MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 23 September 2026 in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance.

PRESENT JS Power (Chair)
SJ Reynolds (Vice-Chair)

KM Baker
B Jackson
DM Paul

Also present: Elliot Ridington (Democratic Services and Governance Manager).

63. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Law, Osborne and Wilson.

64. DECLARATIONS OF INTEREST

There were no declarations of interest.

65. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

There were no written requests for dispensation.

66. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

67. TO APPROVE THE MINUTES OF THE MEETING HELD ON 2 SEPTEMBER 2026

Following consideration, it was unanimously

RESOLVED that the Minutes of the meeting held on 2 September 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Paul; seconded: Councillor Jackson)

68. PUBLIC PARTICIPATION

There was no public participation.

69. NEW AND AMENDED PLANNING APPLICATIONS

Following consideration, it was unanimously

RESOLVED that Application No. 1 set out within Appendix B to the Agenda, PA26/05961 – 'Works to trees subject to a Tree Preservation Order (TPO): T1 (Sycamore) – dismantle

and remove. 6 Gwedhennek, Gulval', be removed from Appendix B and, instead, considered individually within Appendix A to the Agenda.

(Proposed: Councillor Reynolds; seconded: Councillor Paul)

It was then further, unanimously

RESOLVED that the comment of 'no objection' to the remaining planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Reynolds; seconded: Councillor Baker)

The Committee then considered, in total, five new and amended planning applications and its comments and votes are as detailed below:-

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker B Jackson DM Paul
1.	PA26/05974	Mr & Mrs R & A Thomas	Construction of replacement ground floor extension, conversion of the lost and formation of dormer window. Minor extension and conversion of the garage to form an annexe. Formation of two new windows to the south east elevation. **31 Laregan Hill, Penzance**	Objection on the grounds that the building would appear unduly prominent and out of keeping with the area resulting in visual harm to both the streetscape and landscape. **Proposed - Cllr Paul** **Seconded - Cllr Power**	**Unanimous.**
2.	PA26/05960	Mr & Mrs K & T Trevaskis	Construction of two-storey rear extension and associated works. **18 Trenoweth Road, Penzance**	No objection. **Proposed - Cllr Reynolds** **Seconded - Cllr Jackson**	**Unanimous.**
3.	PA26/05804	Mr P Gooding	Vehicle access, proposed pavement crossover and creation of a staff parking area separated from beer garden with new fence. **Alexandra Inn, Alexandra Road, Penzance**	Objection on the following grounds:- 1. The loss of mature trees on a site within the Penzance Conservation Area and no reference to	**Unanimous.**

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker B Jackson DM Paul
				this having been made within the application, despite their clearly being present on web-based 'street view' services. 2. The loss of an existing historic boundary treatment within the Penzance Conservation Area in contravention of section 5.2 of the Penzance Conservation Area Appraisal. 3. The absence of a flood risk assessment despite changes having been made to the surface of the site. **Proposed - Cllr Reynolds** **Seconded - Cllr Paul**	

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: JS Power (Chair) SJ Reynolds (Vice-Chair) KM Baker B Jackson DM Paul
4.	PA26/05722	Mr T Bacon	Proposed alterations to boundary wall and fence. **1 St Marys Close, Penzance**	No objection. **Proposed - Cllr Reynolds** **Seconded - Cllr Power**	**Unanimous.**
5.	PA26/05961 **TREES**	Mr Nigel Carr	Works to trees subject to a Tree Preservation Order (TPO): T1 (Sycamore) – dismantle and remove. **6 Gwedhennek, Gulval**	No objection. **Proposed - Cllr Jackson** **Seconded - Cllr Paul**	**Unanimous.**

70. TO NOTE ANY RESPONSES PROVIDED UNDER THE 'LOCAL COUNCIL PROTOCOL'

Since the preceding meeting of the Committee, the following response had been provided under the 'local council protocol':-

PA25/09482 / PA25/09483 - Installation of smart hub with integrated digital screens at 2 locations within Penzance - Sites At Market Jew Street, Wharf Road, East Terrace And Western Promenade Road, Penzance

'Penzance Council 'agrees to disagree' with the Planning Officer's recommendation for partial approval.'

(Councillor Power in favour.)

71. UPDATES FROM THE NEIGHBOURHOOD PRIORITIES STATEMENT STEERING GROUP

The notes of the Steering Group meeting held on 2 September 2026 had been circulated for Members' information and the Chair of the Group went on to provide an update regarding the meeting which had taken place earlier that day.

72. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

73. MATTERS ARISING FOR REPORT ONLY

The Committee was advised that the Council had been consulted on a proposed Cumulative Impact Policy for licenced premises in Penzance and that this would be presented to the next scheduled meeting.

Meeting closed at 7:14 pm

Chair
14 October 2026

MINUTES OF THE PLANNING COMMITTEE MEETING held at 7:00 pm on Wednesday 14 October 2026 in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance.

PRESENT SJ Reynolds (Vice-Chair in the chair)

KM Baker
PA Law
PI Osborne
DM Paul
MA Wilson

Also present: Elliot Ridington (Democratic Services and Governance Manager).

74. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Jackson and Power.

75. DECLARATIONS OF INTEREST

There were no declarations of interest.

76. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

There were no written requests for dispensation.

77. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters to be considered.

78. TO APPROVE THE MINUTES OF THE MEETING HELD ON 23 SEPTEMBER 2026

Following consideration, it was

RESOLVED that the Minutes of the meeting held on 23 September 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Paul; seconded: Councillor Wilson)

Vote; Four in favour. Two abstentions.

79. PUBLIC PARTICIPATION

A member of the public was in attendance and spoke in relation to a matter concerning the boundary of the Trannack allotment site.

While not a matter which fell within the Terms of Reference of this Committee, the Democratic Services and Governance Manager gave an undertaking to liaise with his

colleagues in order to provide an update for the resident concerned.

80. NEW AND AMENDED PLANNING APPLICATIONS

Following consideration, it was

RESOLVED that the comment of 'no objection' to the planning applications set out in Appendix B to the Agenda be approved.

(Proposed: Councillor Law; seconded: Councillor Wilson)

The Committee then considered, in total, four new and amended planning applications and its comments and votes are as detailed below:-

DRAFT

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: SJ Reynolds (Vice-Chair) KM Baker PA Law PI Osborne DM Paul MA Wilson
1.	PA26/06607	Mr & Mrs Summery	Alterations to the existing and construction of a two-storey extension with link corridor and stairwell. **The Painting Studio, Trungle, Paul**	No objection subject to the provision of a full drainage assessment to consider the risks associated with increased surface water flooding and the capacity of the private drainage system. **Proposed - Cllr Wilson** **Seconded - Cllr Law**	**Unanimous.**
2.	PA26/06361 AND PA26/06362 **LISTED BLDG**	Essex Tyler	Replacement Artist Studio **Jamacia Terrace, Mousehole**	No objection. **Proposed - Cllr Wilson** **Seconded - Cllr Osborne**	**Unanimous.**
3.	PA26/06409	Mr B Brosgall, Penzance Town Council	Proposed Change of Use from Residential (Use Class C3) to Office and Staff Welfare Accommodation **The Lodge, Penlee Park, Trewithen Road, Penzance**	No objection. **Proposed - Cllr Law** **Seconded - Cllr Osborne**	**Unanimous.**

DRAFT

	APP. NO.	APPLICANT	DEVELOPMENT	DECISION	RECORDED VOTE CLLRS PRESENT: SJ Reynolds (Vice-Chair) KM Baker PA Law PI Osborne DM Paul MA Wilson
4.	PA26/06425	Reed	Enlargement of single storey front porch. **55 Manor Way, Heamoor**	No objection. **Proposed - Cllr Reynolds** **Seconded - Cllr Wilson**	**Unanimous.**

DRAFT

81. TO NOTE ANY RESPONSES PROVIDED UNDER THE 'LOCAL COUNCIL PROTOCOL'

There had been no responses provided under the 'local council protocol' since the preceding meeting of the committee.

82. UPDATES FROM THE NEIGHBOURHOOD PRIORITIES STATEMENT STEERING GROUP

The notes of the Steering Group meeting held on 23 September 2026 had been circulated for Members' information and the Chair of the Group went on to provide an update regarding the meeting which had taken place earlier that day.

83. REPORTS FOR DECISION

(a) Licensing Act 2003 – Cumulative Impact Policy for Penzance

Cornwall Council, as Licensing Authority, was required to consult on its proposal to re-adopt a Cumulative Impact Policy in Penzance and Penzance Council had therefore been consulted in order to seek its view. There was previously a Cumulative Impact Policy in Penzance but this had now lapsed.

The report set out the background relating to the issue and the effect which the reinstatement of a Cumulative Impact Policy would have on future licensing applications in Penzance.

Following consideration, it was unanimously

RESOLVED that no comment be provided in response to Cornwall Council's Cumulative Impact Policy consultation.

(Proposed: Councillor Wilson; seconded: Councillor Law)

84. APPOINTMENT OF MEMBER(S) TO REPRESENT PENZANCE COUNCIL

There were no matters which required the appointment of Members to represent Penzance Council.

85. MATTERS ARISING FOR REPORT ONLY

There were no matters arising for report.

Meeting closed at 7:37 pm

DRAFT

Chair
4 November 2026

DRAFT

MINUTES OF THE PERSONNEL COMMITTEE MEETING held in the St Piran's Room, Penlee Centre, Penlee Park, Penzance on Thursday 8 October 2026 at 4.00 pm.

PRESENT

Councillors P Young (Chair)
SJ Reynolds (Vice-Chair)

B Jackson
PL Jameson
PA Law
TS Marrington (from 4.09 pm)
JS Power

Also present: James Hardy (Town Clerk), Cal Bagshaw (Corporate Services Manager) and Elliot Ridington (Democratic Services and Governance Manager).

11. APOLOGIES FOR ABSENCE

There were no apologies for absence.

12. DECLARATIONS OF INTEREST

There were no declarations of interest.

13. PUBLIC PARTICIPATION TIME

There were no members of the public present.

14. EXCLUSION OF THE PRESS AND PUBLIC

In respect of Agenda Items 8(a), 8(b), 8(c), 8(d) and 9(a), 'Appointment of a Panel of Personnel Committee Members', 'Flexible Working Request', 'Grant-Funded Posts at Penlee House Gallery and Museum', 'Performance Development Review of the Town Clerk' and 'Annual Leave, Sickness and TOIL Figures to September 2026', it was unanimously

RESOLVED that, in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from those sections of the meeting due to the confidential nature of the business to be transacted.

(Proposed: Councillor Reynolds; seconded: Councillor Law)

(Councillor Marrington was not present for this item.)

15. MINUTES OF THE MEETING HELD ON 10 JUNE 2026

The Minutes of the meeting having been circulated, it was

DRAFT

RESOLVED that the Minutes of the meeting held on 10 June 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Reynolds; seconded: Councillor Young)

Vote; Two in favour. Four abstentions. Councillor Marrington was not present for this item.

16. REPORTS FOR DECISION

(a) Conversion of Statutory Leave Days into Ordinary Leave Entitlement

The national agreement on pay and conditions of service for local government services (the Green Book) granted officers two days of statutory leave, in addition to each individual's ordinary annual leave entitlement, at Christmas and at Easter. Previous practice was that the Corporate Management Team decided each year when these days would be allocated during the Easter and Christmas holidays.

Changing working practices and patterns had made this untenable as some services could not be suspended and some staff were required to work while others were required not to work on the allotted days.

It was recommended that these statutory days were added to officers' ordinary annual leave entitlement, which would give individuals more flexibility on how to use the time, and managers the ability to control this, to meet the needs of their service. Officers could continue to take the leave at Easter and Christmas if they so wished.

Following consideration, it was unanimously

RESOLVED TO RECOMMEND TO THE FINANCE AND GENERAL PURPOSES COMMITTEE that the two statutory leave days, provided within the national agreement on pay and conditions of service for local government services, be converted to ordinary leave days for all employees and added to their ordinary annual leave entitlement with effect from 1 April 2027.

(Proposed: Councillor Power; seconded: Councillor Jameson)

(Councillor Marrington was not present for this item.)

17. CONFIDENTIAL REPORTS FOR DECISION

(a) Appointment of a Panel of Personnel Committee Members

Councillor Marrington then arrived at the meeting.

The background and issues associated with this item were set out in the report.

Following consideration, it was unanimously

RESOLVED that

1. The recommendation, as set out in the report, be approved and the following Members be appointed:-

   Councillor PL Jameson
   Councillor PA Law
   Councillor P Young

2. The recommendation, as set out in the report, be approved and the following Members be appointed:-

   Councillor B Jackson
   Councillor JS Power
   Councillor SJ Reynolds

(Proposed: Councillor Power; seconded: Councillor Jameson)

(b) Flexible Working Request

The background and issues associated with this item were set out in the report.

Following consideration, it was unanimously

RESOLVED that the recommendations, as set out in the report, be approved.

(Proposed: Councillor Law; seconded: Councillor Marrington)

(c) Grant Funded Posts at Penlee House Gallery and Museum

The background and issues associated with this item were set out in the report.

Following consideration, it was unanimously

RESOLVED TO RECOMMEND TO THE FINANCE AND GENERAL PURPOSES COMMITTEE that the recommendations, as set out in the report, be approved.

(Proposed: Councillor Power; seconded: Councillor Marrington)

(d) Performance Development Review of the Town Clerk

The Performance Development Review of the Town Clerk was undertaken by the Chair of the Personnel Committee, the former town Mayor and the current Town Mayor on 19 August 2026.

The previous year's objectives were all considered and agreed as meeting expectations as detailed in the appendix to the report. However, it was agreed that further work was needed to embed the recently approved Council Strategic Plan prior to the setting of objectives for the coming year.

Further information was detailed within the report.

Following consideration, it was unanimously

DRAFT

RESOLVED that

1. The end of year Performance Development Review of the Town Clerk for the previous year, as set out at Appendix 1 to the report, be approved.

2. The revised Performance Development Review objectives aligned to the new Strategic Plan be presented to a future meeting of this Committee.

(Proposed: Councillor Reynolds; seconded: Councillor Young)

It was then further, unanimously

RESOLVED TO RECOMMEND TO THE FINANCE AND GENERAL PURPOSES COMMITTEE that the recommendation, as set out in the report, be approved.

(Proposed: Councillor Law; seconded: Councillor Marrington)

(The Town Clerk was not present for this item.)

18. CONFIDENTIAL REPORTS FOR INFORMATION

The following report was noted:-

(a) Annual Leave, Sickness and TOIL Figures to September 2026

19. MATTERS ARISING FOR REPORT AT NEXT MEETING

There were no matters arising for report at the next meeting.

The meeting closed at 4:42 pm

Chair
2026

DRAFT

MINUTES OF THE LEISURE AND AMENITIES COMMITTEE MEETING held in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance on Monday 12 October 2026 at 7:00pm.

PRESENT

Councillors NC Broadhurst (Chair)
PM Hadley (Vice-Chair)

JM How	JS Power (until 7.30 pm)
B Jackson	DM Paul
PL Jameson	SJ Reed
PA Law	D Smart Knight
PI Osborne	P Young

Also present: Ben Brosgall (Leisure and Amenities Manager) and Elliot Ridington (Democratic Services and Governance Manager).

20. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Lapin.

21. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

22. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

23. PUBLIC PARTICIPATION

A member of the public was in attendance and spoke regarding Agenda Item 7(a), 'Request from Penzance Tennis Club to Reinstate its Previous Entrance', expressing the view that there were far better uses for public funds in light of the continued pressures facing public services.

24. EXCLUSION OF THE PRESS AND PUBLIC

There were no confidential matters for consideration.

25. MINUTES OF THE MEETING HELD ON 17 AUGUST 2026

Having been circulated, it was

RESOLVED that the Minutes of the meeting held on 17 August 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Jameson; seconded: Councillor Paul)

DRAFT

Vote; Seven in favour. Five abstentions.

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26. REPORTS FOR DECISION

(a) Request from Penzance Tennis Club to Reinstate its Previous Entrance

Penzance Council had been approached by Penzance Tennis Club regarding the creation of an additional court entrance. Were such a request approved, it would require the repair and/or refurbishment of some paved steps adjacent to the terraced area of the park next to the courts.

This cost would be Penzance Council's to bear and the only cost associated with the project which the Council would be required to absorb. Were Members minded to approve the request, it was recommended that the use of up to £3,500 from the Penlee Park Infrastructure Improvement earmarked reserve was approved to support this work.

During the debate, Members expressed the view that they did not have sufficient information before them in order to allow them to make a decision and it was suggested that, alongside justification for its necessity, detailed plans for the proposed entrance and path would be required in order to allow any decision to be made.

Following consideration, it was

RESOLVED that the report be deferred to allow further information to be sought from Penzance Tennis Club, including detailed plans for the proposed entrance and path and any justification for its necessity.

(Proposed: Councillor Jameson; seconded: Councillor Osborne)

Vote; Ten in favour. Two against.

(b) Tree Works at Princess May Recreation Ground

An additional tree survey had been completed to assess the impact of trees on neighbouring properties at Princess May Recreation Ground. Historic tree planting on the site had not been carried out in line with guidance and many of the trees on the site were now beginning to impact upon neighbouring properties.

In the interests of retaining good relationships with neighbouring residents, it was recommended that the identified works were undertaken, subject to sufficient budgets being available.

Following consideration, it was unanimously

RESOLVED that the additional tree works at Princess May Recreation Ground, included within the management recommendations in the Tree Management Survey set out at Appendix 1 to the report, be approved subject to sufficient funding being available within approved budgets.

(Proposed: Councillor Power; seconded: Councillor Law)

(c) Replacement of Feature at Wherrytown Skate Park

According to the users of the Wherrytown Skate Park, the existing 'rainbow bar' was an advanced feature which received little use. It was therefore proposed that it be replaced with a kerb feature.

The only cost to Penzance Council would be the ongoing maintenance and replacement of the item, when required, as all funds for the purchase and installation of the new feature, and the removal and disposal of the previous feature, would be met by the Wherrytown Skate Plaza who would also meet the costs of the post-installation play equipment safety inspection.

Following consideration, it was unanimously

RESOLVED that the replacement of the rainbow bar at Wherrytown Skate Park with a new kerb feature, as set out at Appendix 1 to the report, be approved.

(Proposed: Councillor Jackson; seconded: Councillor How)

Councillor Power then left the meeting.

(d) Removal of Drainage Element from the Project to Renovate the External Area Adjacent to Alexandra Play Park

The external areas adjacent to Alexandra Play Park had required refurbishment for a number of years and one of the elements contributing to the slow progression of a formal project plan had been the drainage installation behind the small wall in front of the site.

There had been no drainage issues reported at the site during Penzance Council's stewardship. However, contractors had been unable to complete a full survey of the drainage system and assess its condition due to some elements of the installation which the CCTV inspection equipment could not pass through.

Following consideration, it was

RESOLVED that the drainage element be removed from the project to renovate and/or repair the external area adjacent to the Alexandra Play Park, Penzance.

(Proposed: Councillor Osborne; seconded: Councillor Law)

Vote; Nine in favour. Two abstentions.

(e) Use of Princess May Recreation Ground Office by Local Charities and Community Groups

Following an Active Cornwall funded pilot which provided youth work support and activities and was jointly delivered by Trelya, Whole Again Communities and PZN Youth,

initial discussions had taken place about the possibility of developing a youth café facility on Princess May Recreation Ground.

Support was therefore sought to enter into negotiations with the named community partners to develop a lease arrangement for the Princess May Recreation Ground office and storage containers, with the final detail being presented to the appropriate committees and/or Penzance Council in future.

Following consideration, it was unanimously

RESOLVED that negotiations be entered into with PZN Youth, Trelya and Whole Again Communities to develop a lease agreement for the Princess May Recreation Ground office and storage containers, with said lease to be presented to the appropriate future meetings for consideration.

(Proposed: Councillor Law; seconded: Councillor Jameson)

27. REPORTS FOR INFORMATION

The Committee noted the following reports for information.

(a) Operational Performance Report
(b) Budget Comparison Report

28. MATTERS ARISING FOR REPORT AT THE NEXT MEETING

Members were advised that the request from Penzance Tennis Club to reinstate its former entrance would be presented to a future meeting once further information had been sought.

The meeting closed at 7:40 pm

Chair
30 November 2026

DRAFT

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING held in the St Piran's Room, the Penlee Centre, Penlee Park, Penzance on Monday 26 October 2026 at 7:00 pm.

PRESENT

Councillors

SJ Reynolds (Chair)
PC Trevail (Vice-Chair)

KM Baker	DM Paul (as substitute)
NC Broadhurst	JR Pugh
P Lapin	MA Wilson
PI Osborne	

Also present: James Hardy (Town Clerk), Elliot Ridington (Democratic Services and Governance Manager) and Talan Richards (Finance Officer).

23. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Law.

Councillor Paul was acting as substitute for Councillor Law.

24. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

25. TO CONSIDER WRITTEN REQUESTS FOR DISPENSATION

No written requests for dispensation had been submitted.

26. PUBLIC PARTICIPATION

A member of the public was in attendance and spoke in favour of Agenda Item 7(a), 'Application for Grant – Tredavoe Village Community Hall Trust'.

A member of the public was in attendance and spoke in favour of Agenda Item 7(b), 'Application for Grant – Mounts Bay Marine Group'.

27. EXCLUSION OF THE PRESS AND PUBLIC

In respect of Agenda Items 10(a), 10(b), 11(a) and 11(b), 'Grant Funded Posts at Penlee House Gallery and Museum', 'Review of Job Description of Existing Post', 'Approval of Staff Overtime' and 'CCTV Replacement', it was unanimously

RESOLVED that, in accordance with S.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from those sections of the meeting due to the confidential nature of the business to be transacted.

(Proposed: Councillor Osborne; seconded: Councillor Baker)

28. MINUTES OF THE MEETING HELD ON 7 SEPTEMBER 2026

Having been circulated, it was

RESOLVED that the Minutes of the meeting held on 7 September 2026 be approved as a true and accurate record and signed by the Chair.

(Proposed: Councillor Reynolds; seconded: Councillor Pugh)

Vote; Six in favour. Three abstentions.

29. APPLICATIONS FOR GRANTS

(a) Tredavoe Village Community Hall Trust

Information about the organisation, its cause and the reason for the grant request was set out at Appendix 1 to the report, the grant application form.

Following consideration, it was unanimously

RESOLVED that a grant of £5000 be awarded from the General Grants Budget to the Tredavoe Village Community Hall Trust for the project: 'Water supply and connection for Tredavoe Community Hall'.

(Proposed: Councillor Broadhurst; seconded: Councillor Wilson)

(b) Mounts Bay Marine Group

Information about the organisation, its cause and the reason for the grant request was set out at Appendix 1 to the report, the grant application form.

Following consideration, it was

RESOLVED TO RECOMMEND TO PENZANCE COUNCIL that a grant of £5,270.00 be awarded from the General Grants Budget to Mounts Bay Marine Group for the project: 'Seawater Quality Monitoring in Mount's Bay'.

(Proposed: Councillor Broadhurst; seconded: Councillor Paul)

Vote; Six in favour. Two against. One abstention.

30. REPORTS FROM OTHER COMMITTEES FOR DECISION

DRAFT

Personnel

(a) Conversion of Statutory Leave Days into Ordinary Leave Entitlement

The national agreement on pay and conditions of service for local government services (the Green Book) granted officers two days of statutory leave, in addition to each individual's ordinary annual leave entitlement, at Christmas and at Easter. Previous practice was that the Corporate Management Team decided each year when these days would be allocated during the Easter and Christmas holidays.

Changing working practices and patterns had made this untenable as some services could not be suspended and some staff were required to work while others were required not to work on the allotted days.

It was recommended that these statutory days were added to officers' ordinary annual leave entitlement, which would give individuals more flexibility on how to use the time, and managers the ability to control this, to meet the needs of their service. Officers could continue to take the leave at Easter and Christmas if they so wished.

Following consideration, it was unanimously

RESOLVED that the two statutory leave days, provided within the national agreement on pay and conditions of service for local government services, be converted to ordinary leave days for all employees and added to their ordinary annual leave entitlement with effect from 1 April 2027.

(Proposed: Councillor Pugh; seconded: Councillor Trevail)

31. REPORTS FOR DECISION

(a) Potential Establishment of New Post – Community Regeneration Officer

Due to the significant reductions in staffing within Cornwall Council's Economic Development Service and the associated reductions in funding, support and advice, it was suggested that there was a need to support community regeneration activity at a local level, both from the Council's perspective and from the needs expressed by a wide range of voluntary and community sector partner organisations working across the parish.

It was therefore recommended that a detailed job description and person specification be developed for the post of Community Regeneration Officer and presented to the Personnel Committee prior to submission to the Council's external human resources partner for job evaluation, with this Committee then giving consideration to adding the proposed post to the establishment, when a proposed Spinal Colum Point range had been received, prior to its consideration of the 2027/28 budget.

Following consideration, it was unanimously

RESOLVED that

1. Authority be delegated to the Town Clerk to develop a proposed job description and person specification for a potential new post of Community Regeneration Officer.

2. Said job description and person specification be approved by the Town Clerk, following consultation with the Personnel Committee, and submitted to the Council's external human resources partner for job evaluation.

3. The costs associated with said job evaluation exercise be met from the HR Contingency earmarked reserve.

4. This Committee consider adding said post to the establishment of Penzance Council prior to its consideration of the 2027/28 budget.

(Proposed: Councillor Osborne; seconded: Councillor Pugh)

(b) Financial Papers to Receive and Accept

Following consideration, it was unanimously

RESOLVED that the following financial papers be received and accepted:-

(i) - Paid Expenditure from 1 August to 30 September 2026

(Proposed: Councillor Broadhurst; seconded: Councillor Osborne)

(ii) - Bank Reconciliation from 1 August to 30 September 2026

(Proposed: Councillor Reynolds; seconded: Councillor Paul)

(iii) - Financial Comparison for the Period Ending 30 September 2026

(Proposed: Councillor Paul; seconded: Councillor Wilson)

32. CONFIDENTIAL REPORTS FROM OTHER COMMITTEES FOR DECISION

Personnel

(a) Grant Funded Posts at Penlee House Gallery and Museum

The background and issues associated with this item were set out in the report.

Following consideration, it was unanimously

RESOLVED that the recommendations, as set out in the report, be approved.

(Proposed: Councillor Broadhurst; seconded: Councillor Pugh)

(b) Review of Job Description of Existing Post

The background and issues associated with this item were set out in the report.

Following consideration, it was unanimously

RESOLVED that the recommendation, as set out in the report, be approved.

(Proposed: Councillor Wilson; seconded: Councillor Broadhurst)

33. CONFIDENTIAL REPORTS FOR DECISION

(a) Approval of Staff Overtime

The background and issues associated with this item were set out in the report.

Following consideration, it was unanimously

RESOLVED that the recommendations, as set out in the report, be approved.

(Proposed: Councillor Trevail; seconded: Councillor Paul)

(b) CCTV Replacement

As a part of the ongoing CCTV maintenance programme there was a need to replace an ageing and faulty CCTV Camera. A quote had been received from the authorised contractor for £3,725.47 to replace the camera and power supply. The works would reinstate full functionality of the town-wide CCTV System.

Following consideration, it was

RESOLVED that the use of £3,725.47 be approved from the CCTV Repair and replacement earmarked reserve to spend against the CCTV Repair and Replacement Budget (2200/2/4) to meet the cost of a replacement camera.

(Proposed: Councillor Broadhurst; seconded: Councillor Osborne)

34. MATTERS ARISING FOR REPORT AT NEXT MEETING

There were no matters arising for report at the next meeting.

The meeting closed at 8:42 pm

Chair
14 December 2026