



# PENZANCE COUNCIL

PENLEE CENTRE  
PENLEE PARK  
PENZANCE  
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TOWN CLERK: JAMES HARDY

4 June 2026

To:

Councillors P Young (Chair)

B Jackson	TS Marrington
PL Jameson	JS Power
PA Law	SJ Reynolds

All other Penzance Councillors for information (Agenda only)

## **PERSONNEL COMMITTEE – STRICTLY CONFIDENTIAL**

**YOU ARE HEREBY SUMMONED** to a meeting of the Personnel Committee to be held in the St Piran's Room, Penlee Centre, Penlee Park, Penzance on Wednesday 10 June 2026 at 4.00 pm to discuss the business set out in the appended Agenda.

James Hardy  
Town Clerk

## AGENDA

1. Apologies for Absence

2. Election of Vice-Chair

3. Declarations of Interest

Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25. (Cornwall Code of Conduct 2021 as amended by Penzance Council 24 May 2021)

4. Public Participation Time

Lasting up to 15 minutes in total.

5. Exclusion of the Press and Public

To resolve to exclude members of the press and public. To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies [Admission to Meetings] Act 1960.

6. Minutes of the Meeting held on 7 July 2025

7. Reports for Decision

- a) Proposed Changes to Personnel Policies
- b) Undertaking the Performance Development Review of the Town Clerk
- c) Approval of Documentation for New Leisure and Amenities Posts

8. Confidential Reports for Decision

- a) Proposed Changes to Existing Posts at Penlee House Gallery and Museum
- b) Confirmation of Externally Funded Posts at Penlee House Gallery and Museum
- c) Results of Review of Existing Leisure and Amenities Posts

9. Confidential Reports for Information

- a) Annual Leave, Sickness and TOIL Figures to May 2026
- b) Grievance Monitoring Report

10. Matters Arising for Report at the Next Meeting