

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026**REPORT FOR DECISION****REPLACEMENT OF PENLEE PARK SIGNAGE**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
		✓				✓

Recommendation:

1. Subject to the Council's future consideration of a proposed Cornish Language Policy, the signage across Penlee Park be replaced, taking into account the current guidance on park usage; and
2. Drafts of the proposed signage be returned to this Committee for approval.
3. Should the replacement not be possible from the existing Penlee Park Maintenance budget, quotes be returned to this Committee to explore options for funding said replacement(s).

Background:

The Signage around Penlee Park is outdated and no longer fits consistently with other signage installed by Penzance Council across its other sites. The signage appears to be over fifteen years old and would benefit from an update to include site guidelines around usage.

The current signage is wooden framed and not protected by any anti vandal / graffiti resistant coatings and as such any damage / vandalism can be time consuming and costly to repair.

Areas which have been identified for updating include guidance around use of bikes / scooters in the park, emergency location and contact information and the use of barbecues.

Consideration must be given to "enforceability" of any site rules and it is intended that draft signage is returned to the committee for approval before progressing.

Ben Bros gall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026**REPORT FOR DECISION****REPLACEMENT OF PENLEE PARK ENTRANCE GATES**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
						✓

Recommendation:

Quotes be obtained for replacement gates at the Penlee Café entrance to Penlee Park and the gates between the Penlee Centre Lane and Penlee Park

Background:

Following completion of the Penlee Café project some damaged was sustained to the Penlee Park gates and the gates in the lane between the office and Penlee Park.

As a result, it is recommended that quotes are progressed for replacement.

There are opportunities that could be realised with both sets of gates, the gates between the office lane and the park could be made both more secure and improve accessibility for Council vehicles moving to and from the office compound.

The park entrance gates adjacent to the Penlee Café would benefit from being improved to match the metal gates at the existing Morrab Road and Trewithen Road Entrances. Arguably this would be more appropriate for this entrance following completion of the Coach House Project.

As unbudgeted expenditure, the quotes would need to be returned to committee to assess potential sources of funding.

Ben Bros gall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026**REPORT FOR DECISION****REPLACEMENT PLAY EQUIPMENT AT ALEXENDRA PLAY PARK**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
						✓

Recommendation:

The use of up to £4,676 from the Alexandra Play Park earmarked reserve, to replace two existing “springer” items with one parent and toddler swing set, be approved.

Background:

Following further incidents of vandalism, two “springer” play equipment items have been damaged beyond repair. Unfortunately, these items of play equipment, whilst popular, are very susceptible to damage / misuse and vandalism.

In light of the above, efforts have been made to source alternative play items that are less susceptible to damage and costly repair / replacement.

One of the most popular “new” items of equipment that have been installed across the Council’s play areas is the parent and toddler swing set. One of these has been installed in Penlee Park recently and it has proved to be very popular, with users able to sit on the same swing as their children.

Alexandra Play Park does not currently have one of these swing sets and it is felt that it would be a valuable addition to the place space.

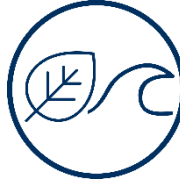
The balance of the Alexandra Play Park ear marked reserve currently stands at £88,705.

Ben Brosgall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026

REPORT FOR DECISION

**INFORMAL MEETING TO DEVELOP PROPOSALS FOR PRINCESS MAY
RECREATION GROUND**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
		✓				✓

Recommendation:

An informal meeting(s) of this Committee be held to develop proposals for future works at the Princess May Recreation Ground, as detailed in this report.

Background:

Following the Devolution of Princess May Recreation Ground from Cornwall Council to Penzance Council a large amount of safety work has been undertaken at the site. Much of this work has been necessary due to the condition of the site at handover.

Addressing these safety issues has been an initial step. However the age and condition of the site installations must be acknowledged and a plan presented back to this Committee and/or the Council to progress the refurbishment of the skate bowl area, play park and multi-use games space. Whilst there will be opportunities to look at other developmental areas for the site, the initial focus will be centred on these items to ensure that a safe and welcoming space is provided as well as mitigating any unnecessary risk to the Council.

Ben Bros gall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026**REPORT FOR DECISION****CLEANING OF SKATE BOWL AT PRINCESS MAY RECREATION GROUND**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
						✓

Recommendation:

The use of up to £1,750 of the Princess May Recreation Ground ear marked reserve, to undertake a “Doffs” clean of the skate bowl surface at Princess May Recreation Ground, be approved.

Background:

Following the successful completion of the statue and memorial cleaning contract utilising a “Doffs” cleaning system, it is recommended that an initial trial treatment is progressed at the Princess May Rec skate bowl.

The cleaning of the statue and memorials was well received with many positive comments received about how clean the statues and memorials looked afterwards, whilst also using a less abrasive cleaning technology.

Princess May Recreation ground skate bowl presents a number of challenges for the Council, and one of those is cleaning and removing the regularly applied graffiti from the skate surface. This is complicated even more with the deterioration seen to the surface of the bowl, limiting the amount of the more aggressive cleaning techniques utilised across other Council sites.

After the piece of work completed across the statues and memorials, a quote has been received to trial the cleaning method at the Princess May Skate bowl. A further report will be brought to this Committee to assess the effectiveness of the cleaning method and the viability of future programming of cleaning activity throughout the year (quarterly for example).

Ben Bros gall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026**REPORT FOR DECISION****VIREMENTS OF FUNDS FOR WELLFIELDS CAR PARK**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
			✓			✓

Recommendation:

1. A virement of £1,700 be made from the Wellfield's Car Park earmarked reserve to the Wellfield's Car Park – Maintenance budget (1060/4).
2. Should it be necessary during this financial year, the use of up to £1,000 from the Wellfield's Car Park earmarked reserve, to fulfil maintenance and contract obligations, be approved.

Background:

A CCTV Drainage survey was completed in Wellfield's Car Park to help to inform the future layout configuration changes. At the time, this was costed incorrectly against the maintenance budget line when it should have been funded from reserves as part of the car park project work.

As a result of this, budget line 1060/4 is showing as being overspent by £878.57 with additional contract costs expected over the rest of the financial year.

It is recommended that the £1,700 for the drainage CCTV survey is vired back to the budget line to correct this mistake and rebalance the budget line to £821.43.

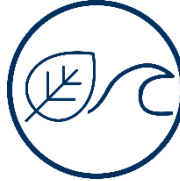
In addition to this, and following conversation with Penzance Council's Finance Officer, it is recommended that up to a further £1,000 is approved to be utilised from the Wellfield's Car Park Earmarked reserve to support maintenance activity across the site should it be required. Where possible, underspends will be utilised from other Wellfield's Car Park budget lines.

Ben Bros gall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026

REPORT FOR DECISION

**DISCONTINUATION OF QUARTERLY PERMITS AND OFF STREET PARKING
ORDER FOR WELLFIELDS CAR PARK**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
			✓			✓

Recommendation

1. Quarterly permits for the Wellfields Car Park be discontinued at such a time that the necessary changes can be made to the Wellfields Car Park Off-street Parking Order;
2. Subject to (1.) above, a quote, including the estimated timeframes, be obtained for a full review of the existing Off-street Parking Order for Wellfields Car Park; and
3. Subject to (1.) above, a comparable quote, including the estimated timeframes, be obtained for a Deed of Variation specifically relating to parking charges in Wellfields Car Park

Background:

Penzance Council last completed a review and update of its car parking order in 2020. Since this time, charges have remained the same across Wellfield's Car Park.

In response to requests from Penzance Councillors to review income generated by Wellfield's Car Park, this Committee has resolved that quarterly parking permits be reviewed.

Financial assessment suggests that the quarterly permits are no longer viable for the Council when offering 24-hour parking for approximately £1.12 per day. When taking into account the officer time required to support the programme, it no longer appears appropriate to continue this service.

A number of permit holders are nearby residents, and whilst it is not the primary function of a public car park to provide off-street parking support for residential

properties, these residents are still supported by Penzance Council with parking in Wellfield's Car Park free from 16:00pm – 09:00am the following day (Mon – Sat) and free parking all day on a Sunday.

Price and many other changes in Council operated car parks follow a prescribed legal process with statutory timeframes in place for advertising changes and consultation. To assess the best route to progress this matter, quotes, timeframes and details of any differences between the two options should be obtained before progressing.

Ben Bros gall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026**REPORT FOR DECISION****END OF LEASE COSTS ASSOCIATED WITH VAN HIRE**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
		✓	✓			

Recommendation:

The use of up to £1,725 from the Machinery Replacement earmarked reserve, to fund the end of lease costs for the two electric Citroen Berlingos, be approved.

Background:

The lease contract for the two electric Citroen Berlingo's utilised by the Leisure and Amenities team have come to end of their current lease.

Once the vehicles have been returned to the supplier the vehicles are appraised by their in-house team and any applicable charges are applied for cleaning and minor damage.

The total charge for damages to the two vehicles is £1,725. This equates to £287.50 of costs per year.

The two vehicles have been replaced with two Kia PV5 electric commercial vans, with a larger load capacity and better electric range. The contract lease cost of each of the new vehicles is also marginally lower than the outgoing Citroen Berlingo contracts.

Ben Bros gall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026**REPORT FOR DECISION****WET POUR REPAIRS TO PRINCESS MAY RECREATION GROUND**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
			✓		✓	

Recommendation:

The use of up to £4,500 from the Princess May Recreation Ground earmarked Reserve, to undertake wet pour repair work, be approved.

Background:

The Play Equipment at Princess May Recreation Ground has been installed on / in a wet pour play equipment surface. This surface helps to provide cushioning from slips or falls around the play equipment items.

The wet pour was in poor condition at handover and despite attempts to keep the area cleaner and free from debris the condition of the wet pour surface has deteriorated further.

It is now felt that the edges of the wet pour surface have deteriorated to such a point that they are not far from constituting their own trip hazard within the play area itself.

A quote has been received to replace 40 linear metres of wet pour with new edging blended in with the old wet pour surface. The quote includes a sum for the removal and disposal of the existing failed sections of wet pour.

Ben Bros gall
Leisure and Amenities Manager

LEISURE AND AMENITIES COMMITTEE – 17 AUGUST 2026**REPORT FOR DECISION****REPLACEMENT PLAY EQUIPMENT AT PENLEE PARK**

Our Culture	Our Decision Making	Our Environment	Our Money	Our People	Our Places	Our Resilience & Wellbeing
						
						✓

Recommendation:

The use of up to £6,500 from the Penlee Park Play Equipment earmarked reserve, to undertake the replacement of two swing set frames within Penlee Park, be approved.

Background:

Two swing set frames within the Penlee Park play area are beginning to show signs of deterioration. Rather than wait for these supports to fail, officers would like to proactively replace the two swing set frames within the park. The swing assemblies and the seats themselves have been replaced within the last twelve months so the frames are the only elements that would be replaced.

It is recommended that the replacement swing frames are installed on galvanised metal legs which will help protect the wooden frames from deterioration in the future.

One quote has been received so far within the budget identified in the recommendation to this report, and this includes the removal and disposal of the old, timber frames. Approving the amount in the recommendation will allow additional quotes to be sourced before appointing a contractor and progressing the replacement activity.

The Penlee Park Play Equipment earmarked reserve currently stands at £86,000.

Ben Bros gall
Leisure and Amenities Manager