

NOTES OF THE NEIGHBOURHOOD PRIORITIES STATEMENT STEERING GROUP meeting held in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance on Wednesday 23 September 2026 at 5.00pm

PRESENT Cllr Stephen Reynolds (Chair)
Helen Brooks (Vice-Chair)

Sarah Buck	Cllr Andy Law
Cllr Bonnie Jackson	Peter Waverley
Cllr Phillip Jameson	Revd. Jacky Wise

Also present: James Hardy (Town Clerk), Elliot Ridington (Democratic Services and Governance Manager), Greg Martin (Communications Officer).

10. WELCOME AND INTRODUCTIONS

The Chair welcomed all of those in attendance before inviting those present to introduce themselves for the benefit of those who had been unable to attend the previous meeting.

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Paul Trevail and Katherine Uren.

12. NOTES OF THE MEETING HELD ON 2 SEPTEMBER 2026

Having been circulated, it was

AGREED that the notes of the Neighbourhood Priorities Steering Group meeting held on 2 September 2026 were a true and accurate record.

(Proposed: Councillor Reynolds; seconded: Peter Waverley)

Vote; Six in favour. Two abstentions.

13. UPDATE ON MEETING WITH CORNWALL COUNCIL

The Town Clerk advised that he would be meeting Cornwall Council's Head of Housing and Planning Policy on 6 October and that they would then set a date for him to attend a future meeting with the Steering Group. The arrangements would therefore be communicated in due course.

(Action: James Hardy to set a date with Adam Birchall to attend a meeting with the Steering Group and Elliot Ridington to communicate this to the membership when agreed.)

14. PROJECT PLANNER

The Steering Group was presented with the 'Project Planner' which had been updated in light of the discussions which had taken place at the previous meeting.

15. INITIAL ENGAGEMENT SURVEY AND METHODS OF ENGAGEMENT

At the previous meeting of the Steering Group the members had been tasked with considering approximately twelve areas for inclusion within the initial residents' survey and circulating these to the other members for consideration at the next meeting.

Following consideration, it was

AGREED that the initial residents survey would need to consist of both web and paper-based versions and that following themes would be included:-

- Housing
- Economy
- Environment
- Local green spaces / urban spaces
- Infrastructure
- Transport
- Resilience / Climate Change
- Design / Architecture
- Heritage
- Health and Wellbeing
- Culture
- Young People
- Older People
- Accessibility

It was then further

AGREED that the Chair and Vice-Chair would expand upon these themes by populating each with a series of questions and circulate the product of their work for final approval by the Steering Group at the meeting scheduled to take place on 14 October prior to public distribution in November 2026.

(Action: Stephen Reynolds and Helen Brooks to develop questions for each theme for consideration at the next meeting.)

During further discussion, it was suggested that it might be helpful for a brief communications strategy to be developed in order to suggest those places and organisations where surveys could be delivered in order to maximise responses.

16. DATE OF NEXT MEETING

The next meeting would be held at 5.00 pm on Wednesday 14 October 2026.

17. ANY OTHER BUSINESS

There was no other business for discussion.

The meeting closed at 6:22 pm

Chair
14 October 2026

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