

**MINUTES OF THE PENZANCE COUNCIL MEETING** held in the Alverne Room, St John's Hall, Alverton Street, Penzance on Monday 16 March 2026 at 7.00 pm.

**PRESENT**

Councillors SJ Reynolds (Mayor)  
NC Broadhurst (Deputy Mayor)

KM Baker	PI Osborne
PM Hadley	DM Paul
JM How	JS Power
PL Jameson	JR Pugh
P Lapin	D Smart Knight (from 7.01 pm)
TS Marrington (until 7.49 pm)	MA Wilson
J McKenna	P Young

Also present: James Hardy (Town Clerk), Cal Bagshaw (Corporate Services Manager) and Elliot Ridington (Democratic Services and Governance Officer).

**96. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Jackson, Law, Reed and Trevail.

**97. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**98. TO APPROVE WRITTEN REQUESTS FOR DISPENSATION**

No written requests for dispensation had been submitted.

**99. PUBLIC PARTICIPATION TIME**

There was no public participation.

**100. CORNWALL COUNCILLORS' REPORTS****Councillor Dwelly**

Councillor Dwelly provided a verbal report to the Council which focussed on the following areas:-

- i) The Golowan Festival CIC was now housed in its new premises, which it had obtained at a reasonable price, and he was pleased to have played a small part in the project.
- ii) He continued to lobby for a return to free parking in Cornwall Council car parks after 4.00 pm and before 9.00 am and was hopeful that he would be successful



- in this endeavour. However, the change would need to be cost neutral and so may have necessitated a slight increase in rates in short stay car parks.
- iii) Despite numerous conversations with Network Rail, the graffiti on the new wall at the Ponsandane railway sidings remained in place. He had tried to prevent the installation of this wall in its early stages for this very reason but, unfortunately, Cornwall Council were powerless to intervene on the railway. However, planting would be included when the adjacent car and cycle park was completed and this would screen the wall to an extent.

#### Councillor Line

Councillor Line had provided a verbal report to the Council which focussed on the following areas:-

- i) She had received a number of flooding reports, particularly in the Heamoor area, and had gone on to report a number of blocked drains and so on. However, there were clearly infrastructure issues in Heamoor which needed to be addressed.
- ii) The Mounts Bay Coastal Resilience Strategy was now available online for people to view and an online public meeting would take place on 23 March to allow people to have their say, hosted by Cornwall Council, the Environment Agency and various technical experts.
- iii) She had submitted an expression of interest to the Cornwall Highways fund for an intervention in Gulval Churchtown which would involve a change to priorities at the junction to Posses Lane.
- iv) She had attended a Community Spring Clean Event in Heamoor which had been organised by Livewest.
- v) She had been on a tour of the Town Deal funded projects in Penzance and had been particularly impressed by the former ETS building at the bottom of Causewayhead which would be providing affordable housing in the town centre.

#### Councillor Marrington

Councillor Marrington provided a verbal report to the Council which focussed on the following areas:-

- i) Work was continuing on the collapsed wall on Chywoone Hill in Newlyn. There were some localised problems with diversions but there was little more action which could be taken.
- ii) There had been various representations made regarding the loss of the bus stop on Mousehole harbour and a public meeting had been held, attended by the Chief Executive of Go Cornwall which now provided the bus service. Ultimately, the decision regarding the destination of buses was not a matter for Cornwall Council as this was a commercial service, although work was ongoing to provide improved lighting and a shelter at the bus stop further up the hill. For those with limited mobility there may have been the possibility of car share or community transport schemes.



- iii) Both the Mousehole and Newlyn traffic schemes were likely to go ahead but with some mitigations resulting from the consultation exercise.
- iv) The 'Whole Society Resilience' work was ongoing and a presentation would be provided to a future Community Area Partnership meeting, with all parishes encouraged to be involved.
- v) Cornwall Council had recently announced that it would now be possible for people to recycle soft plastics, tetra paks and so on as a part of their weekly collections, which was extremely welcome. The full guidance for what could and could not be recycled was available online.

#### Councillor McKenna

Councillor McKenna provided a verbal report to the Council which focussed on the following areas:-

- i) With reference to the proposed development of the former Lidl site, Churchill Homes had still not finalised its submission for consideration.
- ii) He had attended a meeting of the Newlyn Pier and Harbour Commissioners which was considering investment into the area.
- iii) Progress had been made regarding the retention of the John Daniel Centre but he had still not received final confirmation that the site would not be redeveloped in the future.
- iv) The temporary Ross Bridge installation would be retained until the end of the Easter week and the road would then be closed again to allow the reinstatement of the permanent bridge.
- v) A meeting had been held with interested residents regarding the deterioration of the former Ganges Restaurant on Chapel Street and another was due to take place on 1 April.
- vi) A meeting was due to take place with the residents of the new development at St Clare as residents had raised concerns regarding the quality of the path which ran to the Fire Station.
- vii) He had visited Cornwall's only Deaf Centre, in Camborne, at an event which sought to involve service users in the commissioning of future services.

#### **101. TOWN MAYOR'S REPORT**

The Town Mayor had provided a written report to the Council which had been published and circulated with the Agenda for the meeting.

The Mayor then highlighted that, save for any extraordinary meetings, this would be his last full meeting as Town Mayor. He therefore paid tribute to the Council's Chaplain and the officers who had supported him in his office over the preceding three years.

It was then, unanimously

**RESOLVED** that a vote of thanks be given to the Town Mayor for his service over the preceding three years.

(Proposed: Councillor Hadley; seconded: Councillor How)

**102. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

There were no confidential matters scheduled for consideration.

**103. TO CONFIRM THE MINUTES OF THE PENZANCE COUNCIL MEETING HELD ON 19 JANUARY 2026**

Following consideration, it was unanimously

**RESOLVED** that the Minutes of the Penzance Council meeting held on 19 January 2026 be approved as true and accurate record and signed by the Chair.

(Proposed: Councillor Pugh; seconded: Councillor Marrington)

**104. TO RECEIVE QUESTIONS FROM MEMBERS OF WHICH PRIOR WRITTEN NOTICE HAD BEEN GIVEN**

No questions had been submitted.

**105. TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS**

Members noted the Minutes of the following Committee meetings:-

- (a) Planning Committee – 14 January, 4 February and 25 February 2026
- (b) Arts and Culture Committee – 2 February 2026
- (c) Leisure and Amenities Committee – 9 February 2026
- (d) Finance & General Purposes Committee – 23 February 2026

**106. REPORTS FOR DECISION**

- a) Amendment to Calendar of Meetings – Date of Annual Council Meeting

Officers sought to replicate the success of the 2025 Mayor's Christmas Celebration by holding the 2026 Annual Council meeting and reception in the same venue. However, the venue was unavailable on the date approved by the Council, Tuesday 12 May 2026, but was available on Monday 18 May 2026.

Members had been consulted informally, and no objections had been raised, and it was therefore recommended that the Calendar of Meetings be amended and the Annual Council meeting rearranged to take place on Monday 18 May 2026.

Following consideration, it was unanimously

**RESOLVED** that an amendment be made to the Calendar of Meetings to allow the Annual Council meeting to be held on Monday 18 May 2026.

(Proposed: Councillor Reynolds; seconded: Councillor Osborne)

Councillor Marrington then left the meeting.

b) General Data Protection Regulations – Compliance Policies

A review of the Council's data protection arrangements had been undertaken to ensure compliance with the UK General Data Protection Regulation and the Data Protection Act 2018.

This review was also necessary in order to support the Council's compliance with Assertion 10 of the Annual Governance Statement, which required the Council to confirm that appropriate arrangements were in place for data security and cyber security management.

The review identified that several existing policies required updating, consolidating or replacing to ensure that the Council had a clear, modern and legally compliant framework for managing personal data. The proposed policies were set out as appendices to the report.

Following consideration, it was unanimously

**RESOLVED** that

1. The IT, Data Security and Device Policy, as set out at Appendix 1 to the report, be approved and the document be adopted, superseding both the existing Mobile Phone and Laptop Policy and the existing Data Protection Policy.
2. The Data Breach Policy, as set out at Appendix 2 to the report, be approved and the document be adopted.
3. The Data Erasure Policy, as set out at Appendix 3 to the report, be approved and the document be adopted.
4. The revised Data Retention Policy, as set out using tracked changes at Appendix 4 to the report, be approved and the document be adopted.
5. The Subject Access Request Policy, as set out at Appendix 5 to the report, be approved and the document be adopted.
6. The Privacy Notice, as set out at Appendix 6 to the report, be approved and the document be adopted.

(Proposed: Councillor Broadhurst; seconded: Councillor Power)

c) Virements of Funds for Ongoing Projects

In instances where capital projects spanned over two financial years, any remaining budgets were transferred to the General Fund balance in the new financial year. It was therefore necessary to transfer these funds to earmarked reserves prior to the new year to ensure that they were retained for their intended purpose and could be accessed when required. The proposed virements, and the reasons for them, were detailed within the report.

Following consideration, it was unanimously

**RESOLVED** that

1. The remaining balance of the Wellfields Car Park – Capital Works budget (1060/7), as of 31 March 2026, be transferred to the Wellfields Car Park earmarked reserve and expenditure from said reserve be authorised up to said amount in order to progress the project(s) detailed in the report.
2. The remaining balance of the Coach House – Capital Refurbishment budget (4100/7/5), as of 31 March 2026, be transferred to the Coach House Refurbishment earmarked reserve.

(Proposed: Councillor McKenna; seconded: Councillor Jameson)

d) Provision of Vehicle Activated Speed Warning Signs

Penzance Council had previously resolved to procure a Vehicle Activated Speed Warning Sign for use on a rotational basis within problem speeding areas within the Penzance Parish. Authority was delegated to the Town Clerk to develop a policy to identify locations for installation based on need, existing mounting locations and Cornwall Council approval.

The initial locations proposed were set out as an appendix to the report and a further appendix detailed the proposed unit(s) for purchase.

Council support was therefore sought for up to £7,000 of expenditure from the Climate Emergency Initiatives budget for the purchase of two units which would be rotated around the identified locations on a three-monthly basis, prioritised through discussion and monitoring with the Area Highways Manager.

Following consideration, it was unanimously

**RESOLVED** that

1. The use of up to £7,000 from the Climate Emergency Initiatives budget (2200/3) be approved for the purchase of two Vehicle Activated Speed Warning Units, as detailed in Appendix 2 to the report, and any associated equipment for their operation.



2. Authority be delegated to the Town Clerk to determine the locations of the units throughout the parish, and their length of time therein, in accordance with those detailed within Appendix 1 to the report.
3. Should it be necessary, representations be made to the Highways Authority and/or Devon and Cornwall Police, following consultation with the appropriate ward Councillors, as a result of the data provided by said units.
4. A report be provided to a future meeting of the Council to detail the experience of using said units following twelve months of their operation.

(Proposed: Councillor Power; seconded: Councillor McKenna)

**107. REPORTS FOR INFORMATION**

The following reports for information were noted:-

- a) Councillors' Attendance at Meetings

**108. REPORTS FROM OUTSIDE BODIES**

Reports from the representative to the following Outside Bodies were noted:-

- a) Chapel Street Creative CIO
- b) Jubilee Pool Penzance Ltd

**109. MATTERS ARISING FOR REPORT AT THE NEXT MEETING**

There were no matters arising for report at the next meeting.

The meeting closed at 8:17 pm

Town Mayor  
1 June 2026