

MINUTES OF THE LEISURE AND AMENITIES COMMITTEE MEETING held in the Alverne Room, St John's Hall, Alverton Street, Penzance on Monday 17 August 2026 at 7:00pm.

PRESENT

Councillors NC Broadhurst (Chair)
 PM Hadley (Vice-Chair)

B Jackson
PL Jameson
P Lapin
PA Law

PI Osborne
DM Paul
P Young

Also present: James Hardy (Town Clerk), Ben Brosgall (Leisure and Amenities Manager), Cal Bagshaw (Corporate Services Manager) and Laura Prisk (Corporate Services Officer).

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor How.

Councillors Power, Reed and Smart-Knight were absent without having provided apologies.

12. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

13. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

14. PUBLIC PARTICIPATION

There was no public participation.

15. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters for consideration.

16. MINUTES OF THE MEETING HELD ON 22 JUNE 2026

Having been circulated, it was

RESOLVED that the Minutes of the meeting held on 22 June 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Paul; seconded: Councillor Jameson)

Vote; Seven in favour. Three abstentions.

17. REPORTS FOR DECISION

(a) Replacement of Penlee Park Signage

The signage around Penlee Park was outdated and no longer consistent with other signage installed by Penzance Council across its other sites. The current signage was wooden framed and not protected by any anti vandal and/or graffiti resistant coatings and any damage could therefore be time consuming and costly to repair.

It was therefore recommended that the signage be replaced.

During the debate, Members discussed the inclusion of the Cornish Language on signage and suggested that this should be treated as a priority.

Following consideration, it was unanimously

RESOLVED that

1. Subject to the Council's future consideration of a proposed Cornish Language Policy, the signage across Penlee Park be replaced, taking into account the current guidance on park usage; and
2. Drafts of the proposed signage be returned to this Committee for approval.
3. Should the replacement not be possible from the existing Penlee Park Maintenance budget, quotes be returned to this Committee to explore options for funding said replacement(s).

(Proposed: Councillor Osborne; seconded: Councillor Jameson)

(b) Replacement of Penlee Park Entrance Gates

During the construction phase of the Coach House Café project some damage was caused to both the Penlee Park gates and the gates in the lane adjacent to the Penlee Centre. As a result, it was recommended that quotes were sought for their replacement.

Following consideration, it was unanimously

RESOLVED that quotes be obtained for replacement gates at the Penlee Café entrance to Penlee Park and the gates between the Penlee Centre lane and Penlee Park

(Proposed: Councillor Jameson; seconded: Councillor Osbone)

(c) Replacement Play Equipment at Alexandra Play Park

Following some incidents of vandalism, two "springer" play equipment items at Alexandra Play Park had been damaged beyond repair. While popular, these items of play



equipment were susceptible to damage, misuse and vandalism. Efforts had therefore been made to source alternative play items which were less susceptible to damage and further details were provided within the report.

Following consideration, it was unanimously

RESOLVED that the use of up to £4,676 from the Alexandra Play Park earmarked reserve, to replace two existing “springer” items with one parent and toddler swing set, be approved.

(Proposed: Councillor Jackson; seconded: Councillor Paul)

(d) **Informal Meeting(s) to Develop Proposals for Princess May Recreation Ground**

The age and condition of the site installations at the Princess May Recreation Ground necessitated the development of a plan in order to progress the refurbishment of the skate bowl area, play park and multi-use games space. It was therefore recommended that an informal meeting of the Committee be held to develop proposals for future works at the site.

During the debate, Members suggested that volunteers and users of the Princess May Recreation Ground be invited to provide their views on future proposals and developments of the site.

Following consideration, it was unanimously

RESOLVED that an informal meeting(s) of this Committee be held to develop proposals for future works at the Princess May Recreation Ground, as detailed in the report.

(Proposed: Councillor Paul; seconded: Councillor Hadley)

(e) **Cleaning of Skate Bowl at Princess May Recreation Ground**

Following the successful completion of the statue and memorial cleaning contract utilising a “Doffs” cleaning system, it was recommended that an initial trial treatment was progressed at the Princess May Recreation Ground skate bowl. Further detail was set out in the report.

Following consideration, it was unanimously

RESOLVED that the use of up to £1,750 of the Princess May Recreation Ground earmarked reserve, to undertake a “Doffs” clean of the skate bowl surface at Princess May Recreation Ground, be approved.

(Proposed: Councillor Hadley; seconded: Councillor Osborne)

(f) **Virements of Funds for Wellfields Car Park**

A CCTV Drainage survey was completed in Wellfields Car Park to help to inform future layout configuration changes. At the time, this was costed incorrectly against the maintenance budget line when it should have been funded from reserves as part of the

car park project work. As a result of this, budget line 1060/4 was overspent by £878.57 with additional contract costs expected during the rest of the financial year.

It was therefore recommended that £1,700 for the drainage CCTV survey was vired back to the budget line to rebalance the budget.

It was further recommended that up to a further £1,000 be utilised from the Wellfield's Car Park Earmarked reserve to support maintenance activity across the site, should it be required.

Following consideration, it was unanimously

RESOLVED that

1. A virement of £1,700 be made from the Wellfield's Car Park earmarked reserve to the Wellfield's Car Park – Maintenance budget (1060/4).
2. Should it be necessary during this financial year, the use of up to £1,000 from the Wellfield's Car Park earmarked reserve, to fulfil maintenance and contract obligations, be approved.

(Proposed: Councillor Law; seconded: Councillor Young)

(g) **Discontinuation of Quarterly Permits and Off Street Parking Order for Wellfields Car Park**

In response to requests from Councillors to review income generated by Wellfields Car Park, the Committee previously resolved that quarterly parking permits be reviewed.

When taking into account the officer time required to support the administration of quarterly permits, financial assessment suggested that they were no longer viable for the Council, particularly as they offered 24-hour parking for approximately £1.12 per day.

However, any changes to pricing in Council operated car parks followed a prescribed legal process with statutory timeframes in place for consultation and advertising. To assess the optimum route to progress the matter, quotes, timeframes and details of any differences between potential options would be obtained prior to further steps being taken

Following consideration, it was unanimously

RESOLVED that

1. Quarterly permits for the Wellfields Car Park be discontinued at such a time that the necessary changes can be made to the Wellfields Car Park Off-street Parking Order;
2. A quote, including the estimated timeframes, be obtained for a full review of the existing Off-street Parking Order for Wellfields Car Park; and



3. A comparable quote, including the estimated timeframes, be obtained for a Deed of Variation specifically relating to parking charges in Wellfields Car Park.

(Proposed: Councillor Osborne; seconded: Councillor Jameson)

(h) End of Lease Costs Associated with Van Hire

The lease contract for the two electric Citroen Berlingos utilised by officers had now ended. Once the vehicles had been returned to the supplier they were then appraised by their in-house team and any applicable charges were applied for cleaning and minor damage.

The total charge for damages to the two vehicles was £1,725 and it was recommended that this was funded from the Machinery Replacement earmarked reserve.

Following consideration, it was unanimously

RESOLVED that the use of up to £1,725 from the Machinery Replacement earmarked reserve, to fund the end of lease costs for the two electric Citroen Berlingos, be approved.

(Proposed: Councillor Jameson; seconded: Councillor Hadley)

(i) Wet Pour Repairs to Princess May Recreation Ground

The play equipment at Princess May Recreation Ground had been installed on a 'wet pour' surface which helped to provide cushioning from slips or falls around the play equipment items. However, the edges of the surface had deteriorated to such an extent that they would soon constitute a own trip hazard.

A quote had been received to replace forty linear metres of 'wet pour' surface with new edging blended in with the old surface. The quote also included a sum for the removal and disposal of the existing failed sections.

Following consideration, it was unanimously

RESOLVED that the use of up to £4,500 from the Princess May Recreation Ground earmarked Reserve, to undertake wet pour repair work, be approved.

(Proposed: Councillor Law; seconded: Councillor Osborne)

(j) Replacement Play Equipment at Penlee Park

Two swing set frames within the Penlee Park play area were beginning to show signs of deterioration and it was recommended that they be replaced. The swing assemblies and the seats themselves had been replaced within the preceding twelve months and so the frames were the only elements which required replacement.

It was recommended that the replacement swing frames were installed on galvanised metal legs to protect the wooden frames from deterioration in the future.



During the debate, Members discussed gathering feedback from users and assessing the popularity and usage of the park.

Following consideration, it was unanimously

RESOLVED that the use of up to £6,500 from the Penlee Park Play Equipment earmarked reserve, to undertake the replacement of two swing set frames within Penlee Park, be approved.

(Proposed: Councillor Paul; seconded: Councillor Jackson)

18. REPORTS FOR INFORMATION

- (a) Operational Performance Report
- (b) Budget Comparison Report
- (c) Newlyn Telephone Box Update

19. MATTERS ARISING FOR REPORT AT THE NEXT MEETING

There were no matters arising for report at the next meeting.

The meeting closed at 7:44 pm

Chair
12 October 2026