

FINANCE & GENERAL PURPOSES COMMITTEE – 6 JULY 2026**GRANT BUDGET BALANCE 2026/27**

Budget Available for Meeting	Value of Applications Requested	Variance
£17,500	£17,452.44	£47.56

Background:

Penzance Council agree an annual budget available to award grants to community organisations directly benefiting the residents of the parish and which meet the strategic objectives adopted by the Council. The level of the grant budget is agreed as part of the wider Council budget in January for the forthcoming financial year. For the financial period 1 April 2026 to 31 March 2027, this level was agreed at £70,000 and this amount is split equally between the grant windows available within the year as listed on the Council's website, of which there are five windows and therefore £14,000 is available to each. If the requested applications exceed the available budget, the Committee must agree to either reduce certain grants or not approve grant(s) at all. If there is budget remaining, then this is equally split between the remainder of meetings in the year to increase the budget available in those windows.

The order each grant application is numbered on the meeting agenda is the order in which applications were submitted, fully completed and ready for consideration.

Outcome of previous grant windows in 2026/27

Grant Window	Total Awarded	Carry Forward
1 (27 th April)	£0	£14,000 (Split equally between remaining windows)

FINANCE & GENERAL PURPOSES COMMITTEE – 6 JULY 2026**REPORT FOR DECISION****APPLICATION FOR GRANT – MONTOL FESTIVAL CIC**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
✓			✓			

Grant Request Summary:

Amount Requested	£7,470.00
Summary of Project	For costs relating to the delivery of the 2026 Montol Festival on December 21 st
Supporting Councillor	Penny Young
Grants Received in Past 5 Years	2025/26 - £7,500 2024/25 - £5,000 2023/24 - £5,000
Has other grant funding been sourced?	Yes

Recommendation:

A grant, of an amount to be determined, be awarded from the General Grants Budget to Montol Festival CIC for the project: '*Montol 2026*'

OR:-

No grant be provided to Montol Festival CIC for the project: '*Montol 2026*'.

Background:

Information about the cause of the organisation and the reason for their grant request can be viewed at Appendix 1 to this report, including both the grant application and supporting documentation.

It should be noted that, in accordance with the Council's adopted Grants Policy, in instances where projects require additional funding in order to proceed, Penzance Council will not release any approved funds until such time that all other funding is in place/secured, and for a maximum of twelve months from the date of approval.

Cameron Sil
Finance Manager



PENZANCE COUNCIL

Grant Application Form:

Grant Window 4 May 2026 –1 June 2026

Notes to Applicants

To help us process your application quickly, please:

- Read the Council's Grant Policy carefully to ensure your request is eligible.
- Complete the application **fully** and include the **supporting information** listed below – this will avoid delays in progressing your application
- Let us know if you have any questions before sending in your application
- **Please note you cannot apply outside of the defined grant window dates which are outlined above.**

Checklist for Applicants

If you can tick ALL the boxes below you are eligible to apply for a grant:

- Your project has **not** already started or been completed ☒
- Your organisation has a bank account in its own name with at least two authorised signatories named on the account (grants cannot be paid to individuals) ☒
- Your organisation is non-profit making ☒
- Your project will benefit the people of Penzance Parish ☒
- Your project **does not** have party political links ☒
- Your project is **not** for the purposes of animal welfare ☒
- Your application is **not** to cover salaries or routine administration costs ☒
- Your project **does not** discriminate against groups with protected characteristics as outlined in the Equality Act 2010 ☒

FOR OFFICE USE ONLY: Date Received	/ /
Reference Number	
Applicant Name (Responsible for any award):	
Position:	Festival Directors
Organisation:	Montol Festival
Organisation's full postal address, including postcode:	
Telephone Number:	
E-mail:	hello@montol.org
Status of Organisation:	Community Interest Company
Charity/Company Number (if applicable)	Charity No: N/A Company No:15168828
Are there any Members of Penzance Council on your Committee? (if so, please list them)	Yes, Nicole Broadhurst
Supporting Councillor signature (Mandatory):	Penny Young
What geographical area does your organisation cover?	Penzance

How long has your organisation been in existence?	Less than one year ☐ Between one and five years ☒ More than five years ☐
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Please be aware for all applications, the applicant must deliver a presentation to the Finance & General Purposes Committee.

1. Organisation Background

Have you ever applied or received a grant from Penzance Council within the last 5 Years? (Please list – continue on a separate sheet if necessary)
Penzance Council awarded Montol Festival CIC: £5,000 in November 2023 £5,000 in November 2024 £7,500 in September 2025
What are the aims and objectives of your organisation?
To establish Montol as the leading celebration of Cornish midwinter culture—an event that unites communities, attracts global interest, and showcases Cornwall’s unique heritage. Montol Festival exists to preserve and promote Cornish folklore through inclusive, participatory traditions. We aim to create a safe, accessible, and free celebration that fosters pride, creativity, and cultural exchange, ensuring that Cornish midwinter customs thrive for future generations. Aims • Celebrate the midwinter solstice and Cornish folklore through an inclusive, community-driven festival. • Preserve and promote living Cornish culture, ensuring it is recognised as distinctive and unique. • Provide a free, accessible event. • Grow Montol’s reach and reputation locally, nationally, and internationally as a vibrant cultural celebration. Objectives for 2026 1. Deepen community engagement by delivering free cultural gatherings in the lead

- up to Montol – The Mummers Play starting in August 2026, The Troyl in September 2026 and The Gathering in November 2026
2. Preserve Cornish midwinter traditions through authentic performances, crafts, and language.
 3. Increase attendance year-on-year, strengthening Penzance's position as a hub of cultural vibrancy.
 4. Ensure public safety and accessibility through robust event management and facilities.
 5. Expand the program with a 'Super Saturday' of workshops before the main festival, creating a richer experience for participants that is free at point of delivery.
 6. Maintain inclusivity and free access, so everyone can take part regardless of financial means.
 7. Continue to innovate – ensuring that growth remains organic and responds to genuine community needs.

What are the main activities of your organisation?

Montol Festival CIC delivers a range of cultural and community-focused activities designed to preserve Cornish traditions and foster inclusive participation. Our main activities include:

- Organising the annual Montol Festival on 21 December, celebrating the midwinter solstice and Cornish folklore through parades, performances, and community gatherings.
- Delivering free cultural workshops in traditional crafts and customs, such as mask-making, guise dancing, Cornish carol singing, and lantern/bunch making.
- Promoting and safeguarding Cornish midwinter traditions, language, and music through participatory events and educational activities.
- Ensuring inclusivity by making events free at the point of delivery and accessible to all, fostering pride and participation rather than passive spectating.
- Implementing robust safety measures and providing accessible facilities for public wellbeing during the festival.
- Maintaining an updated website and active social media presence to share festival timings, developments, and cultural content.
- Expanding the program with initiatives like 'Super Saturday' workshops and community led mummers plays.

Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)

Montol Festival CIC is committed to creating an inclusive environment where everyone can participate fully, regardless of age, gender, ethnicity, disability, or socio economic background.

Our events are free at the point of delivery, ensuring financial barriers do not prevent engagement.

We actively promote accessibility by providing clear information, safe facilities, and support for those with additional needs.

We celebrate diversity and encourage participation from all sections of the community. Our programming reflects this ethos by incorporating traditional Cornish

culture in ways that are open and welcoming to all, while fostering respect and understanding across different backgrounds.
Volunteers and staff are recruited based on merit, and we operate a strict non-discrimination policy in line with UK equality legislation.

	Yes / No or N/A
Is this a retrospective grant application?	No
Are you part of a religious group?	No
If the application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	No
If the application is for a School – is it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	No
If the application is from an education, health or social service establishment – do you work in partnership with other groups?	No
If the application is from an education, health or social service establishment – is the proposed project in addition to statutory services?	No

2. Your project

Start Date (<i>cannot start prior to the approving Council meeting*</i>)	August 2026
Finish Date	December 2026
Total Cost of Project	£11500
Grant Applied For	£7470

** All the grant windows and timelines for the current financial year can be found on the Council's website – penzance-tc.gov.uk/grants*

Project title:	Montol 2026
Description of project (please continue on a	Montol Festival is an annual arts and community celebration held in Penzance on the shortest day of the year, 21 December. Rooted in Cornish folklore and

separate sheet if necessary)	midwinter traditions, Montol brings together music, performance, and craft to mark the solstice in a way that is vibrant, inclusive, and deeply connected to local heritage. The festival revives and reinterprets historic customs such as guise dancing, lantern processions, and the singing of Cornish carols, creating a living cultural experience rather than a static display. Montol is free at the point of delivery, ensuring that everyone—regardless of background or income—can participate fully. It is not about passive spectating; it is about pride, creativity, and community involvement. Over the past three years, Montol has grown from a niche local event into a celebration recognised across Cornwall and beyond. Montol Festival CIC works year-round to plan and deliver the event, offering workshops, cultural activities, and opportunities for volunteering. Our commitment is to preserve Cornish midwinter traditions, foster inclusivity, and ensure that this celebration continues to thrive for future generations.
Where in the Parish will the project/activity take place?	Promenade and Eat
Who will benefit from the project? (please tell us what groups will benefit and approximately how many people will benefit in total)	Montol Festival delivers significant benefits to a wide range of communities, starting with those in Penzance and West Cornwall: • Local Residents – Montol provides a free, accessible celebration that fosters community pride and participation, offering opportunities for volunteering, performance, and cultural engagement. • Local Artists and Makers – The festival showcases work from Cornish creatives, supporting traditional crafts and contemporary interpretations of folklore. • Local Businesses – Increased footfall during the festival boosts trade for shops, cafés, and hospitality venues in Penzance. • Montol attracts visitors from across Cornwall, strengthening the county's cultural identity and promoting heritage tourism. Montol 25 had ~5000 people attend across the 9 hours of events.
What evidence do you have that this project is required? (This might be survey work or statistical evidence)	Montol Festival is deeply valued by the community, as shown by record attendance in 2025 and overwhelming positive feedback on social media. The 2025 event attracted thousands of participants from Penzance and across Cornwall, with visitors traveling from the UK and overseas to experience this unique celebration of Cornish midwinter traditions.

	Social media engagement reflects this enthusiasm. Comments include: • "Montol is the highlight of our year – a magical celebration that brings everyone together." • "We travel from Devon every December just for Montol. It's unlike anything else in the UK." • "Thank you for keeping Cornish traditions alive in such an inclusive way." • "Montol makes Penzance feel alive – please keep it growing!" • "It's a spectacular day and night! Don't forget your guise!" • "Montol takes place every year on the 21 December. Whatever the day—whatever the weather... If you are back in Kernow, you will love this!" • "Thousands 'turn the world upside down' celebrating the midwinter solstice at Montol Festival" • "It's a vibrant, creative reinvention of a tradition with deep roots in this Celtic land, bringing people together to celebrate the solstice with music, dance, fire — and a huge dose of community spirit."
What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organisation)	Penzance Council awarded Montol Festival CIC £5,000 in November 2024 and £7,500 in September 2025, enabling a safer, more inclusive festival experience Creative Kernow Support Montol received support and capacity building through FEAST—Creative Kernow's community festivals programme. The festival submitted grant reports in December 2025 to both Penzance Council and FEAST Cornwall, illustrating partnership and endorsement Crowdfunding Achievements • 2025 campaign raised £2,396 toward bonfires, torches, and stewarding • 2024 campaign raised £1,787 from 96 supporters to finance parade safety and workshops. • 2023 campaign raised £1,011 from 55 supporters for fire performances, torches, stewarding, and workshops. Volunteer Contribution The Montol Organising Committee contributed approximately 500 hours, while 248 performers contributed around 2,232 hours, totalling 2,732 volunteer hours. Valued at National Living Wage Foundation rates, this represents an in-kind contribution of £34,723, showcasing extraordinary community dedication and support.

How will the project be managed and how will you measure its success?	All festival policies, plans, and risk assessments will be reviewed and updated as required. The Event Notification Plan and Traffic Management Plan will be submitted to Cornwall Council in June 2026, and insurance will be secured in July 2026. Regular, task-focused meetings will be held between festival directors, team members, and relevant partners. Each meeting will highlight specific actions, responsibilities, and deadlines. Montol Festival has strengthened its operational framework, introducing comprehensive safety and security measures, medical care provision, and strategic road closures to ensure both accessibility and public safety. These enhancements ensure that we deliver a well-managed and secure event experience. Team Structure for 2026 • [REDACTED] – Perfect Event Group (PEG), Community Safety Advisor and Event Lead • [REDACTED] – Gul Rock Events, Traffic Safety and Road Closure Coordinator • Devon & Cornwall 4x4 Response – Road Closure Operations (10 vehicles) • Coast Medical – Medical Cover • Coast2Coast Security – Community Safety (4 SIA Stewards) • SB Events – Bonfire and Torch Operations Community Safety and Security Event Safety Management: [REDACTED]: Festival Event Safety Manager. Command structure: Platinum - [REDACTED] Gold – [REDACTED] Silver – [REDACTED] Bronze – Coast2Coast Security Support services: Devon & Cornwall 4x4 Response will provide secure cordons and assist with temporary road closures. All key plans will be updated and shared with relevant authorities. Digital radios will be hired for communication, with mobile numbers as backup.
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Please give the timescale and key milestones for your project, including a start date and finish date.	Proposed timeline/milestones May 2026 Grant Applications submitted to Penzance Council and Feast Exploratory meetings with Trelya and Penzance Youth Centre regarding possible performance June 2026 Road closures and event notification sent to Cornwall Council Operational contractor quotes sought Insurance policy purchased Bus and taxi companies informed of road closures Dates for Troyl and The Gathering finalised July 2026 Secure and pay for venues Operational contractors engaged Permissions for use of PMR sought August Consolidation and catch-up September 2026 Possible Equinox Event as launch Crowdfunder launched Social media campaign soft launch Volunteer performer recruitment begins Begin work with performance partner on play (subject to FEAST grant outcome) Contractor meeting Engage Pixel for Super Saturday Engage workshop leaders for Super Saturday October 2026 Troyl Begin work on Sun Building Bus companies reminded of road closures Contractor meeting November 2026 Social media enters high-activity phase The Gathering December 2026 Super Saturday workshops Montol Festival
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What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group)	Montol Festival CIC – Safeguarding Policy 1. Purpose Montol Festival CIC is committed to ensuring the safety and wellbeing of all participants, volunteers, staff, and members of the public, especially children and vulnerable adults, during all activities and events. 2. Scope This policy applies to all trustees, volunteers, contractors, and anyone working on behalf of Montol Festival CIC. 3. Our Commitment We will: Promote a safe and inclusive environment. Take all safeguarding concerns seriously. Respond promptly and appropriately to any concerns raised. Ensure all relevant individuals understand their safeguarding responsibilities. 4. Designated Safeguarding Lead (DSL) The DSL for Montol Festival CIC is: [REDACTED] Contact: [REDACTED] 07935 127875 The DSL is responsible for: Acting as the first point of contact for safeguarding concerns. Ensuring concerns are reported to the appropriate authorities. Keeping records of any safeguarding issues. 5. Code of Conduct All individuals working with Montol Festival CIC must: Treat everyone with respect and dignity. Avoid any behaviour that could be considered abusive or inappropriate. Report any safeguarding concerns immediately to the DSL. 6. Reporting Concerns If you witness or suspect abuse or harm: Report it immediately to the DSL. If someone is in immediate danger, contact emergency services on 999. 7. Confidentiality All safeguarding concerns will be handled with sensitivity and confidentiality. Information will only be shared on a need-to-know basis. 8. Review This policy will be reviewed annually or sooner
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	if there are changes in legislation or safeguarding procedures. Last Reviewed January 2026
What will the money be spent on? (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)	How Our Project is Funded The total budget for this year's project is £11,770, and we're bringing together a mix of grant support and our own community fundraising to make it happen. We are asking the Council for £7,470 (63.5% of the total) and Feast for £2,500 (21.2%). The remaining 15.3% (£1,800) will come directly from our community through our online Crowdfunder. Just to clear up how our own fundraising works based on last year's feedback: we don't actually do bucket collections at our events, so we haven't listed any income for that. Instead, we use our merchandise—like our tote bags and badges—exclusively as rewards to help drive our online Crowdfunder. This year's £1,800 Crowdfunder target is based on what we achieved in 2025, when our community helped us raise just over £2,000 in total. To break that down: £1,025 came from people picking a merchandise reward, and because we spent only £300 production costs on merch, that brought in a clean £725 profit. On top of that, we raised another £1,000+ from generous supporters who didn't even want a reward—they just wanted to back the project. By combining these grants with our own local fundraising, we've worked hard to keep our request to the Council as low as we can, while showing just how much hands-on local support the project has. Below is a quick outline of the funding we are looking for and exactly what items each stream will cover. (We have a quote for the main event insurance but have yet to get the quotes for the workshop insurance and The Gathering insurance as we have not yet finalised the venue for these two events.)

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Item	Cost	PZC	Feast	CF
PEG Event Safety Officer	£ 700.00	£ 700.00		
Insurance	£ 1,000.00	£ 1,000.00		
Gul Rock Event Management	£ 700.00	£ 700.00		
Coast2Coast	£ 1,000.00	£ 1,000.00		
Coast Medic	£ 900.00	£ 900.00		
D&C 4x4 Response	£ 800.00	£ 800.00		
SB Fire and Events	£ 500.00	£ 500.00		
Fire Consumables	£ 500.00	£ 500.00		
CC Event Notification	£ 70.00	£ 70.00		
Venue Hire	£ 1,000.00	£ 1,000.00		
Vehicle Hire	£ 300.00	£ 300.00		
Fire Basket Repair	£ 100.00			£ 100.00
Super Saturday	£ 1,000.00		£ 500.00	£ 500.00
Mummers Play	£ 2,000.00		£ 2,000.00	
Merchandise	£ 300.00			£ 300.00
Fire Performers	£ 700.00			£ 700.00
Refreshments	£ 200.00			£ 200.00
Total	£ 11,770.00	£ 7,470.00	£ 2,500.00	£ 1,800.00
	Cost	PZC	Feast	CF

Please list any applications you have made for funding from other organisations in the table below:

Organisation	Contribution Sought (£)	Applied? (Yes/No)	Granted? (Yes/no)
Feast	2500	Yes – awaiting outcome	
Crowdfunder	1800	Awaiting outcome of PZC grant	
ACE	Dependant on match - 2500	Awaiting outcome of PZC and Feast grant	

3. Further information enclosed Checklist

	Enclosed? (Yes/No)
A copy of your organisation's most recent bank statements (mandatory)	Yes
Copies of all <u>relevant</u> Employer, Building & Public Liability Insurance Certificates & Title Deeds if appropriate (mandatory)	Yes
A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organisation's status)	Yes
A copy of your organisation's latest set of accounting statements (if any exist)	Yes
Copies of any letters of support for your project	Yes
The bank account your project is using is in the project's/organisation name with at least 2 authorised signatories required to sign each cheque or online payment	Yes
I have read the Privacy Notice at the end of this form and placed an 'x' in the relevant box	Yes
Other (please list)	Montol 25 Festival Report

If any of the above documents have not been enclosed, please give reasons why

4. Declaration by the applicant

I/We declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/We declare that, I/we have read the Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/We accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered,
- (ii) a presentation is required by the applicant(s) to the Council. This will be arranged prior to any meeting by the Council staff.
- (iii) that any grant offered will be used only for the purposes set out in this application and
- (iv) that we will provide reports on progress to Penzance Council and attend the Annual Town meeting (see section 4.1) (if appropriate).
- (v) that should any grant offered, not be used in accordance with the terms and conditions set by Penzance Council, we undertake on behalf of the organisation to repay the outstanding amount to Penzance Council on demand.
- (vi) that I/we will work with the Council's Communications Officer to promote the grant award and will acknowledge the funding provided by Penzance Council in all promotional materials, media coverage & interviews, and on our website(s)/social media channels (if applicable).

Signed:	[Redacted]
Name(s):	[Redacted]
Position(s):	Festival Directors
Date:	09/05/2026

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Committee / Council meeting.

5. Privacy Notice

Penzance Council takes your privacy seriously.

A full copy of the Council's Data Protection Policy (including a Privacy Notice) is available to download on the website: www.penzance-tc.gov.uk/download/data-protection-policy/

If you require the Data Protection Policy in a different format, please contact Penzance Council:

Email: info@penzance-tc.gov.uk

Tel: 01736 363405

Please indicate below that you understand how your data will be processed and stored and therefore give your explicit consent for Penzance Council to hold your data in accordance with our Privacy Policy:

Yes ☒ No ☐

Please return your completed form and relevant information to:

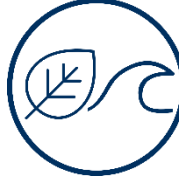
Penzance Council

Email: info@penzance-tc.gov.uk

In-person/post: Penlee Centre, Penlee Park, Penzance, TR18 4HE

(if you wish to post an application, you must ensure that it arrives before the grant window deadline, this method is not recommended unless you use guaranteed delivery)

FINANCE & GENERAL PURPOSES COMMITTEE – 6 JULY 2026**REPORT FOR DECISION****APPLICATION FOR GRANT – THE CORNISH MARITIME TRUST**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
✓			✓			

Grant Request Summary:

Amount Requested	£4,982.44
Summary of Project	Newlyn Fisherman's Rest Restoration and Maritime Heritage Education Hub
Supporting Councillor	Penny Osborne
Grants Received in Past 5 Years	N/A
Has other grant funding been sourced?	Yes

Recommendation:

A grant, of an amount to be determined, be awarded from the General Grants Budget to The Cornish Maritime Trust for the project: *'Fisherman's Rest Restoration and Creation of Maritime Heritage Education Hub'*

OR:-

No grant be provided to The Cornish Maritime Trust for the project: *'Fisherman's Rest Restoration and Creation of Maritime Heritage Education Hub'*

Background:

Information about the cause of the organisation and the reason for their grant request can be viewed at Appendix 1 to this report, including both the grant application and supporting documentation.

It should be noted that, in accordance with the Council's adopted Grants Policy, in instances where projects require additional funding in order to proceed, Penzance Council will not release any approved funds until such time that all other funding is in place/secured, and for a maximum of twelve months from the date of approval.

Cameron Sil
Finance Manager



PENZANCE COUNCIL

Grant Application Form:

Grant Window 4 May 2026 –1 June 2026

Notes to Applicants

To help us process your application quickly, please:

- Read the Council's Grant Policy carefully to ensure your request is eligible.
- Complete the application **fully** and include the **supporting information** listed below – this will avoid delays in progressing your application
- Let us know if you have any questions before sending in your application
- **Please note you cannot apply outside of the defined grant window dates which are outlined above.**

Checklist for Applicants

If you can tick ALL the boxes below you are eligible to apply for a grant:

- Your project has **not** already started or been completed x
- Your organisation has a bank account in its own name with at least two authorised signatories named on the account (grants cannot be paid to individuals) x
- Your organisation is non-profit making x
- Your project will benefit the people of Penzance Parish x
- Your project **does not** have party political links x
- Your project is **not** for the purposes of animal welfare x
- Your application is **not** to cover salaries or routine administration costs x
- Your project **does not** discriminate against groups with protected characteristics as outlined in the Equality Act 2010 x

FOR OFFICE USE ONLY: Date Received	/ /
Reference Number	
Applicant Name (Responsible for any award):	&
Position:	RM: Trustee, Skipper and Boat Master (for Barnabas) EP: Advisor, on Public Relations / Fundraising (pro bono)
Organisation:	Cornish Maritime Trust
Organisation's full postal address, including postcode:	
Telephone Number:	
E-mail:	
Status of Organisation:	Charity
Charity/Company Number (if applicable)	Charity No: 1037745 Company No:
Are there any Members of Penzance Council on your Committee? (if so, please list them)	No
Supporting Councillor signature (Mandatory):	Cllr Penny Osborne
What geographical area does your organisation cover?	Newlyn and Falmouth

How long has your organisation been in existence?	Less than one year ☐ Between one and five years ☐ More than five years x
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Please be aware for all applications, the applicant must deliver a presentation to the Finance & General Purposes Committee.

1. Organisation Background

Have you ever applied or received a grant from Penzance Council within the last 5 Years? (Please list – continue on a separate sheet if necessary)
Date applied: Project: Amount applied for: Were you successful?:
What are the aims and objectives of your organisation?
Preservation, Education and Community The Cornish Maritime Trust exists to preserve and sail historic working boats, educate the community about them and pass on heritage sailing and craftsmanship skills to the next generation. It is dedicated to building a diverse, multi-generational and highly motivated community around these boats, making the work and its impact truly sustainable for decades to come. For further information please follow the links below: https://cornishmaritimetrust.org/ https://www.youtube.com/@cornishmaritimetrust923 https://www.facebook.com/groups/48725168123 https://www.instagram.com/cornishmaritimetrust/

What are the main activities of your organisation?

Preservation of historic working boats - volunteers give 1000's of hours each year with skilled craftsmen passing on know-how.

Sailing of the historic boats and passing on of skills - including passing on of endangered heritage sailing skills on board, ensuring the knowledge and experience to handle their historic unique rigs does not die but stays alive through the next generation. This means these beautiful boats with their iconic tan sails will continue to be seen cutting across the bay for decades to come.

Land-based training - regular sessions (eg charts, safety, pilotage) supporting members gaining RYA qualifications.

► See Appendix 1: **CMT Training Broad Curriculum Log 2025-26**

Education and awareness - through gatherings, speaking events, public relations and social media we to engage and enthuse a wide community locally and further afield. This includes support of the growing local 'en plein air' artist community and activities such as lighting up Barnabas' rigging for the Christmas lights this year 'the star of the show'.

Building community - through events, communication and celebrating our living maritime history we increase local pride in place, increase connectedness and provide healthy, outdoor, multi-generational activity

For further information please follow the links below:

<https://cornishmaritimetrust.org/>

<https://www.youtube.com/@cornishmaritimetrust923>

<https://www.facebook.com/groups/48725168123>

<https://www.instagram.com/cornishmaritimetrust/>

Please demonstrate your organisation's commitment to equal opportunities
(please enclose any relevant policies)

CMT is committed to creating an inclusive community enabling learning for all. Members' Code of Conduct and Safeguarding policies explicitly reinforce this inclusive approach.

► See Appendix 2: **CMT Volunteer Agreement and Safeguarding & Equal Opportunities policies**



Gender equality - The organisation has worked hard in the last three years to dramatically increase the % of women taking part in volunteer and sailing activities. This work has been externally recognised as "*pioneering*" by a national sector leader (██████████ National Historic Ships UK).

Age inclusion - Activities regularly include participants spanning six to seven decades, from teenagers to people aged 80+.

The organisation actively creates intergenerational learning environments, where:

- Young people gain skills they otherwise wouldn't access.
- Older members are valued for their knowledge and experience.

Planned improvements (e.g. warm indoor hub) will further support older and less physically able participants to remain involved.

It is a regular occurrence for maintenance days and sailing trips to involve many generations spanning six to seven decades. Offering this kind of intergenerational activity, outdoors, away from screens and where each person is valued for their skill, time or enthusiasm, is, we believe, extremely rare.

Accessibility and removing barriers

- Plans to install a disabled access ramp to support wheelchair users and those with mobility issues.
- Providing a safe, warm, and accessible community space to enable participation regardless of physical ability or weather conditions.
- Creating a non-financial barrier environment, operating a volunteer-led model with flexible ways to contribute (sailing, maintenance, fundraising, arts, community activities).
- Engagement is open to a wide range of groups, including local residents, artists (amateur and professional), school children, retired fishermen and sailors, visitors and wider community groups.
- Activities cater to different skills, interests, and abilities, ensuring multiple entry points for participation.

We work hard to ensure that everyone feels part of the team and many, who have moved to the area, have cited how the organisation has helped them integrate into the local community.

Please see Volunteer comments from our recent survey showing the value members gain from involvement.

► See Appendices 3a&3b: **CMT What Volunteers Value – Summary** and **CMT Volunteers - Make-up & Benefits**

	Yes / No or N/A
Is this a retrospective grant application?	No
Are you part of a religious group?	No
If the application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	No
If the application is for a School – is it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	No
If the application is from an education, health or social service establishment – do you work in partnership with other groups?	No
If the application is from an education, health or social service establishment – is the proposed project in addition to statutory services?	NO

2. Your project

Start Date <i>(cannot start prior to the approving Council meeting*)</i>	November 2nd 2026
Finish Date	January 31st 2027
Total Cost of Project	£5,482.44
Grant Applied For	£4,982.44

** All the grant windows and timelines for the current financial year can be found on the Council's website – penzance-tc.gov.uk/grants*

Project title:	Project title: Fisherman's Rest Restoration and Creation of Maritime Heritage Education Hub
Description of project (please continue on a separate sheet if necessary)	Through long-standing, dedicated service to Cornish Maritime History and its support of the Old Harbour Restoration project, CMT has gained the confidence of the Newlyn Harbour Commissioners. Three of the CMT's Trustees now sit on the new Old Harbour Steering Group and in 2025 the CMT bid for and gained the lease of The Fisherman's Rest at a peppercorn rent. During the Old Harbour Restoration project, it has been used as a base for the workmen. This contract is now complete and CMT would like to forge ahead with the restoration of the Rest to create a Maritime Heritage Education Hub and warm, safe, space for community gatherings as well as a permanent, local hub for all of CMT's activities including training and social events. The project is to tank, dry-line and insulate the Fisherman's Rest, a 1960's single block structure, to make safe, secure, dry and comfortable for use as a maritime community education hub. Decoration and fit out for digital and analogue displays of local maritime history, creating a versatile multi-use space (including as classroom for 12-15 seated) for visiting groups (eg local schools, local choirs, artist groups). Re-wire to current regulations. Updating of kitchen area for safe hygienic use for catering. External decoration and creation of outdoor seating area. ▶ <u>See Appendix 4 Works Permission & Bldgs Insurance Confirmation</u>
Where in the Parish will the project/activity take place?	Old Harbour, Newlyn
Who will benefit from the project? (please tell us what groups will benefit and approximately how many people will benefit in total)	The project will benefit a wide range of local people, visitors, and specialist groups. Direct beneficiaries include over 250 Cornish Maritime Trust members and volunteers, alongside 200–500 local residents each year through community use such as choirs, social groups, and wellbeing activities. Artists (40+ already engaged), local history groups, and retired fishermen and sailors (40+ annually) will benefit from opportunities to connect with heritage, share skills, and reduce isolation. We will also work with local schools, reaching at least 90 children per year initially, with scope to grow. The hub will attract wider audiences, including an estimated 3,000+ annual visitors to Newlyn Old Quay, contributing to cultural tourism and local pride. In total, we anticipate directly engaging 1,000–1,500 people annually in the early stages, rising as the programme develops. Through training, events, and regular activities, the project will strengthen maritime heritage skills, improve wellbeing, and create an inclusive, welcoming space that fosters community connection and pride in place. ▶ <u>See Appendix 7b CMT illustrations of future use Fisherman's Rest once renovated</u>

What evidence do you have that this project is required? (This might be survey work or statistical evidence)	The need for this project is evidenced through sustained demand, organisational experience, and direct feedback from participants. Since the Fisherman's Rest ceased operating as a café, the Cornish Maritime Trust (CMT) has continued to deliver training and community activity from the building despite its poor, damp condition. This has demonstrated both the demand for the space and the limitations of the current facilities. ► <u>See Appendix 7 CMT pictures of Fishermen's Rest interior disrepair</u> With guidance from National Historic Ships UK, CMT identified that safeguarding traditional maritime skills depends on creating accessible opportunities for people to learn and participate. Over the past three years, this approach has successfully attracted and trained a new, more diverse generation of participants, reflected in national recognition including Barnabas being named Classic Boat "Centenarian of the Year" and National Historic Ships UK Operational Flagship. Evidence from a recent CMT member survey highlights that, alongside skills development, social connection is a key motivator for engagement. Participants consistently value the sense of community, shared purpose, and informal interaction around activities. However, the lack of a warm, dry, accessible space adjacent to the quay significantly limits participation, particularly for older members and those less able to spend extended time outdoors. <i>"...the building will be a greatly appreciated refuge during the wet, cold & often gruelling winter boat maintenance sessions."</i> Rae Hood, volunteer CMT's activities are inherently multi-generational, often spanning seven decades, and there is a clear need for an inclusive, all-weather hub to enable continued participation, rest, and informal learning. In addition, regular community events and gatherings—already attended by civic leaders and local residents—demonstrate wider public interest and demand for a suitable venue. Together, this evidence shows a clear and established need for a dedicated, fit-for-purpose community maritime hub to support skills preservation, improve accessibility, and strengthen social connection. <i>"This much needed renovation will be foundational to providing a much needed facility in the heart of our historic harbour."</i>  Wild Art Cornwall CIC ► <u>See Appendix 5 CMT Benefit to Artists</u>
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What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organisation)	We have received strong expressions of support from a wide range of external stakeholders, including community organisations, local businesses, volunteers, and sector leaders. These include endorsements from maritime and heritage groups, arts practitioners, community wellbeing organisations, and local employers, all highlighting the project's potential to deliver social, cultural, and economic benefits. Supporters emphasise the project's role in reducing social isolation, providing skills and training opportunities, supporting mental health and wellbeing, and strengthening connections to Newlyn's maritime heritage. Several partners have also indicated their willingness to contribute time, expertise, and in-kind support. ► <u>See Appendix 6 CMT Expressions of Support</u>
How will the project be managed and how will you measure its success?	The initial renovation of the project will be overseen by a CMT trustee with building project management experience and managed by a team of able volunteers. The CMT Treasurer will also oversee budget and accountability. The essential building work required will be subcontracted to ensure correct standards: building and carpentry, as well as plumbing, electrics, heating and plastering. CMT volunteers will decorate and manage the building thereafter. The success will be measured by logging and categorising numbers of visitors, members, artists, pupils etc using the Rest. Many of our original objectives have already been met, despite utilising the derelict damp building but this is not sustainable, given the state of the building. We have a workable vision and ideas to make the building self-funding once it's a dry clean space - ie specialist educational groups / events, pop-ups, a safe resting zone, choir rehearsals on a safe, dry space in a historic location by the sea.
Please give the timescale and key milestones for your project, including a start date and finish date.	The sailing season runs till October where most volunteers are quite busy. We envisage starting the refurbishment at the start of November. The refit will take approximately one month. And then time kitting it out accordingly. Having the building accessible for the Newlyn Christmas lights switch on would be a key milestone - as the lugger Barnabas will be duly lit up again in festoon lighting - the second time, following the popularity of last year's first light-up. In the interim period, we plan to freshen the building up with some white paint for a nautical gathering of historical vessels and their crews in July, the Sardine Festival in August and some maritime skills summer sessions.

What arrangements do you have in place to ensure safeguarding of children and young people

(applicable only if your project involves working with this client group)

Re-fitting the Rest does not involve working with this group. Once the Rest is refitted, when groups involving children visit (eg school visit) the children will be explicitly under the direct supervision of their teachers. When there are other social type events, children will be under the supervision of their guardians or parents. CMT is has a safeguarding policy and trustees undergo RYA Safe and Sound safeguarding training.

What will the money be spent on?

(Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)

Fishermans Rest: Educational Maritime Hub - appx 3.8m x 5.6m * 4m				
Supplier / task	What	£	Detail	
Jewsons	Materials	£1,700.00	Jewsons Material quotation (Nov '25) - 0893/1902296	
			- bulk of material: tanking, battens, insulation, moisture res plasterboard, MDF sheets, mix&match boarding, plaster, foam fillers, window boarding, screws etc	
Electrician	Labour & materials	£300.00	route kitchen main feed wiring, add extractor & safety checks	
Plasterer	Labour	£540.00	3 days	
Building / Carpentry	Labour	£1,100.00	(and labourer) - building and carpentry work	
Decoration	Materials	£365.45	Paint, brushes, gloves, tapes, shelving and brackets, lighting, blackboard, blinds	
Audio visual equipment	Equipment	£976.99	TV and wall bracket, CD player, OH Projector with speaker, pull down projector screen (Currys quote)	
		£4,982.44		
		volunteers	hours	Total
Volunteer hours	Clearing and prepping	2	16	32
	Painting	2	24	48
	Fixtures and fittings	2	24	48
	Total			128
Prep table (S/Steel)	Furniture	£100.00	Face book marketplace	
Plumber	Labour & materials	£150.00	Blue Bay Plumbing: 1/2 day and estimated materials	
Make safe heating / fireboarding	Labour	£100.00	Hetas engineer -	
Wheelchair stair ramp		£150.00		
Total		£500.00		
To be raised through members fundraising including on July 2nd event.				
Total cost of project:		£5,482.44		

► Appendix 12: CMT Fisherman's Rest Renovation Budget

Please list any applications you have made for funding from other organisations in the table below:

Organisation	Contribution Sought (£)	Applied? (Yes/No)	Granted? (Yes/no)

3. Further information enclosed Checklist

	Enclosed? (Yes/No)
A copy of your organisation's most recent bank statements (mandatory)	YES Appendix 8 Statement 19-MAY-26 [REDACTED]
Copies of all <u>relevant</u> Employer, Building & Public Liability Insurance Certificates & Title Deeds if appropriate (mandatory)	YES Appendix 9 INSURANCE to Feb 2026 Marine Trades Schedule - Cornish Maritime Trust
A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organisation's status)	YES Appendix 10 CMT constitution Memorandum and Articles of Association
A copy of your organisation's latest set of accounting statements (if any exist)	YES Appendix 11a APPROVED Unaudited Financial Statements CMT 2024 and Appendix 11b Financial Statements CMT 2024 P&L Account
Copies of any letters of support for your project	YES Appendix 6 CMT Expressions of support

The bank account your project is using is in the project's/ organisation name with at least 2 authorised signatories required to sign each cheque or online payment	YES. Barclays. Cornish Maritime Trust. [REDACTED]
I have read the Privacy Notice at the end of this form and placed an 'x' in the relevant box	YES
Other (please list)	Appendices as indicated 1-12

If any of the above documents have not been enclosed, please give reasons why:

4. Declaration by the applicant

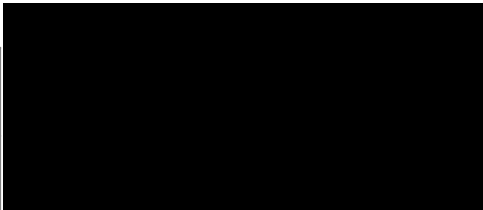
I/We declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/We declare that, I/we have read the Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/We accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered,
- (ii) a presentation is required by the applicant(s) to the Council. This will be arranged prior to any meeting by the Council staff.
- (iii) that any grant offered will be used only for the purposes set out in this application and
- (iv) that we will provide reports on progress to Penzance Council and attend the Annual Town meeting (see section 4.1) (if appropriate).

- (v) that should any grant offered, not be used in accordance with the terms and conditions set by Penzance Council, we undertake on behalf of the organisation to repay the outstanding amount to Penzance Council on demand.
- (vi) that I/we will work with the Council's Communications Officer to promote the grant award and will acknowledge the funding provided by Penzance Council in all promotional materials, media coverage & interviews, and on our website(s)/social media channels (if applicable).

Signed:		
Name(s):		
Position(s):	RM: Trustee, Skipper and Boat Master (of Barnabas) EP: Advisor - Public Relations & Fundraising (pro bono)	
Date:	May 31st 2026	

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Committee / Council meeting.

5. Privacy Notice

Penzance Council takes your privacy seriously.

A full copy of the Council's Data Protection Policy (including a Privacy Notice) is available to download on the website: www.penzance-tc.gov.uk/download/data-protection-policy/

If you require the Data Protection Policy in a different format, please contact Penzance Council:

Email: info@penzance-tc.gov.uk

Tel: 01736 363405

Please indicate below that you understand how your data will be processed and stored and therefore give your explicit consent for Penzance Council to hold your data in

accordance with our Privacy Policy:

Yes ☒ No ☐

Please return your completed form and relevant information to:

Penzance Council

Email: info@penzance-tc.gov.uk

In-person/post: Penlee Centre, Penlee Park, Penzance, TR18 4HE

(if you wish to post an application, you must ensure that it arrives before the grant window deadline, this method is not recommended unless you use guaranteed delivery)

FINANCE & GENERAL PURPOSES COMMITTEE – 6 JULY 2026**REPORT FOR DECISION****APPLICATION FOR GRANT – TRELYA**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
			✓			✓

Grant Request Summary:

Amount Requested	£5,000.00
Summary of Project	Year-long family wellbeing project supporting children and families
Supporting Councillor	Andy Law
Grants Received in Past 5 Years	N/A
Has other grant funding been sourced?	No

Recommendation:

A grant, of an amount to be determined, be awarded from the General Grants Budget to Trelya for the project: 'Nurture and Nourish Penzance'

OR:-

No grant be provided to Trelya for the project: 'Nurture and Nourish Penzance'

Background:

Information about the cause of the organisation and the reason for their grant request can be viewed at Appendix 1 to this report, including both the grant application and supporting documentation.

It should be noted that, in accordance with the Council's adopted Grants Policy, in instances where projects require additional funding in order to proceed, Penzance Council will not release any approved funds until such time that all other funding is in place/secured, and for a maximum of twelve months from the date of approval.

Cameron Sil
Finance Manager



PENZANCE COUNCIL

Grant Application Form:

Grant Window 4 May 2026 – 1 June 2026

Notes to Applicants

To help us process your application quickly, please:

- Read the Council's Grant Policy carefully to ensure your request is eligible.
- Complete the application **fully** and include the **supporting information** listed below – this will avoid delays in progressing your application
- Let us know if you have any questions before sending in your application
- **Please note you cannot apply outside of the defined grant window dates which are outlined above.**

Checklist for Applicants

If you can tick ALL the boxes below you are eligible to apply for a grant:

- Your project has **not** already started or been completed ☒
- Your organisation has a bank account in its own name with at least two authorised signatories named on the account (grants cannot be paid to individuals) ☒
- Your organisation is non-profit making ☒
- Your project will benefit the people of Penzance Parish ☒
- Your project **does not** have party political links ☒
- Your project is **not** for the purposes of animal welfare ☒
- Your application is **not** to cover salaries or routine administration costs ☒
- Your project **does not** discriminate against groups with protected characteristics as outlined in the Equality Act 2010 ☒

FOR OFFICE USE ONLY: Date Received	/ /
Reference Number	
Applicant Name (Responsible for any award):	
Position:	Co-Executive Director
Organisation:	Trelya
Organisation's full postal address, including postcode:	The Lescudjack Centre Penmere Close Penzance TR18 3PE
Telephone Number:	
E-mail:	
Status of Organisation:	Registered charity
Charity/Company Number (if applicable)	Charity No: 1089634 Company No: 04315251
Are there any Members of Penzance Council on your Committee? (if so, please list them)	No
Supporting Councillor signature (Mandatory):	Andy Law
What geographical area does your organisation cover?	We are based in Penzance East and this application is to cover work in the Parish of Penzance only. We have an online system (CPOMS) that records postcodes of all participants, so that we can evidence that the majority of them live within the Penzance parish.

How long has your organisation been in existence?	Less than one year ☐ Between one and five years ☐ More than five years ☒
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Please be aware for all applications, the applicant must deliver a presentation to the Finance & General Purposes Committee.

1. Organisation Background

Have you ever applied or received a grant from Penzance Council within the last <u>5</u> Years? (Please list – continue on a separate sheet if necessary)
Date applied: Project: Amount applied for: Were you successful?:
What are the aims and objectives of your organisation?
We aim to ensure that West Cornwall children and families have equitable and equal access to health, education, food, warmth and safety.
What are the main activities of your organisation?
Trelya currently delivers the following core programmes: Skylar (Early Years, 0–4) Long-term, intensive support for expectant parents, young children and their families, including: Trelya's OFSTED 'Outstanding' nursery; Group work, one-to-one support, home visits and off-site activities; Support to ensure every child is school-ready at transition to primary school. Gallos (Children and Young People, 5-25) A youth work programme supporting children and young people through weekly mentoring; Asset-based activities combining sports, arts, community engagement and trip; Development of essential life, social and emotional skills; Issue-based education responding to emerging needs. Gul Community Café , Nutritious meals, free fresh produce ; Cooking workshops and a and a welcoming social hub; Catering and hospitality work experience. Crisis Support (Embedded Across All Programmes) Immediate, responsive support to prevent escalation, including mental health crises, domestic abuse, housing instability, family conflict and food poverty.
Please demonstrate your organisation's commitment to equal opportunities (please enclose any relevant policies)

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	Yes / No or N/A
Is this a retrospective grant application?	No
Are you part of a religious group?	No
If the application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	No
If the application is for a School – is it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	No
If the application is from an education, health or social service establishment – do you work in partnership with other groups?	N/A – we are a registered charity
If the application is from an education, health or social service establishment – is the proposed project in addition to statutory services?	The only statutory service we provide is through our nursery. This application is not fund any statutory work.

2. Your project

Start Date <i>(cannot start prior to the approving Council meeting*)</i>	15 th July 2026
Finish Date	1 st July 2027
Total Cost of Project	£5000
Grant Applied For	£5000

* All the grant windows and timelines for the current financial year can be found on the Council's website – penzance-tc.gov.uk/grants

Project title:	Nurture & Nourish Penzance
Description of project (please continue on a separate sheet if necessary)	Nurture & Nourish Penzance is a year-long family wellbeing project supporting children and families experiencing poverty, food insecurity and social isolation within the Parish of Penzance. The project will provide practical food and nutrition education through healthy eating activities, cooking workshops, family nutrition sessions, healthy weaning support and infant feeding guidance. Activities will be delivered through Trelya's community family hub and wider family support programmes, providing families with a welcoming, non-stigmatising environment where they can develop skills, confidence and knowledge around healthy eating and affordable meal preparation. Families will participate in hands-on cooking and nutrition activities designed to increase confidence in preparing affordable and nutritious meals. Parents of babies and young children will receive support through healthy weaning and infant feeding activities, helping them establish positive feeding routines and give children the best possible start in life. The project will place particular emphasis on supporting families facing multiple disadvantages, including poverty, domestic abuse, poor mental health, social isolation and the effects of adverse childhood experiences. Provision will be adapted to meet individual needs, including culturally appropriate foods and specialist dietary items for children with allergies, intolerances or neurodiversity-related sensory needs. Running from 15 July 2026 to 1 July 2027, Nurture & Nourish Penzance will help families build healthy routines, strengthen confidence around food and nutrition, improve wellbeing and reduce inequalities for children and families living in Penzance. No Penzance Council grant funding will be used for take home items including the provision of nappies, baby wipes, toiletries and other essential household items.
Where in the Parish will the project/activity take place?	The Lescudjack Centre Penmere Close Penzance TR18 3PE
Who will benefit from the project? (please tell us what groups will benefit and approximately how many people will benefit in total)	Nurture & Nourish Penzance will benefit approximately 80 children and adults from around 30 families living within the Parish of Penzance between July 2026 and July 2027. The project will primarily support children and families experiencing poverty, food insecurity, hygiene poverty and social isolation, particularly those living in Penzance East, the most deprived ward in Cornwall and one of the most deprived communities in England. Many families accessing Trelya's services experience multiple challenges, including adverse

	childhood experiences (ACEs), poor mental health, domestic abuse, unemployment and financial hardship. Penzance East is ranked within the top 3% most multiply deprived wards nationally and 52% of local children live in poverty. Beneficiaries will include: • Babies and young children • Parents and carers seeking support with healthy eating, weaning and nutrition. • Children requiring specialist foods due to allergies, intolerances or neurodiversity-related sensory needs. • Refugees, asylum seekers and families relocated to Penzance due to domestic abuse or safeguarding concerns. • Families experiencing loneliness and social isolation who benefit from opportunities to connect with others through shared cooking, food and wellbeing activities. Nurture & Nourish Penzance will provide practical support alongside opportunities to develop skills, confidence and healthy routines. By combining food, nutrition education and essential items within a welcoming and non-stigmatising environment, the project will help improve children's health and wellbeing, strengthen family resilience and reduce inequalities for some of Penzance's most disadvantaged residents.
What evidence do you have that this project is required? (This might be survey work or statistical evidence)	The need for Nurture & Nourish Penzance is evidenced through Trelya's ongoing work with children and families, referrals from partner agencies, consultation work undertaken for Cornwall Council and national organisations, and the lived experiences of the families we support. Trelya is based in Penzance East, the most deprived ward in Cornwall and one of the most deprived communities in England. The area is ranked within the top 3% most multiply deprived wards nationally and 52% of local children live in poverty. Many families accessing our services experience multiple and overlapping challenges, including food insecurity, poor mental health, domestic abuse, social isolation and financial hardship. Through our early years, family support and community programmes, families regularly tell us they are struggling to cook nutritious, affordable meals. Many parents report having to make difficult choices between food, heating, transport and household essentials. Rising food costs have also reduced families' ability to provide healthy and varied diets for their children. Trelya was commissioned by Cornwall Council to undertake a food poverty consultation, <i>Bread, Crumbs and Connection</i>, which explored the lived experiences of parents and carers facing food insecurity in Penzance. The consultation found that food poverty is closely linked to debt, poor mental health,

	trauma, social isolation and wider inequalities. Parents described the stress and stigma associated with struggling to provide food for their families and highlighted the importance of supportive community spaces where they could access practical help and build connections. Trelya also contributed to the national hygiene poverty report <i>A Clean Start in Life</i>, which highlighted the impact of families being unable to afford essential items. These findings closely reflect what we see locally, where families frequently request support with affordable meals. Evidence from Trelya's own programmes demonstrates the importance of practical food and nutrition support. Parents consistently identify cooking activities, healthy eating support and access to nutritious food as valuable elements of their engagement. Following participation in Trelya programmes, 79% of families report regularly eating or enjoying healthy food and 82% report increased confidence in supporting their child's learning and development. Nurture & Nourish Penzance has been developed directly in response to these identified needs and will provide practical, preventative support that improves children's health and wellbeing, strengthens parental confidence and helps families build healthy, sustainable routines.
What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organisation)	Nurture & Nourish Penzance has strong support from a range of local partners who work with children and families experiencing poverty, food insecurity and multiple disadvantage. Trelya receives regular referrals from health visitors, schools, social prescribers, GP practices, mental health services, family support teams and other community organisations. These partners consistently identify a need for practical support with food and nutrition, particularly for families with young children who are struggling with the rising cost of living. The project builds on Trelya's existing partnerships within the Lescudjack Centre, where over 20 voluntary, community and statutory organisations work alongside one another to provide joined-up support for local families. This includes health visiting services, midwifery clinics, the Mental Health and Wellbeing Hub, education providers and community organisations. These partnerships help identify families most in need and ensure support is coordinated and accessible. Families themselves have also shaped the development of this project through ongoing feedback and consultation. Parents regularly tell us that cooking activities, healthy eating support, weaning guidance and practical help make a significant difference to family wellbeing. Families consistently identify food costs and the affordability of healthy diets as areas where additional support is needed.

	Trelya's work has also been recognised by a range of local and national organisations. The charity has contributed to Cornwall Council consultations on food poverty and was selected to contribute to the national hygiene poverty report <i>A Clean Start in Life</i>, ensuring the experiences of children and families in Penzance informed national understanding of these issues. The continuing referrals we receive, the feedback from families and the support of our partner organisations provide strong evidence that Nurture & Nourish Penzance is needed and valued within the local community.
How will the project be managed and how will you measure its success?	Nurture & Nourish Penzance will be managed by Trelya's experienced early years and family support team, who have extensive experience of delivering food, nutrition and wellbeing activities for children and families experiencing disadvantage. The project will operate within Trelya's established safeguarding, equality, financial management and data protection policies and procedures. The team will be responsible for planning and delivering activities, purchasing workshop resources, monitoring expenditure, and ensuring support reaches families who will benefit most. Referrals and engagement will be supported through Trelya's established relationships with health visitors, schools, family support services, social prescribers and other community partners. The project will be reviewed regularly to ensure activities remain responsive to the needs of local families. Feedback from participants and partner organisations will be used to shape delivery throughout the year. Success will be measured through: • The number of children and adults participating in activities. • Attendance at cooking workshops, healthy eating sessions and weaning activities. • Participant feedback on confidence, knowledge and healthy eating habits. • Case studies demonstrating the impact of the project on children and families. • Feedback from partner organisations referring families to the project. We will also monitor outcomes such as increased confidence around healthy eating and weaning, improved access to nutritious food, reduced social isolation, and families reporting greater confidence in supporting their children's health and wellbeing. At the end of the project, Trelya will compile monitoring information, participant feedback and case studies into a report for Penzance Town Council, demonstrating how the funding has been used and the benefits achieved for local residents.

Please give the timescale and key milestones for your project, including a start date and finish date.	Project start date: 15 July 2026 Project end date: 1 July 2027 July 2026 - Project mobilisation • Funding confirmed and project begins. • Purchase of initial food / resources • Referral partners informed about available support. • Delivery timetable agreed for cooking, nutrition and weaning activities. August - October 2026 • Delivery of healthy eating, cooking and family nutrition activities. • Ongoing monitoring of participation and emerging needs. November 2026 - January 2027 • Continued delivery of food and nutrition activities. • Additional support provided during the winter period when financial pressures are often greatest. • Review of project progress and spending to ensure funding is meeting identified needs. February - April 2027 • Continued cooking workshops, healthy eating sessions and practical family support. • Collection of participant feedback and case studies demonstrating impact. May - June 2027 • Final delivery phase. • Evaluation of project outcomes. • Compilation of monitoring data, participant feedback and case studies. • Preparation of final report for Penzance Town Council. 1 July 2027 - Project completion • Submission of project reporting and evidence of expenditure. • Review of learning and future funding opportunities to sustain support for local families. This timetable will enable approximately 80 children and adults from around 30 families in the Parish of Penzance to benefit from the project over a 12-month period.
What arrangements do you have in place to ensure safeguarding of children and young people (applicable only if your project involves working with this client group)	Safeguarding is deeply embedded in Trelya's organisational culture and day-to-day practice, with a strong emphasis on prevention, early identification and shared responsibility for wellbeing and safety. Trelya's community centre is a clearly marked Safe Place, recognised by Cornwall Council, and is designed to provide a secure, welcoming environment where children, young people and adults at risk feel protected and supported. Trelya has robust, tailored safeguarding policies covering children, young people and adults at risk. These are reviewed regularly and updated in collaboration with staff, service users

	and a specialist HR consultant to ensure they remain practical, effective and well understood. Safeguarding policies are actively embedded through induction, ongoing training and reflective practice, rather than treated as standalone documents. All staff receive comprehensive Level 3 safeguarding training, with designated safeguarding leads in place. Safeguarding is reinforced through regular safeguarding team meetings, monthly supervision, and post-session debriefs and reflective discussions, ensuring concerns are identified early and responded to appropriately. Staff are confident in recognising, recording and escalating concerns in line with policy and statutory guidance. Trelya works closely with statutory partners including social care, health visiting, schools and the police, and has clear procedures for information sharing, referrals and escalation where risks are identified. Safeguarding concerns are recorded and tracked securely. Safeguarding is also promoted beyond the organisation. Trelya actively engages service users, volunteers, partners and the wider community in conversations about safety, boundaries and wellbeing, helping to reduce stigma, build trust and create a shared culture of vigilance and care. All staff, volunteers, contractors and partner organisations involved in delivery are required to have appropriate safeguarding policies, procedures and DBS checks in place where relevant, ensuring safeguarding standards are maintained consistently across all activity.																				
What will the money be spent on? (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)	Trelya is requesting £5,000 towards the delivery of Nurture & Nourish Penzance between 15 July 2026 and 1 July 2027. <table><tr><th>Activity</th><th>Number of sessions</th><th>Cost per session</th><th>Cost breakdown</th><th>Total</th></tr><tr><td>Family Cooking Workshops</td><td>12</td><td>£120</td><td>Ingredients for practical cooking activities (£80), recipe cards and educational materials (£15), consumables including foil trays, baking paper, food storage containers and gloves (£25)</td><td>£1440</td></tr><tr><td>Health Eating and Nutrition Sessions</td><td>12</td><td>£90</td><td>Demonstration ingredients (£50), educational resources and handouts (£20), session consumables (£20)</td><td>£1080</td></tr><tr><td>Healthy Weaning & Infant Feeding Sessions</td><td>12</td><td>£110</td><td>Ingredients for demonstrations (£60), educational resources and weaning guidance materials (£50).</td><td>£1320</td></tr></table>	Activity	Number of sessions	Cost per session	Cost breakdown	Total	Family Cooking Workshops	12	£120	Ingredients for practical cooking activities (£80), recipe cards and educational materials (£15), consumables including foil trays, baking paper, food storage containers and gloves (£25)	£1440	Health Eating and Nutrition Sessions	12	£90	Demonstration ingredients (£50), educational resources and handouts (£20), session consumables (£20)	£1080	Healthy Weaning & Infant Feeding Sessions	12	£110	Ingredients for demonstrations (£60), educational resources and weaning guidance materials (£50).	£1320
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Healthy Weaning & Infant Feeding Sessions	12	£110	Ingredients for demonstrations (£60), educational resources and weaning guidance materials (£50).	£1320																	

	Specialist Ingredients & Dietary Adaptations	Project-wide		Gluten-free ingredients and substitutions (£120) Dairy-free and plant-based alternatives (£120) Allergen-safe ingredients for children with food allergies (£90) Sensory-friendly food options for neurodivergent children with restricted diets, including preferred brands, textures and specialist alternatives (£240) Culturally appropriate ingredients reflecting the needs of participating families (£90)	£660
	Weaning equipment			Weaning demonstration bowls (£90), infant feeding and weaning spoons (£60), portion trays and food preparation trays (£85), freezer pots and food storage containers (£115), disposable gloves for food preparation activities (£70), cleaning materials and food hygiene supplies (£80)	£500

Please list any applications you have made for funding from other organisations in the table below:

Organisation	Contribution Sought (£)	Applied? (Yes/No)	Granted? (Yes/no)
NA			

3. Further information enclosed Checklist

	Enclosed? (Yes/No)
A copy of your organisation's most recent bank statements (mandatory)	Yes
Copies of all <u>relevant</u> Employer, Building & Public Liability Insurance Certificates & Title Deeds if appropriate (mandatory)	Yes
A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organisation's status)	Yes
A copy of your organisation's latest set of accounting statements (if any exist)	Yes
Copies of any letters of support for your project	No
The bank account your project is using is in the project's/organisation name with at least 2 authorised signatories required to sign each cheque or online payment	Yes
I have read the Privacy Notice at the end of this form and placed an 'x' in the relevant box	Yes
Other (please list)	

If any of the above documents have not been enclosed, please give reasons why:

NA

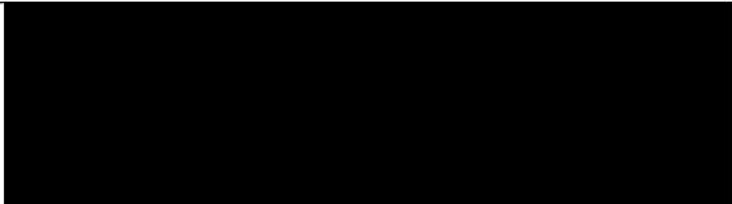
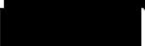
4. Declaration by the applicant

I/We declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/We declare that, I/we have read the Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/We accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered,
- (ii) a presentation is required by the applicant(s) to the Council. This will be arranged prior to any meeting by the Council staff.
- (iii) that any grant offered will be used only for the purposes set out in this application and
- (iv) that we will provide reports on progress to Penzance Council and attend the Annual Town meeting (see section 4.1) (if appropriate).
- (v) that should any grant offered, not be used in accordance with the terms and conditions set by Penzance Council, we undertake on behalf of the organisation to repay the outstanding amount to Penzance Council on demand.
- (vi) that I/we will work with the Council's Communications Officer to promote the grant award and will acknowledge the funding provided by Penzance Council in all promotional materials, media coverage & interviews, and on our website(s)/social media channels (if applicable).

Signed:	
Name(s):	 _____
Position(s):	Co-Executive Director
Date:	29 th May 2026

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Committee / Council meeting.

5. Privacy Notice

Penzance Council takes your privacy seriously.

A full copy of the Council's Data Protection Policy (including a Privacy Notice) is available to download on the website: www.penzance-tc.gov.uk/download/data-protection-policy/

If you require the Data Protection Policy in a different format, please contact Penzance Council:

Email: info@penzance-tc.gov.uk Tel:
01736 363405

Please indicate below that you understand how your data will be processed and stored and therefore give your explicit consent for Penzance Council to hold your data in accordance with our Privacy Policy:

Yes ☒ No ☐

Please return your completed form and relevant information to:

Penzance Council

Email: info@penzance-tc.gov.uk

In-person/post: Penlee Centre, Penlee Park, Penzance, TR18 4HE

(if you wish to post an application, you must ensure that it arrives before the grant window deadline, this method is not recommended unless you use guaranteed delivery)