Councillor Broadhurst was absent without having provided apologies.

128. DECLARATIONS OF INTEREST

There were no declarations of interest.

129. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No written requests for dispensation had been received.

130. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

131. TO APPROVE THE MINUTES OF THE MEETING HELD ON 4 FEBRUARY 2026

Following consideration, it was unanimously

RESOLVED that the Minutes of the meeting held on 4 February 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Lapin; seconded: Councillor Wilson)

132. PUBLIC PARTICIPATION

Two members of the public were in attendance and spoke in favour of Application No. 3 – PA25/07587 'Car repair and maintenance and valeting units and extended display area. Castle Cars, Jelbert Way, Penzance'.

133. NEW AND AMENDED PLANNING APPLICATIONS



Following consideration, it was unanimously

RESOLVED that Application No. 5 set out within Appendix B to the Agenda, PA26/00675 – ‘Replacement windows. 19 Chapel Street, Mousehole’, be removed and, instead, considered individually as a part of Appendix A to the Agenda.

(Proposed: Councillor Lapin; seconded: Councillor Reynolds)

It was then further, unanimously

RESOLVED that the comment of ‘no objection’ to the remaining planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Reynolds; seconded: Councillor Lapin)

The Committee then considered, in total, eight new and amended planning applications and its comments and votes are as detailed below:-



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
1.	PA26/00484	Mr Julian Gilbert	Proposed alterations to roof, upper floor and internal layout. 37 Laregan Hill, Penzance	No objection. Proposed – Cllr Lapin Seconded - Cllr Wilson	Councillors Baker, Jackson, Lapin, Paul and Wilson in favour. Councillor Reynolds against.
2.	PA26/00921	Mr & Mrs E Oates	Dormer extensions to serve loft conversion - revised scheme of PA25/08676. 6 Kenstella Road, Newlyn	No objection. Proposed - Cllr Reynolds Seconded - Cllr Paul	Councillors Baker, Jackson, Paul and Reynolds in favour. Councillors Lapin and Wilson against.
3.	PA25/07587	Mr G Manning	Car repair and maintenance and valeting units and extended display area. Castle Cars, Jelbert Way, Penzance	No objection, subject to:- 1. The provision of a satisfactory planting scheme on the boundary with the A30; 2. Sufficient information being provided to the Environment Agency to address its concerns in relation to flood risk;	Unanimous.



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
				<p>3. The submission of a surface water drainage scheme; and</p> <p>4. The employment of appropriate methods to prevent the spillage of environmental contaminants on site.</p> <p>Proposed - Cllr Reynolds Seconded - Cllr Lapin</p>	
4.	PA26/00151	Mr Crispian Blackbourn	<p>Non-material amendment in relation to decision notice PA23/07468 dated 21.03.2024 to raise the main roof section by 60cm.</p> <p>The Nook, Parade Street, Penzance</p>	<p>Objection on the grounds that the proposal does not represent a 'non-material' amendment due to the proposed increase in height.</p> <p>Proposed - Cllr Paul Seconded - Cllr Wilson</p>	Unanimous.

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
5.	PA26/00634	Mr E McNeill	Demolition of Existing Conservatory, Construction of Extension & Associated Works. Trevegia New Road, Newlyn	No objection. Proposed - Cllr Lapin Seconded - Cllr Paul	Unanimous.
6.	PA25/09615	Mr Jonathan Astin	To underpin the rear extension of my property. 7 Penlee Street, Penzance	No objection. Proposed - Cllr Reynolds Seconded – Cllr Wilson	Unanimous.
7.	PA26/00292	Raw Charging	Installation of 2no. electric vehicle charging stations and underground cabling to existing feeder pillar. National Trust, Trengwainton Gardens, Boscathnoe Lane, Madron, Penzance	No objection. Proposed – Cllr Wilson Seconded – Cllr Baker	Councillors Baker, Jackson, Paul, Reynolds and Wilson in favour. Councillor Lapin against.
8.	PA26/00675	Ms H Keates	Replacement Windows 19 Chapel Street, Mousehole	1. Objection to the proposed casement style of window which is out of keeping with the surrounding streetscape and local vernacular.	Councillors Baker, Lapin, Paul, Reynolds and Wilson in favour. Councillor Jackson against.



	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: B Jackson (Vice-Chair) KM Baker P Lapin DM Paul SJ Reynolds MA Wilson
				2. Sliding sash style windows with glazing bars would be more appropriate replacements in this location. Proposed – Cllr Lapin Seconded – Cllr Reynolds	



134. TO NOTE ANY RESPONSES PROVIDED UNDER THE 'LOCAL COUNCIL PROTOCOL'

There had been no responses submitted under the 'Local Council Protocol' since the preceding meeting of the Committee.

135. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

136. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

Meeting closed at 7:35 pm

Chair
18 March 2026



MINUTES OF THE ARTS AND CULTURE COMMITTEE MEETING held in the Alverne Room, St John’s Hall, Alverton Street, Penzance on Monday 2 February 2026 at 7:00pm.

PRESENT

Councillors:	P Young (Chair)	
	JR Pugh (Vice-Chair)	
	PM Hadley	SJ Reed
	JM How	SJ Reynolds
	PA Law	PC Trevail
	PI Osborne	

Also present: James Hardy (Town Clerk), Cal Bagshaw (Corporate Services Manager), Verity Anthony (Director, Penlee House) and Elliot Ridington (Democratic Services and Governance Officer).

34. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Jameson and Marrington.

Councillors Broadhurst and Smart Knight were absent without having provided apologies.

35. DECLARATIONS OF INTEREST

There were no declarations of interest.

36. PUBLIC PARTICIPATION

A member of the public was in attendance and spoke regarding the Cornish language, referencing the Census 2031 consultation being conducted by the Office for National Statistics and the inclusion of the Cornish language and national minority information, the inclusion of Cornish language signage in local shops, greater use of the Cornish language by Councillors within their emails and a suggestion for regular promotion of local place names and their meanings.

37. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters for consideration.

38. MINUTES OF THE MEETING HELD ON 24 NOVEMBER 2025

Having previously been circulated, it was

RESOLVED that the Minutes of the meeting held on 24 November 2025 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor How; seconded: Councillor Pugh)

Vote; Seven in favour. Two abstentions.



39. REPORTS FOR DECISION

(a) Penlee House Gallery and Museum Access Statement

The Access Statement listed the actions which the Penlee House Gallery and Museum would take to be as accessible as possible to members of the public. It was an overarching guiding statement, rather than a policy, but was indicative of the efforts undertaken by Penlee House Gallery & Museum.

The statement had been presented as it required review every three years in order to ensure that it remained relevant and adhered to current museum standards.

During the debate, a Member highlighted that the Statement referred to the Penlee House Committee and requested that this be amended to refer to the Arts and Culture Committee.

Following consideration, it was unanimously

RESOLVED that the updated Access Statement for Penlee House Gallery & Museum, as set out at Appendix 1 to the report, be approved, subject to references to the Penlee House Committee being replaced with the Arts and Culture Committee.

(Proposed: Councillor Hadley; seconded: Councillor Law)

(b) Expression of Interest for 2028 UK Town of Culture

On 14 January 2026 the Department for Culture Media and Sport published guidance for bidders for the first UK Town of Culture competition, due to take place in 2028, '*building on the success of previous UK City of Culture, recognising that great culture is rooted in communities across the country*'. The competition was targeted at all towns, whether small, medium or large.

The report therefore recommended that Penzance Council submit an expression of interest for the competition and provided background on its aims, criteria, stages and so on.

During the debate, Members questioned whether any submission would be based on Penzance itself or the wider parish with the inclusion the surrounding villages and hamlets. In addition, a request was made that Members be kept apprised of any expression of interest prior to its final submission.

In response, Members were advised that the intention was to submit an expression of interest for the parish as a whole but that discussions with the Department of Culture, Media and Sport were ongoing in this regard. There was some potential for a draft submission to be presented to a future meeting of the Council but this would necessarily be a work in progress and may have been better suited to an informal briefing.

Following consideration, it was unanimously

RESOLVED that



1. The development and submission of an expression of interest for the 2028 UK Town of Culture Competition be approved.
2. Authority be delegated to the Town Clerk, following consultation with Members of the Arts and Culture Committee and a broad range of stakeholders, to develop and submit said expression of interest.

(Proposed: Councillor Hadley; seconded: Councillor Reed)

(c) Town Flags and Promenade Banners Specifications 2026

The report provided background on the proposals for Town Flags and Promenade Banners for the 2026 Summer season and these proposals were reflected in the corresponding specifications.

During the debate, Members referenced the specification documents and their stating that *'Penzance Council does not want to restrict the 'creative' elements of the banner production and as such would request simply that the banners are produced with imaginative and appealing designs'*. However, the view was expressed that Penzance Council should be explicit in setting themes for the flags and banners as these would form an integral part of any future submission to the UK Town of Culture Competition and could potentially be linked with the Golowan theme each year.

While it was acknowledged that a non-specific theme was less of an issue for the 2026 season due to the Town of Culture Competition being at the 'expression of interest' stage, it was requested that this Committee have greater involvement in specifying the theme and/or design of the flags and banners for the 2027 season and onward.

Finally, the report stated that a lower figure had been budgeted for 2026 but that a higher budget would be necessary for 2027 in order to provide for the replacement of a larger number of banners, effectively moving to an alternating budget between years. However, a request was made that funds were not allocated in this manner but that, instead, cost smoothing was employed to spread increases evenly across years.

Following consideration, it was unanimously

RESOLVED that

1. The Promenade Banners specification, as set out at Appendix 1 to the report, be approved and released for public tender.
2. The Town Flag specification, as set out at Appendix 2 to the report, be approved and released for public tender.
3. The flag and banner rigging / de-rigging specification, as set out at Appendix 3 to the report, be approved and released for public tender.
4. Authority be delegated to the Town Clerk to appoint the preferred contractors for said contracts upon the closure of the public procurement exercise(s).

(Proposed: Councillor Law; seconded: Councillor Pugh)



40. REPORTS FOR INFORMATION

The following reports for information were noted:-

- a) Penlee House Director's Report
- b) Arts and Culture Forward Plan – Progress Report
- c) Penlee Coach House Redevelopment – Progress Report
- d) Budget Comparison Report – 1 April – 31 December 2025

41. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

The meeting closed at 7:49 pm

Chair
30 March 2026

DRAFT



MINUTES OF THE LEISURE AND AMENITIES COMMITTEE MEETING held in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance on Monday 9 February 2026 at 7:00pm.

PRESENT

Councillors SJ Reed (Vice-Chair in the chair)

 B Jackson JS Power
 PA Law SJ Reynolds
 DM Paul P Young

Also present: Ben Brosgall (Leisure and Amenities Manager) and Cal Bagshaw (Corporate Services Manager).

35. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Broadhurst, Hadley, How, Jameson and Osborne.

36. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

37. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

38. PUBLIC PARTICIPATION

There was no public participation.

39. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters for consideration.

40. MINUTES OF THE MEETING HELD ON 1 DECEMBER 2025

The Minutes having been circulated, it was unanimously

RESOLVED that the Minutes of the meeting held on 1 December 2025 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Paul; seconded: Councillor Law)

41. REPORTS FOR DECISION

(a) Princess May Recreation Ground Public Toilet Flooring



The flooring at the Princess May Recreation Ground public toilets was failing and replacement was thought to be the most cost-effective course of action. Indicative costs of approximately £2,500 had been received for the male and female toilet facilities but additional funding was requested to allow for a full review of the adjoining office flooring and that of the disabled facility and, should it have been required, their replacement.

Following consideration, it was unanimously

RESOLVED that up to £5,000 from the Public Toilet earmarked reserve be utilised to replace the floor(s) at the Princess May Recreation Ground public toilets and office.

(Proposed: Councillor Power; seconded: Councillor Paul)

(b) Wellfields Car Park Cycle Hub – Replacement Panels

£650 was requested from the Wellfield's Car Park earmarked reserve for the purchase of two replacement panels for the Wellfields Car Park Cycle Hub, to be held should need arise for their use in future.

During the debate, Members raised a number of points including the following:-

- i) Incidents of vandalism to the shelters were low (3 incidents in 6 years) and responding quickly deterred further damage.
- ii) Enabling cycling was in line with the Council's commitment to responding to the climate emergency.

Following consideration, it was unanimously

RESOLVED that up to £650 from the Wellfield's Car Park earmarked reserve be utilised for the purchase of replacement panels for the Wellfields Car Park Cycle Hub, to be held in stock.

(Proposed: Councillor Power; seconded: Councillor Young)

(c) Equipment Purchases and Replacement

A number of items of equipment utilised by the officers within the Leisure and Amenities Service required replacement and these were detailed in the report.

Following consideration, it was unanimously

RESOLVED that up to £7,500 from the Machinery Replacement Reserve be utilised for the purchase and/or replacement of various pieces of machinery, as detailed in the report.

(Proposed: Councillor Young; seconded: Councillor Jackson)

(d) Planned Maintenance Programme 2026/27

In addition to the reactive works undertaken across the parish, officers implemented, monitored and reported back upon a planned maintenance programme. The Planned



Maintenance Programme for 2026/27 was appended to the report and was recommended for approval.

Following consideration, it was unanimously

RESOLVED that the Planned Maintenance Programme, as set out at Appendix 1 to the report, be approved.

(Proposed: Councillor Law; seconded: Councillor Reynolds)

(e) Penzance Football Club Repairs

Notification had been received of water ingress and a ceiling failure at the clubhouse of the Penzance Football Club and so an initial site visit had been conducted with a contractor to inspect the work required.

An initial cost estimate of just under £10,000 had been received for the work. In light of this estimate, and the potential for further issues to be uncovered when initial works were undertaken, it was recommended that the use of a higher amount was approved, should it be necessary to progress and complete the works.

Following consideration, it was unanimously

RESOLVED that

1. Up to £15,000 from the Penzance Football Club earmarked reserve be utilised to undertake repair works to the clubhouse building of the Penzance Football Club.
2. Authority be delegated to the Town Clerk, following consultation with the Chair of the Leisure and Amenities Committee, to appoint a contractor to undertake said works.

(Proposed: Councillor Jackson; seconded: Councillor Power)

42. REPORTS FOR INFORMATION

- (a) Storm Response
- (b) Budget Comparison Report

43. MATTERS ARISING FOR REPORT AT THE NEXT MEETING

Possibility of displaying messages or images on cycle shelters to be investigated.

Consideration to be given during planning and budgeting in future years to the likely increase in extreme weather events to ensure the Council's response was robust.

A storm response briefing to be delivered to Councillors to provide more information on the response to Storm Goretti.



The meeting closed at 7:28 pm

Chair
13 April 2026

DRAFT



MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING held in the Alverne Room, St John’s Hall, Alverton Street, Penzance on Monday 23 February 2026 at 7:00 pm.

PRESENT

Councillors

P Lapin (Chair)
PC Trevail (Vice-Chair)

KM Baker
NC Broadhurst (from 7.01 pm)
J McKenna
JR Pugh (from 7.02 pm)

SJ Reynolds
D Smart Knight
P Young
MA Wilson

Also present: Councillor Marc Hadley, James Hardy (Town Clerk), Cameron Sil (Finance Manager) and Elliot Ridington (Democratic Services and Governance Officer).

37. APOLOGIES FOR ABSENCE

There were no apologies for absence.

38. TO RECEIVE DECLARATIONS OF INTEREST

In accordance with the Council’s Code of Conduct:-

Councillor Baker declared a non-registerable interest in Agenda Item 7(f), ‘Application for Grant – Growing Links’, as she volunteered for the organisation.

39. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No written requests for dispensation had been received.

40. PUBLIC PARTICIPATION

Three members of the public were present who spoke in favour of Agenda Item 7(a), ‘Application for Grant – Mounts Bay Luggier Association’.

A member of the public was present and spoke in favour of Agenda Item 7(b), ‘Application for Grant – Friends of Mousehole Rockpool CIO’.

Two members of the public were present who spoke in favour of Agenda Item 7(c), ‘Application for Grant – Newlyn Art Gallery and the Exchange’.

A member of the public was present and spoke in favour of Agenda Item 7(d), ‘Application for Grant – Penzance Literary Festival’.

A member of the public was present and spoke in favour of Agenda Item 7(e), 'Application for Grant – Bewnans Kernow'.

A member of the public was present and spoke in favour of Agenda Item 7(f), 'Application for Grant – Growing Links'.

41. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters which required the exclusion of the press and public.

42. MINUTES OF THE MEETING HELD ON 15 DECEMBER 2025

Having been circulated, it was

RESOLVED that the Minutes of the meeting held on 15 December 2025 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor McKenna; seconded: Councillor Reynolds)

Nine in favour. One abstention.

43. APPLICATIONS FOR GRANTS

Members were advised that the total value of the grant requests for consideration at this meeting exceeded the amounts available within the approved budget, meaning that it would not be possible to award all applicants the full amounts requested.

As the available budget represented approximately 97.8% of the total amount requested within the eligible applications, a Member suggested that all eligible applicants receive approximately 97.8% of their grant application requests.

Following consideration, it was unanimously

RESOLVED that all of the eligible grant applicants receive approximately 97.8% of their total requested grant amount.

(Proposed: Councillor McKenna; seconded: Councillor Broadhurst)

The decisions in relation to each of the individual grant requests were therefore as follows:-

(a) Mounts Bay Lugger Association

In light of the Committee's decision to award all eligible applicants 97.8% of their total requested grant amount, it was

RESOLVED that a grant of £4,128.93 be awarded from the General Grants Budget to Mounts Bay Lugger Association for the project: 'Happy Return 2026 Major Refit'.

(b) Friends of Mousehole Rockpool CIO

In light of the Committee's decision to award all eligible applicants 97.8% of their total requested grant amount, it was

RESOLVED that a grant of £4,887.47 be awarded from the General Grants Budget to the Friends of Mousehole Rockpool CIO for the project: 'Storm repair & buttress improvement of western wall'.

(c) Newlyn Art Gallery and the Exchange

In light of the Committee's decision to award all eligible applicants 97.8% of their total requested grant amount, it was

RESOLVED that a grant of £4,870.85 be awarded from the General Grants Budget to Newlyn Gallery and the Exchange for the project: '*Outside* (Working Title)'.

(d) Penzance Literary Festival

In light of the Committee's decision to award all eligible applicants 97.8% of their total requested grant amount, it was

RESOLVED that a grant of £4,887.47 be awarded from the General Grants Budget to Penzance Literary Festival for the project: 'Port of Call PZ (LitFest 2026)'.

(e) Bewnans Kernow

In light of the Committee's decision to award all eligible applicants 97.8% of their total requested grant amount, it was

RESOLVED that a grant of £1,901.10 be awarded from the General Grants Budget to Bewnans Kernow for the project: 'Old Knowledge Penzance Exhibitions'.

(f) Growing Links

In light of the Committee's decision to award all eligible applicants 97.8% of their total requested grant amount, it was

RESOLVED that a grant of £4,887.47 be awarded from the General Grants Budget to Growing Links for the project: 'Healthy Lunches'.

44. REPORTS FOR DECISION

(a) Use of the Town Deal Projects Fund for Coach House Café Furniture and Fittings

Funding was required to support the completion of the Coach House café project, which included the purchase of both internal and external furniture and fittings. As this

was a Town Deal funded project, it was proposed that the Town Deal Projects Fund was utilised for this purpose.

Following consideration, it was unanimously

RESOLVED that the use of up to £29,790 from the Town Deal Projects Fund earmarked reserve be approved in order to support the purchase of furniture and fittings for the Coach House Cafe.

(Proposed: Councillor Young; seconded: Councillor Smart Knight)

(b) Financial Papers to Receive and Accept

Following consideration, it was unanimously

RESOLVED that the following financial papers be received and accepted:-

(i) - Paid Expenditure from 1 December 2025 to 31 January 2026

(ii) - Bank Reconciliation from 1 December 2025 to 31 January 2026

(iii) - Financial Comparison for the Period Ending 31 January 2026

(Proposed: Councillor McKenna; seconded: Councillor Tremain)

45. MATTERS ARISING FOR REPORT AT NEXT MEETING

There were no matters arising for report at the next meeting.

The meeting closed at 8:26 pm

Chair
27 April 2026