MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 22 July 2026 in the Alverne Room, St John's Hall, Alverton Street, Penzance.

PRESENT JS Power (Chair)
SJ Reynolds (Vice-Chair)

KM Baker
PM Hadley (as substitute)
B Jackson
PI Osborne
DM Paul

Also present: James Hardy (Town Clerk) and Elliot Ridington (Democratic Services and Governance Officer).

32. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Law and Wilson.

Councillor Hadley was acting as substitute for Councillor Law.

33. DECLARATIONS OF INTEREST

In accordance with the Council's Code of Conduct:-

Councillor Reynolds declared a non-registerable interest in Application(s) No. 5 – PA26/04218 & PA26/04228 'Proposed change of use of parts of Nancealverne House and grounds to a mixed residential (short term lets and unrestricted residential use), public open house/open gardens and associated events, training and events use including wedding ceremonies and use of land for temporary marquee areas (Sui Generis), temporary overflow parking and minor associated works. Nancealverne, Heamoor' as he had helped during the development of the project and then left the meeting for the duration of that item and the respective public participation.

34. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No written requests for dispensation had been received.

35. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

36. TO APPROVE THE MINUTES OF THE MEETING HELD ON 1 JULY 2026

Following consideration, it was

RESOLVED that the Minutes of the meeting held on 1 July 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Reynolds; seconded: Councillor Osborne)

Vote; Councillors Baker, Jackson, Osborne, Paul and Reynolds in favour. Councillors Hadley and Power abstained.

37. PUBLIC PARTICIPATION

Four members of the public were in attendance who spoke in opposition to Application No. 1 – PA26/04346 'Proposed development for the construction of 36 residential dwellings; 7 mixed use commercial units, including use classes E (Commercial Business and Service Uses), and Sui Generis (hot food takeaways, live work, and drinking establishments) (Class E and Sui Generis uses to comprise up to 423sq metres gross); works to the public realm to include pedestrianisation of Coinagehall street and the redevelopment of St Anthonys Gardens and car park; accessible access from Battery Road to Coinagehall Street, public seating; landscaping; engineering works (including drainage); demolition; and associated infrastructure for all uses with variation of Condition 2 and removal of Condition 3 in respect of decision PA23/08659 dated 29.05.25 Land At Coinagehall Street, Penzance'

Two members of the public were in attendance who spoke in favour of Application No. 1 – PA26/04346 'Proposed development for the construction of 36 residential dwellings; 7 mixed use commercial units, including use classes E (Commercial Business and Service Uses), and Sui Generis (hot food takeaways, live work, and drinking establishments) (Class E and Sui Generis uses to comprise up to 423sq metres gross); works to the public realm to include pedestrianisation of Coinagehall street and the redevelopment of St Anthonys Gardens and car park; accessible access from Battery Road to Coinagehall Street, public seating; landscaping; engineering works (including drainage); demolition; and associated infrastructure for all uses with variation of Condition 2 and removal of Condition 3 in respect of decision PA23/08659 dated 29.05.25 Land At Coinagehall Street, Penzance'

A member of the public was in attendance who spoke in favour of Application No. 5 - PA26/04218 / PA26/04228 'Proposed change of use of parts of Nancealverne House and grounds to a mixed residential (short term lets and unrestricted residential use), public open house/open gardens and associated events, training and events use including wedding ceremonies and use of land for temporary marquee areas (Sui Generis), temporary overflow parking and minor associated works. Nancealverne, Heamoor'

38. NEW AND AMENDED PLANNING APPLICATIONS

Following consideration, it was unanimously

RESOLVED that the comment of 'no objection' to the planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Paul; seconded: Councillor Jackson)

The Committee then considered, in total, ten new and amended planning applications and its comments and votes are as detailed below:-

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker PM Hadley B Jackson PI Osborne DM Paul
1.	PA26/04346	Emma Rogers Treveth Development LLP	Proposed development for the construction of 36 residential dwellings; 7 mixed use commercial units, including use classes E (Commercial Business and Service Uses), and Sui Generis (hot food takeaways, live work, and drinking establishments) (Class E and Sui Generis uses to comprise up to 423sq metres gross); works to the public realm to include pedestrianisation of Coinagehall street and the redevelopment of St Anthonys Gardens and car park; accessible access from Battery Road to Coinagehall Street, public seating; landscaping; engineering works (including drainage); demolition; and associated infrastructure for all uses with variation of Condition 2 and removal of Condition 3 in respect of decision PA23/08659 dated	1. This Committee notes that:- i) The provision of eleven affordable units was presented by Cornwall Council officers as the 'key public benefit' of the original application when it was considered by the West Sub-Area Planning Committee at its meeting held on 29 April 2024.	**Unanimous.**

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker PM Hadley B Jackson PI Osborne DM Paul
			29.05.25 **Land At Coinagehall Street, Penzance**	ii) The removal of the S.106 agreement would release the applicant from any legal obligation to deliver the affordable provision. iii) Securing 'Social and Affordable Homes Programme' funding for the affordable provision is not certain, leading to a risk that the 'key public benefit' of the	

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker PM Hadley B Jackson PI Osborne DM Paul
				scheme will not be delivered. iv) The financial viability assessment which has been provided fails to adequately reflect; a) the lower profit margins expected by Treveth as a publicly owned entity working for the people of Cornwall; or b) the financing arrangements between Cornwall	

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker PM Hadley B Jackson PI Osborne DM Paul
				Council and Treveth. 2. In light of points i) to iv) above, this Committee:- i) Objects to the removal of Condition 3 due to conflict with the aims and intentions of Policy 8 of the Cornwall Local Plan. ii) Calls upon Treveth and	

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker PM Hadley B Jackson PI Osborne DM Paul
				Cornwall Council to enter into urgent negotiations to agree funding arrangements to enable the legally binding S.106 affordable provision to be retained, to the benefit of the residents of the Penzance parish.	

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker PM Hadley B Jackson PI Osborne DM Paul
				Proposed - Cllr Reynolds **Seconded - Cllr Paul**	
2.	PA26/04217	Mr Mark Chadwick	Works to Trees covered by a Tree Preservation Order (TPO) - T1 - Dead Elm, G1 - Cypress, T2 - Bay, G2 - Sycamore, T3 - Sycamore, T4 - Bay, T5 - Bay, T6 - Sycamore, T7 - Fell all to ground level. **Alverton House, Alverton Road, Penzance**	This application had already been determined by the Local Planning Authority and so was not considered by the Planning Committee.	**N/A**
3.	PA26/04012	Mr Noah Werth	Two-storey rear extension with variation of condition 2 of decision PA24/06874 dated 18.12.2024. **8 Lariggan Crescent, Penzance**	No objection. **Proposed - Cllr Reynolds** **Seconded - Cllr Osborne**	**Unanimous.**
4.	PA26/04231	Mrs J Scruton	Construction of Juliet balcony and associated works. **Flat 8, The Malt House, Chywoone Hill, Newlyn**	Objection on the grounds that the proposal will result in:-	**Unanimous.**

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker PM Hadley B Jackson PI Osborne DM Paul
				1. The overlooking of the neighbouring property; and 2. The addition of a full balcony to the main publicly visible elevation at the detriment of an historic building within the Newlyn Conservation Area. **Proposed - Cllr Reynolds** **Seconded - Cllr Paul**	
5.	PA26/04218 AND PA26/04228 **LISTED BLDG**	Mrs Cathy Woolcock Cornwall Heritage Trust	Proposed change of use of parts of Nancealverne House and grounds to a mixed residential (short term lets and unrestricted residential use), public open house/open gardens and associated events, training and events use including wedding ceremonies and use of	No objection. **Proposed - Cllr Power** **Seconded - Cllr Jackson**	**Unanimous. (Councillor Reynolds was not present for this item.)**

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker PM Hadley B Jackson PI Osborne DM Paul
			land for temporary marquee areas (Sui Generis), temporary overflow parking and minor associated works. **Nancealverne, Heamoor**		
6.	PA26/04640	Ms. Elizabeth Lambourn	Re-construction of domestic garage on a slightly larger footprint. **Frenchmans Watch, Elms Close Terrace, Newlyn**	No objection. **Proposed - Cllr Reynolds** **Seconded - Cllr Osborne**	**Councillors Baker, Jackson, Osborne, Paul, Power and Reynolds in favour. Councillor Hadley abstained.**
7.	PA26/04294	Mr & Mrs Sherlock	Replacement of Single Storey Side Extension, Replacement of Garden Outbuilding & Associated Works. **Green Hedges, Raginnis Hill, Mousehole**	No objection. **Proposed - Cllr Reynolds** **Seconded - Cllr Paul**	**Unanimous.**
8.	PA26/04405 **LISTED BLDG**	Mr W Chapman	Partial removal of existing ceilings at second floor level within the main house, raise level and reinstate ceilings at higher internal level with like for like traditional	No objection. **Proposed - Cllr Jackson** **Seconded - Cllr Osborne**	**Unanimous.**

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker PM Hadley B Jackson PI Osborne DM Paul
			materials. **Trereife House, Penzance**		
9.	PA26/04772	Cher Varya, Chery Varya Commercial Limited	Non-material amendment in relation to decision notice PA26/09332 dated 19.03.2026 for amendment to the approved external materials. **10-13 Causewayhead, Penzance, TR18 2SN**	No objection. **Proposed - Cllr Osborne** **Seconded - Cllr Hadley**	**Unanimous.**
10.	PA26/04043	Ms Stevie McCrindle	Boundary wall with granite posts, wrought iron gate and railings. Carry out repairs following vehicular impact. **Bal Farmhouse, Gulval**	No objection. **Proposed - Cllr Osborne** **Seconded - Cllr Hadley**	**Unanimous.**

39. TO NOTE ANY RESPONSES PROVIDED UNDER THE 'LOCAL COUNCIL PROTOCOL'

Since the last meeting of the Committee, the following response had been provided in relation to applications considered under the Local Council Protocol:-

PA26/01943 & PA26/01942 – Replacement windows - Cornerways, 5 Leskinnick Street. Penzance.

'Penzance Council 'agrees to disagree' with the Planning Officers recommendation for refusal.'

(Members were not consulted as, due to this being a 'householder' application, there was no opportunity to request that the matter was determined by the West Sub-Area Planning Committee, meaning that the only option available was to 'agree to disagree')

40. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

Following consideration, it was unanimously

RESOLVED that Councillor Reynolds be appointed to represent the views of Penzance Council at any future meeting of the appropriate Planning Committee of Cornwall Council convened to consider the following application:-

PA26/04346 - Proposed development for the construction of 36 residential dwellings; 7 mixed use commercial units, including use classes E (Commercial Business and Service Uses), and Sui Generis (hot food takeaways, live work, and drinking establishments) (Class E and Sui Generis uses to comprise up to 423sq metres gross); works to the public realm to include pedestrianisation of Coinagehall street and the redevelopment of St Anthonys Gardens and car park; accessible access from Battery Road to Coinagehall Street, public seating; landscaping; engineering works (including drainage); demolition; and associated infrastructure for all uses with variation of Condition 2 and removal of Condition 3 in respect of decision PA23/08659 dated 29.05.25 Land At Coinagehall Street, Penzance

(Proposed: Councillor Osborne; seconded: Councillor Jackson)

41. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

Meeting closed at 7:53 pm

Chair
12 August 2026

MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 12 August 2026 in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance.

PRESENT SJ Reynolds (Vice-Chair in the chair)

KM Baker
B Jackson
PA Law
DM Paul

Also present: Elliot Ridington (Democratic Services and Governance Officer).

42. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Osborne, Power and Wilson.

43. DECLARATIONS OF INTEREST

In accordance with the Council's Code of Conduct:-

Councillor Reynolds declared a non-registerable interest in Application No. 4 – PA26/05021 / PA26/05022, *'Proposed signage to external elevations of the building. Market House, Market Place, Penzance'* as a director of the Penzance Regeneration Company, the applicant.

44. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

Councillor Reynolds had submitted a written request for dispensation to remain in the meeting while Application No. 4 – PA26/05021 / PA26/05022, '*Proposed signage to external elevations of the building. Market House, Market Place, Penzance'*, was considered, but not to vote nor speak, save to answer any questions which the Members of the Committee may have had.

Following consideration, it was unanimously

RESOLVED that, in accordance with Standing Order 15(m), Councillor Reynolds be granted a dispensation in respect of Application No. 4 – PA26/05021 / PA26/05022, *'Proposed signage to external elevations of the building. Market House, Market Place, Penzance'*, for the duration of its consideration but that this dispensation solely provide for remaining in the meeting and not for taking part in either the vote or the debate, save to provide points of clarification.

(Proposed: Councillor Law; seconded: Councillor Baker)

(Councillor Reynolds was not present for this item.)

45. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

46. TO APPROVE THE MINUTES OF THE MEETING HELD ON 22 JULY 2026

Following consideration, it was

RESOLVED that the Minutes of the meeting held on 22 July 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Reynolds; seconded: Councillor Paul)

Vote; Councillors Baker, Jackson, Paul and Reynolds in favour. Councillor Law abstained.

47. PUBLIC PARTICIPATION

There was no public participation.

48. NEW AND AMENDED PLANNING APPLICATIONS

Following consideration, it was

RESOLVED that the comment of ‘no objection’ to the planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Jackson; seconded: Councillor Paul)

The Committee then considered, in total, five new and amended planning applications and its comments and votes are as detailed below:-

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: SJ Reynolds (Vice-Chair) KM Baker B Jackson PA Law DM Paul
1.	PA26/04918	Mr & Mrs AJ McGrath	Existing bungalow roof raised for additional accommodation, modest single storey rear extension to rear and car port to side. General thermal upgrades with new external insulation and material finishes alongside on side harvesting to create low energy family home. **3 Alexandra Gardens, Penzance**	Objection on the following grounds:- 1. The proposed replacement of the lawn with granite sets, leading to an increase in flood risk within Flood Zone 3. 2. The detrimental effect on the street scene by virtue of the proposed increase in height which is out of keeping with the uniformity of existing properties on the street. **Proposed - Cllr Reynolds** **Seconded - Cllr Jackson**	**Unanimous.**

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: SJ Reynolds (Vice-Chair) KM Baker B Jackson PA Law DM Paul
2.	PA26/04622	Ms Ali Golding	Internal alterations to main dwelling including addition of balcony and replacement of existing outbuilding with office/ancillary accommodation and construction of garden shed. **Outalong, 33 North Corner, Newlyn**	No objection subject to the proposed office remaining as ancillary accommodation to the main dwelling and being used solely by the occupiers or non-paying guests of the occupiers of Outalong, 33 North Corner, Newlyn, and at no time being used as a separate residential unit of accommodation. **Proposed - Cllr Reynolds** **Seconded - Cllr Law**	**Unanimous.**
3.	PA26/05249	Mr W Carter	Non Material Amendment in relation to Decision Notice PA26/04023 Dated 20.07.2026 to alter the approved hipped roof to the front extension to a gabled end. **20 Laregan Hill, Penzance**	No objection. **Proposed - Cllr Jackson** **Seconded - Cllr Paul**	**Unanimous**
4.	PA26/05021 AND	PZRC	Proposed signage to external elevations of the building	No objection. However, the view of this Committee is that	**Councillors Baker, Jackson, Law and Paul**

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: SJ Reynolds (Vice-Chair) KM Baker B Jackson PA Law DM Paul
	PA26/05022 **LISTED BLDG**		**Market House, Market Place, Penzance**	the signage on the building should be dual language (English / Kernewek). **Proposed - Cllr Law** **Seconded - Cllr Paul**	**in favour. Councillor Reynolds abstained.**
5.	PA26/04457	Mr And Mrs Simon Cliffe	Change of use of existing guest-house (Class C1) to a single residential dwelling (Class C3). No physical alterations proposed. **Tamara Guest House, 29 Lannoweth Road, Penzance**	No objection. **Proposed - Cllr Reynolds** **Seconded - Cllr Law**	**Unanimous.**

49. TO NOTE ANY RESPONSES PROVIDED UNDER THE 'LOCAL COUNCIL PROTOCOL'

There had been no responses provided under the 'local council protocol' since the preceding meeting of the Committee.

50. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

51. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

Meeting closed at 7:36 pm

Chair
2 September 2026

MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 2 September 2026 in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance.

PRESENT JS Power (Chair)
SJ Reynolds (Vice-Chair)

KM Baker
B Jackson
PA Law
DM Paul
MA Wilson

Also present: Elliot Ridington (Democratic Services and Governance Officer).

52. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Osborne.

53. DECLARATIONS OF INTEREST

There were no declarations of interest

54. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

There were no written requests for dispensation.

55. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

56. TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 AUGUST 2026

Following consideration, it was

RESOLVED that the Minutes of the meeting held on 12 August 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Paul; seconded: Councillor Law)

Vote; Councillors Baker, Jackson, Law, Paul and Reynolds in favour. Councillors Power and Wilson abstained.

57. PUBLIC PARTICIPATION

There was no public participation.

58. NEW AND AMENDED PLANNING APPLICATIONS

Following consideration, it was unanimously

RESOLVED that Application No. 7 set out within Appendix B to the Agenda, PA26/05584 – 'Works to trees subject to a Tree Preservation Order (TPO), works include remove of tree as it is grown to big. Replace tree with something smaller. 6 Treneere Lane, Heamoor, Penzance', be removed from Appendix B and, instead, considered individually within Appendix A to the Agenda.

(Proposed: Councillor Reynolds; seconded: Councillor Paul)

It was then further, unanimously

RESOLVED that the comment of 'no objection' to the remaining planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Paul; seconded: Councillor Wilson)

The Committee then considered, in total, eight new and amended planning applications and its comments and votes are as detailed below:-

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker B Jackson PA Law DM Paul MA Wilson
1.	PA26/05097	Mr A Macaulay	Expanded circulation space adjoining the public highway and enlarged garden areas to dwellings created under Class Q approval PA21/12646 **Gwel Eglos And Gwel Gwavas Trungle, Paul**	No objection. **Proposed - Cllr Wilson** **Seconded - Cllr Paul**	**Unanimous.**
2.	PA26/04294	Mr & Mrs Sherlock	Replacement of Single Storey Side Extension, Replacement of Garden Outbuilding & Associated Works **Green Hedges, Raginnis Hill, Mousehole**	Objection due to the proposed decking which will result in the overlooking of neighbouring properties. **Proposed - Cllr Paul** **Seconded - Cllr Reynolds**	**Councillors Baker, Law, Paul, Power, Reynolds and Wilson in favour. Councillor Jackson abstained.**
3.	PA26/04350	Mr Robin Allan	Reinstatement of pedestrian access and internal staircase previously leading to the first floor. **Holland and Barrett, 3 Market Place, Penzance**	No objection. **Proposed - Cllr Power** **Seconded - Cllr Reynolds**	**Unanimous.**

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker B Jackson PA Law DM Paul MA Wilson
4.	PA26/04572	Ms Tiffany Gilbert	Installation of a 1800mm vertical fencing around the front garden, with a secure access gate. **20 Polmeere Road, Penzance**	No objection. **Proposed - Cllr Wilson** **Seconded - Cllr Reynolds**	**Unanimous**
5.	PA26/05887	Cher Varya Cher Varya Commercial Limited	Non-material amendment in relation to decision notice PA25/09332 dated 19/03/2026 for amendments to the approved external materials. **10-13 Causeway Head, Causeway Head, Penzance**	No objection. **Proposed - Cllr Law** **Seconded - Cllr Wilson**	**Unanimous.**
6.	PA26/03722 **LISTED BLDG**	Ms Carolyn Kennett Cornwall Heritage Trust	To install a new Cornwall Heritage Trust Black Plaque **Chapel House, 28A Chapel Street, Penzance**	No objection. **Proposed - Cllr Wilson** **Seconded - Cllr Baker**	**Unanimous.**
7.	PA26/05336	Mr & Mrs Billing	Certificate of Lawfulness for an Existing Use of part of the former ground floor retail premises at 31 Market Place, Penzance, as a single self-contained residential	No comment. **Proposed - Cllr Paul** **Seconded - Cllr Jackson**	**Unanimous.**

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker B Jackson PA Law DM Paul MA Wilson
			dwelling (Flat 3, 2 Bread Street, Penzance) **Flat 3, 2 Bread Street, Penzance**		
8.	PA26/05584 **TREES**	Mr Jason Tutty	Works to trees subject to a Tree Preservation Order (TPO), works include remove of tree as it is grown to big. Replace tree with something smaller. **6 Treneere Lane, Heamoor, Penzance**	Objection due to the loss of a mature tree, subject to a preservation order, and the detrimental impact upon both the local habitat and surrounding streetscape. **Proposed - Cllr Reynolds** **Seconded - Cllr Power**	**Unanimous.**

59. TO NOTE ANY RESPONSES PROVIDED UNDER THE 'LOCAL COUNCIL PROTOCOL'

Since the preceding meeting of the Committee, the following response had been provided under the 'local council protocol':-

PA26/00043 - Change of use and conversion with minor extension to the first floor to create 2 flats, replacement windows and doors, replacement roof coverings and all associated works - 11 - 13 The Coombe, Newlyn

'Penzance Council 'agrees to disagree' with the Planning Officer's recommendation for approval.'

(Councillor Reynolds in favour.)

60. UPDATES FROM THE NEIGHBOURHOOD PRIORITIES STATEMENT STEERING GROUP

The Chair of the Steering Group advised that its inaugural meeting had recently taken place and then provided the Committee with the names of its members.

The Group intended to meet with officers from Cornwall Council in order to discuss how best to proceed with the development of the Statement and had considered the optimum dates for the distribution of the initial residents survey.

61. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

62. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

Meeting closed at 7:25 pm

Chair
23 September 2026

MINUTES OF THE ARTS AND CULTURE COMMITTEE MEETING held in the Alverne Room, St John's Hall, Alverton Street, Penzance on Monday 10 August 2026 at 7:00pm.

PRESENT

Councillors: JR Pugh (Chair)

PM Hadley	PI Osborne
PL Jameson	JS Power (as substitute)
PA Law	P Young

Also present: James Hardy (Town Clerk), Anna Renton and Verity Anthony (Directors, Penlee House) and Elliot Ridington (Democratic Services and Governance Officer).

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor How and Smart Knight.

Members were advised that Councillor Power was acting as substitute for Councillor How.

Councillors Marrington, Reed and Trevail were absent without having provided apologies.

2. **ELECTION OF VICE-CHAIR**

It was proposed that Councillor Hadley be appointed Vice-Chair of the Arts and Culture Committee.

(Proposed: Councillor Hadley; seconded: Councillor Jameson)

It was then further proposed that Councillor Young be appointed Vice-Chair of the Arts and Culture Committee.

(Proposed: Councillor Young; seconded: Councillor Law)

Vote; Three in favour of Councillor Hadley. Four in favour of Councillor Young.

It was therefore

RESOLVED that Councillor Young be appointed Vice-Chair of the Arts and Culture Committee.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4. **PUBLIC PARTICIPATION**

There was no public participation.

5. **EXCLUSION OF THE PRESS AND PUBLIC**

There was no confidential business to be transacted.

6. MINUTES OF THE MEETING HELD ON 30 MARCH 2026

Having been circulated, it was

RESOLVED that the Minutes of the meeting held on 30 March 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Hadley; seconded: Councillor Osborne)

Vote; Five in favour. Two abstentions.

7. REPORTS FOR DECISION

(a) Application to Arts Council England's National Portfolio Organisation Scheme – Cornwall Consortium

Penlee House Gallery and Museum had benefited from Arts Council England funding as part of a consortium of Cornish museums in various forms since Major Partner Museum funding began in 2015. Relaunched as National Portfolio Organisation (NPO) funding from 2018 to 2022, the funding was extended for a further year, 2022 to 2023. A successful application to the current round of funding, for 2023 to 2026, was extended for 2026/27 and would be extended for a further year from 2027/28. The application window for the new round of National Portfolio Organisation Funding would open in October 2026, and it was intended to make an application as a consortium of Cornish museums once more.

During the debate, a Member referenced an error within the report which referred to the new round of funding concluding in March 2023 which should, in fact, have been March 2033.

Following consideration, it was unanimously

RESOLVED that

1. The necessary work be undertaken, as part of a consortium of Cornish Museums, to develop an application to Arts Council England for National Portfolio Organisation funding for 2028-2033.

2. A further report be presented to this Committee, at its meeting scheduled to take place on 5 October 2026, regarding the progress of said application prior to its submission.

(Proposed: Councillor Law; seconded: Councillor Osborne)

(b) Virement of Funds from the Penlee House Plant Fund for Plant Maintenance

The plant which managed the air temperature and humidification at Penlee House dated, in the main, to 1997 and continued to deteriorate with areas needing repair and replacement.

Officers had recently received a quote for the replacement of an essential element of the chiller unit, the condenser coil, for £8,998.00. It was therefore recommended that expenditure of £8998.00 from the Penlee House Plant Fund earmarked reserve was approved to enable the replacement of this component.

Following consideration, it was unanimously

RESOLVED that the use of £8,998.00 from the Penlee House Plant Fund earmarked reserve (4995/1/7) be approved for the replacement of condenser coil within the chiller unit at Penlee House Gallery and Museum.

(Proposed: Councillor Osborne; seconded: Councillor Young)

(c) Expenditure from the Penlee House Building Reserve for Building Condition Survey and Redecoration Costs

Roof repair work at the Penlee House Gallery and Museum had been released for public tender and officers hoped that a suitable contractor would be appointed shortly. Once the roof was repaired, there were three areas within the building which would require redecoration and these were detailed within the report. As the Gallery and Museum was closed for the refurbishment of the café and shop area in January 2027, it was hoped that this work could be undertaken during this timeframe.

In addition, an updated, costed, building condition survey was required to enable officers to plan finances and workflow as well as to enable future applications to funders such as the Arts Council England MEND fund. Officers hoped that this survey report would also inform the next steps with regards to the overall plant replacement and/or refurbishment.

Following consideration, it was unanimously

RESOLVED that

1. The use of up to £10,000 from the Penlee House Building Fund earmarked reserve (4995/1/2) be approved for internal building redecoration.

2. Authority to be delegated to the Town Clerk to seek quotations and appoint contractor(s) to undertake said redecoration work.

3. The use of up to £4,000 from the Penlee House Building Fund earmarked reserve (4995/1/2) be approved to commission an updated buildings condition survey.

4. Authority to be delegated to Town Clerk to seek quotations and appoint a contractor to undertake said survey.

(Proposed: Councillor Power; seconded: Councillor Hadley)

8. REPORTS FOR INFORMATION

The following reports for information were noted:-

a) Penlee House Director's Report
b) Report of the 2026 Golowan Festival
c) Flags Project 2026 - Update
d) Budget Comparison Report – 1 April – 31 July 2026

9. MATTERS ARISING FOR REPORT ONLY

Members were informed that a further report would be presented to the next meeting regarding Penlee House Gallery and Museum's application for National Portfolio Organisation funding as part of a consortium of other museums.

Finally, the Committee wished to thank the Co-Director / Visitor Experience & Retail Manager of the Penlee House Gallery and Museum, for all of her hard work and dedication since she had been in post, as she would soon be leaving Penzance Council for pastures new.

The meeting closed at 7:52 pm

Chair
5 October 2026

MINUTES OF THE LEISURE AND AMENITIES COMMITTEE MEETING held in the Alverne Room, St John's Hall, Alverton Street, Penzance on Monday 17 August 2026 at 7:00pm.

PRESENT

Councillors	NC Broadhurst (Chair)	
	PM Hadley (Vice-Chair)	
	B Jackson	PI Osborne
	PL Jameson	DM Paul
	P Lapin	P Young
	PA Law	

Also present: James Hardy (Town Clerk), Ben Brosgall (Leisure and Amenities Manager), Cal Bagshaw (Corporate Services Manager) and Laura Prisk (Corporate Services Officer).

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor How.

Councillors Power, Reed and Smart-Knight were absent without having provided apologies.

12. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

13. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

14. PUBLIC PARTICIPATION

There was no public participation.

15. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters for consideration.

16. MINUTES OF THE MEETING HELD ON 22 JUNE 2026

Having been circulated, it was

RESOLVED that the Minutes of the meeting held on 22 June 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Paul; seconded: Councillor Jameson)

Vote; Seven in favour. Three abstentions.

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17. REPORTS FOR DECISION

(a) Replacement of Penlee Park Signage

The signage around Penlee Park was outdated and no longer consistent with other signage installed by Penzance Council across its other sites. The current signage was wooden framed and not protected by any anti vandal and/or graffiti resistant coatings and any damage could therefore be time consuming and costly to repair.

It was therefore recommended that the signage be replaced.

During the debate, Members discussed the inclusion of the Cornish Language on signage and suggested that this should be treated as a priority.

Following consideration, it was unanimously

RESOLVED that

1. Subject to the Council's future consideration of a proposed Cornish Language Policy, the signage across Penlee Park be replaced, taking into account the current guidance on park usage; and

2. Drafts of the proposed signage be returned to this Committee for approval.

3. Should the replacement not be possible from the existing Penlee Park Maintenance budget, quotes be returned to this Committee to explore options for funding said replacement(s).

(Proposed: Councillor Osborne; seconded: Councillor Jameson)

(b) Replacement of Penlee Park Entrance Gates

During the construction phase of the Coach House Café project some damage was caused to both the Penlee Park gates and the gates in the lane adjacent to the Penlee Centre. As a result, it was recommended that quotes were sought for their replacement.

Following consideration, it was unanimously

RESOLVED that quotes be obtained for replacement gates at the Penlee Café entrance to Penlee Park and the gates between the Penlee Centre lane and Penlee Park

(Proposed: Councillor Jameson; seconded: Councillor Osbone)

(c) Replacement Play Equipment at Alexandra Play Park

Following some incidents of vandalism, two "springer" play equipment items at Alexandra Play Park had been damaged beyond repair. While popular, these items of play equipment were susceptible to damage, misuse and vandalism. Efforts had therefore been made to source alternative play items which were less susceptible to damage and further details were provided within the report.

Following consideration, it was unanimously

RESOLVED that the use of up to £4,676 from the Alexandra Play Park earmarked reserve, to replace two existing "springer" items with one parent and toddler swing set, be approved.

(Proposed: Councillor Jackson; seconded: Councillor Paul)

(d) Informal Meeting(s) to Develop Proposals for Princess May Recreation Ground

The age and condition of the site installations at the Princess May Recreation Ground necessitated the development of a plan in order to progress the refurbishment of the skate bowl area, play park and multi-use games space. It was therefore recommended that an informal meeting of the Committee be held to develop proposals for future works at the site.

During the debate, Members suggested that volunteers and users of the Princess May Recreation Ground be invited to provide their views on future proposals and developments of the site.

Following consideration, it was unanimously

RESOLVED that an informal meeting(s) of this Committee be held to develop proposals for future works at the Princess May Recreation Ground, as detailed in the report.

(Proposed: Councillor Paul; seconded: Councillor Hadley)

(e) Cleaning of Skate Bowl at Princess May Recreation Ground

Following the successful completion of the statue and memorial cleaning contract utilising a "Doffs" cleaning system, it was recommended that an initial trial treatment was progressed at the Princess May Recreation Ground skate bowl. Further detail was set out in the report.

Following consideration, it was unanimously

RESOLVED that the use of up to £1,750 of the Princess May Recreation Ground earmarked reserve, to undertake a "Doffs" clean of the skate bowl surface at Princess May Recreation Ground, be approved.

(Proposed: Councillor Hadley; seconded: Councillor Osborne)

(f) Virements of Funds for Wellfields Car Park

A CCTV Drainage survey was completed in Wellfields Car Park to help to inform future layout configuration changes. At the time, this was costed incorrectly against the maintenance budget line when it should have been funded from reserves as part of the car park project work. As a result of this, budget line 1060/4 was overspent by £878.57 with additional contract costs expected during the rest of the financial year.

It was therefore recommended that £1,700 for the drainage CCTV survey was vired back to the budget line to rebalance the budget.

It was further recommended that up to a further £1,000 be utilised from the Wellfield's Car Park Earmarked reserve to support maintenance activity across the site, should it be required.

Following consideration, it was unanimously

RESOLVED that

1. A virement of £1,700 be made from the Wellfield's Car Park earmarked reserve to the Wellfield's Car Park – Maintenance budget (1060/4).

2. Should it be necessary during this financial year, the use of up to £1,000 from the Wellfield's Car Park earmarked reserve, to fulfil maintenance and contract obligations, be approved.

(Proposed: Councillor Law; seconded: Councillor Young)

(g) Discontinuation of Quarterly Permits and Off Street Parking Order for Wellfields Car Park

In response to requests from Councillors to review income generated by Wellfields Car Park, the Committee previously resolved that quarterly parking permits be reviewed.

When taking into account the officer time required to support the administration of quarterly permits, financial assessment suggested that they were no longer viable for the Council, particularly as they offered 24-hour parking for approximately £1.12 per day.

However, any changes to pricing in Council operated car parks followed a prescribed legal process with statutory timeframes in place for consultation and advertising. To assess the optimum route to progress the matter, quotes, timeframes and details of any differences between potential options would be obtained prior to further steps being taken

Following consideration, it was unanimously

RESOLVED that

1. Quarterly permits for the Wellfields Car Park be discontinued at such a time that the necessary changes can be made to the Wellfields Car Park Off-street Parking Order;

2. A quote, including the estimated timeframes, be obtained for a full review of the existing Off-street Parking Order for Wellfields Car Park; and

3. A comparable quote, including the estimated timeframes, be obtained for a Deed of Variation specifically relating to parking charges in Wellfields Car Park.

(Proposed: Councillor Osborne; seconded: Councillor Jameson)

(h) End of Lease Costs Associated with Van Hire

The lease contract for the two electric Citroen Berlingos utilised by officers had now ended. Once the vehicles had been returned to the supplier they were then appraised by their in-house team and any applicable charges were applied for cleaning and minor damage.

The total charge for damages to the two vehicles was £1,725 and it was recommended that this was funded from the Machinery Replacement earmarked reserve.

Following consideration, it was unanimously

RESOLVED that the use of up to £1,725 from the Machinery Replacement earmarked reserve, to fund the end of lease costs for the two electric Citroen Berlingos, be approved.

(Proposed: Councillor Jameson; seconded: Councillor Hadley)

(i) Wet Pour Repairs to Princess May Recreation Ground

The play equipment at Princess May Recreation Ground had been installed on a 'wet pour' surface which helped to provide cushioning from slips or falls around the play equipment items. However, the edges of the surface had deteriorated to such an extent that they would soon constitute a own trip hazard.

A quote had been received to replace forty linear metres of 'wet pour' surface with new edging blended in with the old surface. The quote also included a sum for the removal and disposal of the existing failed sections.

Following consideration, it was unanimously

RESOLVED that the use of up to £4,500 from the Princess May Recreation Ground earmarked Reserve, to undertake wet pour repair work, be approved.

(Proposed: Councillor Law; seconded: Councillor Osborne)

(j) Replacement Play Equipment at Penlee Park

Two swing set frames within the Penlee Park play area were beginning to show signs of deterioration and it was recommended that they be replaced. The swing assemblies and the seats themselves had been replaced within the preceding twelve months and so the frames were the only elements which required replacement.

It was recommended that the replacement swing frames were installed on galvanised metal legs to protect the wooden frames from deterioration in the future.

During the debate, Members discussed gathering feedback from users and assessing the popularity and usage of the park.

Following consideration, it was unanimously

RESOLVED that the use of up to £6,500 from the Penlee Park Play Equipment earmarked reserve, to undertake the replacement of two swing set frames within Penlee Park, be approved.

(Proposed: Councillor Paul; seconded: Councillor Jackson)

18. REPORTS FOR INFORMATION

(a) Operational Performance Report
(b) Budget Comparison Report
(c) Newlyn Telephone Box Update

19. MATTERS ARISING FOR REPORT AT THE NEXT MEETING

There were no matters arising for report at the next meeting.

The meeting closed at 7:44 pm

Chair
12 October 2026

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING held in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance on Monday 7 September 2026 at 7:00 pm.

PRESENT

Councillors

SJ Reynolds (Chair)
PC Trevail (Vice-Chair)

KM Baker
P Lapin
PA Law
PI Osborne
JR Pugh

Also present: Councillor TS Marrington, James Hardy (Town Clerk), Cal Bagshaw (Corporate Services Manager), Cameron Sil (Finance Manager) and Elliot Ridington (Democratic Services and Governance Officer).

13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Broadhurst and Wilson.

14. TO RECEIVE DECLARATIONS OF INTEREST

In accordance with the Council's Code of Conduct:-

Councillor Reynolds declared a non-registerable interest in Agenda Item 7(b), 'Application for Grant – Cornwall Film Festival' as he had been involved in the development of the grant application. He therefore left the meeting for the duration of both that item and the public participation associated with it.

15. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No written requests for dispensation had been submitted.

16. PUBLIC PARTICIPATION

A member of the public was in attendance and spoke in favour of Agenda Item 7(a), 'Application for Grant – Heamoor Community Interest Organisation'.

A member of the public was in attendance and spoke in favour of Agenda Item 7(b), 'Application for Grant – Cornwall Film Festival'.

17. EXCLUSION OF THE PRESS AND PUBLIC

In respect of Agenda Items 9(a) and 9(b), 'Addressing Capacity within Corporate Services' and 'Virement of Funds to Address IT Capacity', it was unanimously

RESOLVED that, in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from those sections of the meeting due to the confidential nature of the business to be transacted.

(Proposed: Councillor Pugh; seconded: Councillor Law)

18. MINUTES OF THE MEETING HELD ON 6 JULY 2026

Having been circulated, it was

RESOLVED that the Minutes of the meeting held on 6 July 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Osborne; seconded: Councillor Reynolds)

Vote; Six in favour. One abstention.

19. APPLICATIONS FOR GRANTS

(a) Heamoor Community Interest Organisation

Information about the organisation, its cause and the reason for the grant request was set out at Appendix 1 to the report, the grant application form.

Following consideration, it was unanimously

RESOLVED that a grant of £4,200 be awarded from the General Grants Budget to the Heamoor Community Interest Organisation for the project: 'Renewal of Christmas Lights in Heamoor'.

(Proposed: Councillor Law; seconded: Councillor Osborne)

(b) Cornwall Film Festival

Information about the organisation, its cause and the reason for the grant request was set out at Appendix 1 to the report, the grant application form.

Following consideration, it was unanimously

RESOLVED that a grant of £4,890 be awarded from the General Grants Budget to Cornwall Film Festival for the project: '16 Days of Activism 2026'.

(Proposed: Councillor Osborne; seconded: Councillor Pugh)

(Councillor Reynolds was not present for this item.)

20. REPORTS FOR DECISION

(a) Financial Papers to Receive and Accept

Following consideration, it was unanimously

RESOLVED that the following financial papers be received and accepted:-

(i) - Paid Expenditure from 1 June to 31 July 2026

(ii) - Bank Reconciliation from 1 June to 31 July 2026

(iii) - Financial Comparison for the Period Ending 31 July 2026

(Proposed: Councillor Osborne; seconded: Councillor Law)

21. CONFIDENTIAL REPORTS FOR DECISION

(a) Addressing Capacity within Corporate Services

The background and issues associated with this item were set out in the report.

Following consideration, it was unanimously

RESOLVED that the recommendations, as set out in the report, be approved.

It was then, further, unanimously

RESOLVED TO RECOMMEND TO PENZANCE COUNCIL that a new budget line, under heading 2300 – 'Council Administration', be created, entitled '2300/13 - Agency Support'.

(Proposed: Councillor Law; seconded: Councillor Trevail)

(b) Virement of Funds to Address IT Capacity

The background and issues associated with this item were set out in the report.

Following consideration, it was unanimously

RESOLVED that the recommendations, as set out in the report, be approved.

(Proposed: Councillor Law; seconded: Councillor Pugh)

22. MATTERS ARISING FOR REPORT AT NEXT MEETING

There were no matters arising for report at the next meeting.

The meeting closed at 8:04 pm

Chair
26 October 2026